



# **ORDINARY COUNCIL MEETING**

## **MINUTES**

**Wednesday 12 February 2020**

**Commencing at 7.00pm**

**Wycheproof Supper Room**

**367 Broadway, Wycheproof**

**Anthony Judd  
Chief Executive Officer  
Buloke Shire Council**

**Minutes of the Ordinary Meeting held on Wednesday, 12 February 2020 commencing at 7.00pm in the Wycheproof Supper Room, 367 Broadway, Wycheproof**

**PRESENT**

**CHAIRPERSON:**

Cr Carolyn Stewart                      Mount Jeffcott Ward

**COUNCILLORS:**

Cr Ellen White	Mallee Ward
Cr David Pollard	Lower Avoca Ward
Cr Bronwyn Simpson	Lower Avoca Ward
Cr Graeme Milne	Mount Jeffcott Ward
Cr Daryl Warren	Mount Jeffcott Ward

**OFFICERS:**

Anthony Judd	Chief Executive Officer
Wayne O'Toole	Director Works and Technical Services
Hannah Yu	Director Corporate Services
Rose Harris	Director Community Development

**AGENDA**

**1. COUNCIL WELCOME**

**WELCOME**

The Mayor Cr Carolyn Stewart welcomed all in attendance.

**STATEMENT OF ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to the Elders from other communities who maybe here today.

**2. RECEIPT OF APOLOGIES**

Cr David Vis                                  Mallee Ward

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING****MOTION:**

That Council adopt the Minutes of the Ordinary Meeting held on Wednesday, 12 December 2019 and the Special Meeting held on Thursday, 19 December 2019.

**MOVED: CR DAVID POLLARD**

**SECONDED: CR DARYL WARREN**

**CARRIED.**

**(R704/20)**

**4. REQUESTS FOR LEAVE OF ABSENCE**

Cr David Vis for 12 February 2020 to 30 June 2020.

**MOTION:**

Council to approve the leave of absence for Cr David Vis from 12 February 2020 to 30 June 2020.

**MOVED: CR BRONWYN SIMPSON**

**SECONDED: CR DAVID POLLARD**

**CARRIED.**

**(R705/20)**

**5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

Cr David Pollard declared an indirect interest for the Item 8.2.3 on the basis that a family member has an interest in the matter being reported on.

**6. QUESTIONS FROM THE PUBLIC**

NIL

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## NEXT MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 11 MARCH 2020 AT 7.00PM.

**Anthony Judd**  
**CHIEF EXECUTIVE OFFICER**

**6. QUESTIONS FROM THE PUBLIC**

Nil

## 7. PROCEDURAL ITEMS

### 7.1 CORRESPONDENCE INITIATED BY COUNCIL

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** GO/06/06

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

**MOTION:**

That Council notes the record of correspondence sent and responses received.

**MOVED: CR ELLEN WHITE**

**SECONDED: CR DAVID POLLARD**

**CARRIED.**

**(R706/20)**

**Table of Correspondence**

<b>Council Initiative</b>	<b>Correspondence sent to</b>	<b>Date sent</b>	<b>Date of Response</b>	<b>Summary of Response</b>
Requesting action on the poor condition of the Donald Murtoa Road	Jaala Pulford, Minister for Roads	Sent 26 September 2019	12 December 2019	To increase road safety a 1.2km section of Donald Murtoa Rd has been reduced from 100km/h to 60km/h due to the road condition. Major rehab works were not able to be included in 2019/20 works program. To be considered in 2020-21 program.
	Regional Roads Victoria, Northern Region Office	Sent 26 September 2019		
Requesting ongoing funding support for lake committees impacted by the free boat launching fee policy.	Jaala Pulford, Minister for Boating and Fishing	Sent 27 November 2019	17 December 2019	Commitment to remove fees from public boat ramps was made to make boating cheaper and easier to use. In 2020 will be undertaking a regional review to inform BBV.

## 7.2 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** CR/13/01

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Build a healthy and active community

### MOTION:

That Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

**MOVED: CR ELLEN WHITE**

**SECONDED: CR BRONWYN SIMPSON**

**CARRIED.**

**(R707/20)**

### 1. Executive Summary

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any particular recognition of achievement that Council has received or been awarded in the past month.

### 2. Recognition of Achievement Items

Provider	Recipient	Date	Purpose for Recognition
Birchip P-12 School	Caitlin Bidstrup	Dec 2019	Obtaining Dux of Birchip P-12 School for 2019
Charlton College	Xing Ong	Dec 2019	Obtaining Dux of Charlton College for 2019
Donald High School	Harry Cashin	Dec 2019	Obtaining Dux of Donald High School for 2019
Wycheproof P-12 College	Gemma Fawcett	Dec 2019	Obtaining Dux of Wycheproof P-12 College for 2019
Tyrrell College	Lani Mott	Dec 2019	Obtaining Dux of Tyrrell College for 2019
Governor-General of the Commonwealth of Australia	Gail Sharp	26 Jan 2020	Being awarded an Ambulance Service Medal in the 2020 Australia Day Honours List for her more than 15 years volunteer service to the Community Emergency Response Team.

Provider	Recipient	Date	Purpose for Recognition
Netball Victoria and Melbourne Vixens	Ella Sheahan Dumosa		Gaining a position in the "Northern Netball Talent Academy" – 2020 – the primary pathway for Victorian athletes to be considered for State 17 & Under representation.
Governor-General of the Commonwealth of Australia	Yvonne McKerrow Jennings Swan Hill		Being awarded an Order of Australia Medal in the General Division in the 2020 Australia Day Honours List for her service to the community of the Swan Hill region.

**QUESTION TAKEN ON NOTICE FROM CR DARYL WARREN:**

Cr Warren asked if the previous OAM recipients had been offered a Civic Reception following being awarded an Order of Australia Medal.

**THE CHIEF EXECUTIVE OFFICER TOOK THE QUESTION ON NOTICE.**



## **7.3 REPORT OF ASSEMBLY OF COUNCILLORS MEETINGS**

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** GO/05/04

**Attachments:**

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

### **MOTION:**

That Council note the reports of the Assembly of Councillor Meeting held on 4 December 2019.

**MOVED: CR DARYL WARREN**

**SECONDED: CR ELLEN WHITE**

**CARRIED.**

**(R708/20)**

### **1. Key Points/issues**

The Local Government Act 1989 (the Act) provides that a record must be kept of any Meeting of Councillors and Staff deemed to be an Assembly of Councillors Meeting as defined in the Act.

An Assembly of Councillors Meeting is defined in the Act as a meeting of Councillors if the meeting considers matters that are likely to be the subject of a Council decision or the exercise of delegation and the meeting is:

A planned or scheduled meeting that includes at least half of the Councillors and a member of Council Staff; or

An Advisory Committee of the Council where one or more Councillors are present.

The Act also provides that the record of any Assembly of Councillors is to be reported to the next practicable Council Meeting and recorded in the Minutes.

A record of the Assembly of Councillors Meeting held on 4 December 2019 is attached.

## 7.4 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

**Author's Title:** Planning Officer

**Department:** Works and Technical Services

**File No:** LP/09/01

**Attachments:** Nil

### MOTION:

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

**MOVED: CR DARYL WARREN**

**SECONDED: CR ELLEN WHITE**

**CARRIED.  
(R709/20)**

### 1. Executive Summary

This report advises provides information on planning applications under consideration by staff and the status of each of these applications.

### 2. List of Planning Applications

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA824/19	Desmond Wood	480 Donald-Laen Road, Laen	18/10/2019	Construction of 3 new pig sheds	Permit Issued
PPA825/19	Lacey McInnes	94 Elliots Road, Bimbourie	13/11/2019	Second dwelling on a lot	Permit Issued
PPA827/19	Cindy McCallum	56 Dempsey Street, Wycheproof	25/11/2019	Construction of a shed ancillary to a dwelling	Permit Issued
PPA828/19	Charlton Men's Shed	7 Armstrong Street, Charlton	28/11/2019	Construction of a skillion roof	Permit Issued
PPA829/19	Loni Hensel	2 View Street, Charlton	02/12/2019	Installation of solar panels on roof of dwelling	Permit Issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA830/19	Mark Williams	Mount Street, Wycheproof (CA 32B Parish of Bunguluke)	04/12/2019	Removal of native vegetation due to decommissioning of redundant GWMWater infrastructure	Permit Issued
PPA831/19	Graeme Harris	24 Racecourse Road, Donald	05/12/2019	Extension to existing building	Permit Issued
PPA832/20	Charlton Community Theatre	30-34 High Street, Charlton	07/01/2020	Extension to Rex Theatre for the provision of amenities and storage	Referral
PPA833/19	Ricky Skinner	17 Campbell Street, Birchip	07/01/2020	Demolition of a building and construction of a shed in a Heritage Overlay	Permit Issued
PPA834/20	Whitney Boyle	Calder Highway, Wycheproof (CA 42 Sec A Parish of Bunguluke)	08/01/2020	Removal of native vegetation (4 small trees) for the construction of a dwelling	New
PPA835/20	Ronald White	7 Orr Street, Charlton	15/01/2020	Demolition of existing dwelling and construction of a new dwelling	Referral
PPA836/20	Ashley Sheahan	224 Yeungroon-Woosang Road, Yeungroon East	22/01/2020	Four accommodation units and a laundry facility associated with the Charlton Feedlot (Amendment to PPA792/19)	New

## 7.5 BUILDING PERMITS - MONTHLY UPDATE

**Author's Title:** Permit Support Officer

**Department:** Works and Technical Services

**File No:** DB/14/01

**Attachments:** Nil

### MOTION:

That the Council note information contained in the report on Building Permits approved by staff from 1 December 2019 to 31 January 2020.

**MOVED: CR DARYL WARREN**

**SECONDED: CR DAVID POLLARD**

**CARRIED.**

**(R710/20)**

### 1. Executive Summary

This report provides information on Building Permits approved by staff from 1 December 2019 to 31 January 2020.

### 2. List of Building Permits Approved by Council Surveyor

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20190113	5037561737819	3622 Sunraysia Highway, Donald	Demolition of Existing Sheds	28/11/2019
20190121	3614440695558	26 McCracken Avenue, Donald	Storage Shed	05/12/2019
20190122	2014330326373	81 Webster Street, Wycheproof	Swimming Pool & Safety Barrier	12/12/2019
20190123	5159727632665	188 Harrisons Road, Sea Lake	Completion of Dwelling and Verandah	12/12/2019
20190130	5097509642876	Corack Road, Donald	Verandah & Deck (Caravan Park)	19/12/2019
20190131	3450538988194	56 Dempsey Street, Wycheproof	Garden Shed	19/12/2019
20200001	7131800190841	45 Hammill Street, Donald	Alterations to Existing Fire Services (Donald Multi-Purpose Building)	16/01/2020

**3. List of Building Permits Approved by Private Surveyor**

<b>Permit No.</b>	<b>BAMS Permit No.</b>	<b>Address</b>	<b>Project Description</b>	<b>Date Approved</b>
20190114	2346906682130	46 Camp Street, Watchem	Toilet Upgrade – Internal (Watchem Hall)	14/11/2019
20190115	3756948245045	220 Broadway, Wycheproof	Amenities Block (Wycheproof Centenary Park)	14/11/2019
20190116	1413383022874	41 Main Street, Culgoa	Amenities Block (Culgoa Park)	19/11/2019
20190117	1543427409256	2 Birchip Road, Nullawil	Amenities Block (Nullawil Park)	19/11/2019
20190118	1512731141515	35 Finlays Road, Charlton	Shed	21/11/2019
20190119	8709485594305	1741 Ninda-Turriff Road, Ninda	Hay Shed	21/11/2019
20190120	4073385025809	Racecourse Road, Donald	Amenities Block (Donald Pony Club)	25/11/2019
20190124	1820136269357	490 Wooroonook Road, Wooroonook	Removal of a dwelling	07/11/2019
20190125	5984741464491	3118 Calder Highway, Nandaly	Canopy to Existing Shed	02/12/2019
20190126	6231536879411	25 Napier Street, Donald	Demolition of Office, Shed & Drum Store (BP Depot)	09/12/2019
20190127	7409944135811	474 Berriwillock-Woomelang Road, Berriwillock	Hay Shed	13/12/2019
20190128	7851502890743	22 Clifton Street, Charlton	Pavilion	04/12/2019
20190129	7570774293862	26 Watson Street, Charlton	Re-erection of a Garage	19/09/2019

## **8. GENERAL BUSINESS**

### **8.1 POLICY REPORTS**

#### **8.1.1 FRAUD AND CORRUPTION REPORTING POLICY**

**Author's Title:** Manager Governance

**Department:** Corporate Services

**File No:** CM/14/18

**Attachments:** 1 Fraud and Corruption Reporting Policy

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

#### **MOTION:**

That Council adopt the attached Fraud and Corruption Reporting Policy.

**MOVED: CR DARYL WARREN**

**SECONDED: CR GRAEME MILNE**

**CARRIED.**

**(R711/20)**

#### **1. Executive Summary**

Council adopted its first Fraud Prevention and Reporting policy in 2016. The attached policy has been reviewed and updated to incorporate measures recommended by integrity agencies and Council's Audit Committee.

#### **2. Discussion**

Council adopted its first Fraud Prevention and Reporting policy in 2016. Council's Fraud Prevention and Reporting policy has been reviewed to incorporate measures recommended by integrity agencies including IBAC, the Local Government Inspectorate, the Victorian Ombudsman and the Victorian Auditor-Generals Office in reports released within the past three years.

Key changes include amending the name of the policy to the "Fraud and Corruption Reporting Policy" (the Policy), incorporating additional examples of fraudulent and corrupt activities, introducing an obligation on senior management to undertake a risk assessment and establishing appropriate controls to mitigate against these activities and incorporating additional information regarding remedies available for any breaches of this Policy.

The Policy was provided to Council's Audit Committee in December 2019 for review and advice in the development of the revised Policy. Feedback was provided by the Audit Committee around the need for a strong emphasis on the Policy covering Councillors, contractors and volunteers (in addition to Council employees), amending language around the obligation to report fraud and corruption and clarifying the investigation process where allegations of fraudulent or corrupt conduct are made against the Chief Executive Officer.

The Policy is supported by the Fraud and Corruption Reporting Procedure which will be provided to the Audit Committee for review and comment at its February 2020 Meeting.

A review of the Policy and an evaluation of the fraud and corruption arrangements are to be undertaken every two years.

### **3. Financial Implications**

The revised Policy will assist Council to improve accountability and transparency. The Policy is aimed at reducing costs associated with insurance premiums by appropriately and proactively managing and mitigating fraud and corruption risks.

### **4. Cost Shift Considerations**

There are no cost shift considerations in relation to this Policy.

### **5. Community Consultation**

There has been no community consultation in relation to this Policy. The adopted Policy will be available to the public on Council's website.

### **6. Internal Consultation**

The Senior Leadership Team were consulted in relation to the review of the Policy. The Policy was also considered at the December 2019 Audit Committee Meeting.

### **7. Legislative / Policy Implications**

The Policy addresses a number of legislative and regulatory requirements. Reference to specific legislation, regulations or instruments are made within the Policy document.

### **8. Environmental Sustainability**

There are no environmental sustainability implications in relation to this Policy.

### **9. Conflict of Interest Considerations**

No officer involved in the review of the Policy or in the preparation of this report has a conflict of interest.

### **10. Conclusion**

The attached Policy has been reviewed and it is recommended that the revised Policy be adopted by Council.

## 8.1.2 NAMING OF ROADS, FEATURES AND LOCALITIES POLICY

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** CS/04/01

**Attachments:** 1 Naming Policy

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

### **MOTION:**

That Council adopt the Naming of Roads, Features and Localities Policy.

**MOVED: CR DARYL WARREN**

**SECONDED: CR BRONWYN SIMPSON**

**CARRIED.**

**(R712/20)**

### **1. Executive Summary**

This report is presented to Council to consider the adoption of a new Naming of Roads, Features and Localities Policy.

### **2. Discussion**

Buloke Shire Council, as a Naming Authority under the Geographic Place Names Act 1998 (the Act), is required to resolve on all geographic place names in the municipal district, with the exception of geographic places of regional, state and national significance.

Names are an important navigation and reference tool in our community. They tell us where we are, define places, and are part of our community's identity. Names should reflect our community's values and history, while also embracing the Shire's future and aspirations.

Whilst in the past Council has had a strong process around road and locality naming, the naming of buildings, reserves and places has not had a well-documented methodology. This policy aims to standardise Council's procedures when making a decision on naming any road, feature or locality.

This policy has been developed to assist with the determination and approval of names, encapsulate legislative requirements and incorporate community consultation into the assessment of naming proposals. This is a new policy for Council and is based on the Geographical Names Board's Guidelines for the Determination of Place Names.

### **3. Financial Implications**

There are no financial implications within this report.

### **4. Cost Shift Considerations**

There are no cost shift implications within this report.



**5. Community Consultation**

The policy prescribes the community consultation required for naming of roads, features and localities and will provide improved consultation and rigour before a decision on naming is made.

**6. Internal Consultation**

Staff from Council's Works and Technical Services Team and Senior Leadership Team have reviewed the policy.

**7. Legislative / Policy Implications**

This policy considers the following policy and legislation:

- *Local Government Act 1989* – primarily Schedule 10;
- *Naming rules for places in Victoria* – Statutory requirements for naming roads, features and localities - 2016 (Naming Rules); and
- *Geographic Place Names Act 1998* – primarily section 5 and section 23 which makes compliance with the Naming Rules mandatory for all local governments.

**8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

**9. Conflict of Interest Considerations**

No officer involved in the development of this report have a known conflict of interest.

**10. Conclusion**

It is recommended that Council adopt the Naming of Roads, Features and Localities Policy.

## **8.2 MANAGEMENT REPORTS**

### **8.2.1 APPLICATION FOR PERMIT TO KEEP EXCESS ANIMALS AT 20 DONALD STREET, CHARLTON**

**Author's Title:** Compliance Team Leader

**Department:** Works and Technical Services

**File No:** LA/08/06

**Attachments:** 1 Application for permit to keep excess animals - **Confidential**  
2 Objection to application - **Confidential**

#### **MOTION:**

That Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs at 20 Donald Street, Charlton.

**MOVED: CR DARYL WARREN**

**SECONDED: CR ELLEN WHITE**

#### **THE FOLLOWING ALTERNATE MOTION WAS TABLED:**

That Council issues a permit to keep 4 dog/s at 20 Donald Street, Charlton subject to the following conditions:

- All provisions of the "Domestic Animals Act 1994" are complied with;
- All provisions of the "Buloke Shire Community Local Law 2019" as applying to animals are complied with;
- No valid complaints are received relating to the keeping of the animals; and
- Any animals that is the subject of this permit that is no longer kept for any reason may not be replaced.

**MOVED: CR DAVID POLLARD**

**SECONDED: CR BRONWYN SIMPSON**

#### **ALTERNATE MOTION PUT**

That Council issues a permit to keep 4 dog/s at 20 Donald Street, Charlton subject to the following conditions:

- All provisions of the "Domestic Animals Act 1994" are complied with;
- All provisions of the "Buloke Shire Community Local Law 2019" as applying to animals are complied with;
- No valid complaints are received relating to the keeping of the animals; and
- Any animals that is the subject of this permit that is no longer kept for any reason may not be replaced.

**CARRIED.**

**(R713/20)**

**1. Executive Summary**

Council has received a Local Laws application for a permit to allow the keeping of four (4) dogs at 20 Donald Street, Charlton.

**2. Discussion**

Council's Community Local Law 2019 prohibits the keeping of more than 2 dogs without a Local Law permit within the confines of a township.

Surrounding landowners and residents were advised in writing to consider the application and submit any objections to Council by the 16 December 2019. Council has received one (1) signed objection from landowners/residents who state that they are concerned regarding the application to keep excess animals in the area (refer attachment).

**3. Financial Implications**

There are no financial implications in this report.

**4. Cost Shift Considerations**

There are no cost shift considerations in this report.

**5. Community Consultation**

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved eleven neighbouring properties that may or could be affected by the activity.

**6. Internal Consultation**

No internal consultation has taken place.

**7. Legislative / Policy Implications**

The application and decision making are in keeping with Council's Community Local Law 2019 Clause 42(1).

**8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

**9. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

**10. Conclusion**

It is recommended that Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs at 20 Donald Street, Charlton.

## **8.2.2 APPLICATION FOR PERMIT TO KEEP EXCESS ANIMALS AT 509 BROADWAY, WYCHEPROOF**

**Author's Title:** Compliance Team Leader

**Department:** Works and Technical Services

**File No:** LA/08/06

**Attachments:** 1 Application to keep excess animals at 509 Broadway,  
Wycheproof - **Confidential**  
2 Objection to Application - **Confidential**

### **APPLICATION WAS WITHDRAWN – RESOLUTION NOT REQUIRED.**

That Council refuses the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs at 509 Broadway Wycheproof.

#### **1. Executive Summary**

Council has received a Local Laws application for a permit to allow the keeping of four (4) dogs at 509 Broadway, Wycheproof.

#### **2. Discussion**

Council's Community Local Law 2019 prohibits the keeping of more than 2 dogs without a Local Law permit within the confines of a township.

Surrounding landowners and residents were requested in writing to consider the application and submit any objections to Council by the 9 December 2019. Council has received one signed objection from landowners/residents who state that they are concerned regarding the application to keep excess animals in the area (refer attachment).

#### **3. Financial Implications**

There are no financial implications in this report.

#### **4. Cost Shift Considerations**

There are no cost shift considerations in this report.

#### **5. Community Consultation**

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved Five (5) neighbouring properties that may, or could be, affected by the activity.

#### **6. Internal Consultation**

No internal consultation has taken place.

#### **7. Legislative / Policy Implications**

The application and decision making are in keeping with Council's Community Local Law 2019 Clause 42(1).

#### **8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

#### **9. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

## **10. Conclusion**

It is recommended that Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs at 509 Broadway, Wycheproof.

### **8.2.3 APPLICATION FOR PERMIT TO KEEP EXCESS ANIMALS AT 30 WATSON STREET, CHARLTON**

**Author's Title:** Compliance Team Leader

**Department:** Works and Technical Services

**File No:** LA/08/06

**Attachments:** 1 Application to keep excess animals - **Confidential**  
2 Objections to application - **Confidential**

Cr David Pollard declared an indirect interest for the Item 8.2.3 on the basis that a family member has in interest the matter being reported on.

Cr Pollard vacated the Council Chamber at 7.18pm.

#### **MOTION:**

That Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs at 30 Watson Street, Charlton.

**MOVED: CR ELLEN WHITE**

**NO SECONDER WAS RECEIVED**

**MOTION WAS LOST.**

#### **1. Executive Summary**

Council has received a Local Laws application for a permit to allow the keeping of four (4) dogs at 30 Watson Street, Charlton.

#### **2. Discussion**

Council's Community Local Law 2019 prohibits the keeping of more than 2 dogs without a Local Law permit within the confines of a township.

Surrounding landowners and residents were requested in writing to consider the application and submit any objections to Council by the 23 December 2019. Council has received nine (9) signed objections from landowners/residents who state that they are concerned regarding the application to keep excess animals in the area (refer attachment).

#### **3. Financial Implications**

There are no financial implications in this report.

#### **4. Cost Shift Considerations**

There are no cost shift considerations in this report.

#### **5. Community Consultation**

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved Nine (9) neighbouring properties that may or could be affected by the activity.

#### **6. Internal Consultation**

No internal consultation has taken place.

**7. Legislative / Policy Implications**

The application and decision making are in keeping with Council's Community Local Law 2019 Clause 42(1).

**8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

**9. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

**10. Conclusion**

It is recommended that Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep four (4) dogs 30 Watson Street, Charlton.

**Cr Pollard returned to the Council Chamber at 7.20pm.**

## 8.2.4 SWIMMING POOL AND SPA REGISTRATION FEES

**Author's Title:** Planning Officer

**Department:** Works and Technical Services

**File No:** DB/14/05

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Responding to and enhancing our built and natural environment

### MOTION:

That Council:

1. Notes the introduction of new Building Regulations by the Victorian Government which require owners of swimming pools and outdoor spas to register them with Council, with a registration fee to be applied.
2. Resolves to set the fee payable under the Building Regulations for registration of a swimming pool or spa with Council as follows:

Fee Type	Proposed Fee
Application for registration fee (reg 147P)	\$31.84
Information search fee (reg 147P)	\$47.24
Lodgement of certificate of pool barrier compliance (reg 147X)	\$20.44
Lodgement of certificate of pool barrier non-compliance (reg 147ZJ)	\$385.06

3. Reviews these fees annually as part of the normal review of Council's fees and charges undertaken through the annual budget process.

**MOVED: CR DAVID POLLARD**

**SECONDED: CR ELLEN WHITE**

**CARRIED.**

**(R714/20)**

### 1. Executive Summary

The State Government has introduced new Building Regulations from 1 December 2019 that require all owners of swimming pools and outdoor spas to register them with Council. The Regulations require payment of a registration fee to Council but allow the amount of this fee to be set by Council. Due to the recent enactment of these regulations there is a need for Council to establish the fees payable. Council Officers recommend that the maximum fee permitted by the Regulations be adopted, reflecting the administrative workload associated with the new regulations.



## 2. Discussion

The Victorian Coroner has recommended the strengthening of pool safety laws in several findings related to fatal drownings of young children, non-compliance of pool safety barriers is a major contributing cause to these tragedies.

The *Building Amendment (Swimming Pool and Spa) Regulations 2019* ('the Regulations') commenced on the 1 December 2019. These Regulations amend the Building Regulations 2018 to insert new regulatory requirements that aim to improve the safety of private swimming pools and spas.

The changes require owners of land which contain certain swimming pools/spas, to register their pool/spa with Council. The types of swimming pools/spas that need to be registered with Council are those that are capable of containing 300mm or more of water and are associated with residential use.

In addition to the new laws to register pools and spas with Council, the Regulations require affected owners to arrange inspections and certification of their pool safety barriers, with a registered Building Surveyor or Building Inspector, every 4 years. A Certificate of Pool Barrier Compliance must be lodged with Council.

An application to register a pool with Council must be accompanied by a Search fee, which aims to allow recovery of costs associated with researching the date of establishment of old pools. For more recently established pools, these costs may be minimal, but for older pools, searching older records could take considerable time.

Finally, if a land owner has not established a compliant pool barrier as part of the four yearly inspection process, and a building inspector is forced to issue a Certificate of Barrier Non Compliance, this needs to be lodged with Council and Council must issue a notice to the owner requesting payment of a fee. It is then Council's responsibility to enforce compliance of the barrier with regulatory requirements.

The following table summarises the various fees which must be established by Council for various functions associated with administering and enforcing these Regulations:

Fee type	Max. fee permitted	Proposed fee
Application for registration fee (reg 147P)	\$ 31.84 (2.15 fee units)	\$ 31.84
Information search fee (reg 147P)	\$ 47.24 (3.19 fee units)	\$ 47.24
Lodgement of certificate of pool barrier compliance (reg 147X)	\$ 20.44 (1.38 fee units)	\$ 20.44
Lodgement of certificate of pool barrier non-compliance (reg 147ZJ)	\$385.06 (26 fee units)	\$385.06

Council received notice of the changes and associated fees on 29 November 2019, immediately prior to commencement on 1 December. Whilst these fees are required to be set by Council, a maximum fee is specified (refer table above). The fees will be reviewed each year along with the other fees and charges across Council. It is necessary for Council to establish the fees applicable to registration, so that owners and Council officers registering pools and spas have certainty over the fee payable.

Officers are recommending that Council adopt the maximum fee in each category, given the additional administrative workload which will be incurred in Council's Building Department associated with managing the new processes. Despite the recommendation to apply the maximum fee permitted, officers believe that the income received will not meet the cost to administer the new regulations.

The fee for lodgement of a Certificate of Pool Barrier Non-Compliance is more significant than the registration fee, but this is reflective of the work that would be associated with Council staff enforcing compliance with the pool barrier requirements.

### **3. Financial Implications**

There are approximately 60 swimming pools the Building department is aware of across the municipality which will need to be registered. There may be a number of pools and spas that Council is currently unaware of. On this basis the registration fee income would be approximately \$1950.00. As these are new requirements the cost of administering the new regulations is unknown but it is reasonable to expect extra administrative hours will be required in the building department.

### **4. Cost Shift Considerations**

These new regulations place additional financial and administrative burden on swimming pool and spa owners and on Council.

### **5. Community Consultation**

An initial round of publicity to raise awareness and provide education regarding the new requirements has been in the local papers and on Council's webpage and social media outlets. A further education and publicity campaign will be conducted.

### **6. Internal Consultation**

Consultation has taken place within the Development Services Department

### **7. Legislative / Policy Implications**

The fees are set in the Regulations as maximum amounts. Council must determine the particular fee levels in accordance with the Local Government Act 1989

### **8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

### **9. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

### **10. Conclusion**

It is recommended that Council:

1. Notes the introduction of new Building Regulations by the Victorian Government which require owners of swimming pools and outdoor spas to register them with Council, with a registration fee to be applied.
2. Resolves to set the fee payable under the Building Regulations for registration of a swimming pool or spa with Council as follows:

<b>Fee Type</b>	<b>Proposed Fee</b>
Application for registration fee (reg 147P)	\$31.84
Information search fee (reg 147P)	\$47.24
Lodgement of certificate of pool barrier compliance (reg 147X)	\$20.44
Lodgement of certificate of pool barrier non-compliance (reg 147ZJ)	\$385.06

3. Reviews these fees annually as part of the normal review of Council's fees and charges undertaken through the annual budget process.

## 8.2.5 COMMUNITY GRANTS AND SPONSORSHIPS

**Author's Title:** Community Development Officer

**Department:** Community Development

**File No:** GS/42/09

**Attachments:** 1 19-20 running sheet

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

### MOTION:

That Council allocates the following funding under the Community Grants and Sponsorship program:

1. \$799 Small Capital Equipment Grant to the Donald Men's Shed; and
2. \$10,000 Sustainability Grant to the Charlton Bowling Club Inc.

**MOVED: CR DARYL WARREN**

**SECONDED: CR DAVID POLLARD**

**CARRIED.**

**(R715/20)**

### 1. Executive Summary

This report is presented to Council to consider the allocation of funds from the Community Grants and Sponsorship Program.

### 2. Discussion

Project:	Provision of effective lighting for Men's Shed extension
Organisation:	Donald Men's Shed Inc.
Amount Applied:	\$799 Small Capital Equipment Grant
Funding Amount Recommended:	\$799
Full project cost:	\$1597.40
Project Description:	To upgrade the lighting to the Men's Shed Extension. The project will provide high intensity LED lighting to ensure the work area is adequately illuminated. Alignment with Donald 2030 plan: Strategic Direction and Key Action 16. Actively seek funding for identified infrastructure upgrades. 2017 – 2021 Council Plan: Theme 5.6 - Recognise our volunteers and support their significant contributions.
Project Benefit:	This project will provide high intensity LED lighting to this extension shed in order to ensure that the work area is adequately illuminated to provide a light intensity that meets current workplace safety and health guidelines. The Donald Men's Shed is used for a number of activities including painting, metalwork, assembly and disassembling of equipment to support many community groups.

Project:	New Efficient Heating and Cooling
Organisation:	Charlton Bowling Club Inc.
Amount Applied:	\$13,915.30 Sustainability Grant
Funding Amount Recommended:	\$ 10,000 Limit of funding offered under Sustainability Grant
Total Project Cost:	\$ 20,873.94
Project Description:	Replacement of old-style inefficient air conditioners and bar heaters with new energy efficient split system units.
Project Benefit:	Under the sustainability guidelines this project will reduce electricity consumption which means less energy being used thus reducing the carbon footprint of carbon dioxide gases. The Charlton Bowling Club is already fitted with solar panels which will work in conjunction with the new energy efficient air conditioners to reduce emissions. The club is actively striving to reduce emissions and make the facility more user friendly to play bowls both in Summer and Winter. The applicant also lists a project benefit of the ongoing sustainability of the club through increased memberships when the facility is a more inviting place to be. The Club keeps a spreadsheet up-to-date with power usage and intends to track this following the installation of new air conditioners to track reduced emissions. The Application was supported by letters of support from the Charlton Indoor Bias Bowls Club and the Wednesday Friends Group.

### 3. Financial Implications

This brings the allocation under the community grants scheme for the 2019 – 20 financial year to \$14,995.50 out of a total of \$20,000. The sustainability fund contributions so far totals \$10,000 out of \$50,000 available.

### 4. Cost Shift Considerations

There are no cost shift considerations in this report

### 5. Community Consultation

Staff have sought clarification where necessary from community groups.

### 6. Internal Consultation

Council officers have consulted with the applicants and reviewed all documentation associated with the sponsorship applications

### 7. Legislative / Policy Implications

The community grants and sponsorship program has been developed in response to the Local Government Investigations and Compliance Inspectorate guidelines

### 8. Environmental Sustainability

Charlton Bowling Club Sustainability grant aims to reduce the club's carbon footprint. Should the club be successful in their grant application, Council's Environmental Compliance Officer will work with the club to educate members on the best possible usage of their solar electricity in combination with the new air conditioning units.

### 9. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest

### 10. Conclusion

That Council considers providing funding allocations as per the recommendations.

## **8.2.6 DROUGHT COMMUNITIES PROGRAMME EXTENSION - ADDITIONAL PROJECTS**

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** GR/05/04

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Build a healthy and active community

### **MOTION:**

That Council:

1. Apply for \$150,000 from the Federal Government Drought Communities Programme for town brochures/residents welcome pack, a halls improvement program and footpath crossover (accessibility) improvement program; and
2. Apply for an additional \$50,000 to employ a Project Manager to deliver the projects funded under the Programme.

**MOVED: CR ELLEN WHITE**

**SECONDED: CR BRONWYN SIMPSON**

**CARRIED.**

**(R716/20)**

### **1. Executive Summary**

In November 2019, the Federal Government made the declaration that Buloke Shire Council is eligible to apply for \$1million funding under the Drought Communities Programme (DCP) - Extension. The fund is designed to support local infrastructure and other projects for communities and businesses that have been impacted by drought. This report is presented to Council to consider making an application under this fund.

### **2. Discussion**

In December 2019, Council resolved to apply for two projects under the Drought Communities Program (DCP) – Extension. These projects are:

- Birchip Community Leisure Centre: \$300,000; and
- Wycheproof Early Years Centre (kindergarten and childcare): \$500,000

In late December, the Federal Government requested that Council make one single application for totalling \$1million, rather than separate applications. As such, Council needs to nominate projects for the remaining \$200,000 before submitting the application.

Councillors and officers have conducted workshops on the options available, relying heavily on the priorities listed in the Economic Development and Tourism Strategy, 2030 Community Plan and individual township community plans.

The development of township brochures and a residents welcome pack is a strong priority in the Economic Development and Tourism Strategy and has been a focus of the Economic Development and Tourism Advisory Committee and Buloke Tourism. In addition, Council has had representations from a range of community groups wishing to establish new tourism material for their township.

The community halls are a valuable part of life in the Buloke Shire and this proposal includes working with hall committees across the Shire to deliver facility improvements. These improvements are likely to include air-conditioning, painting works and furniture upgrades, with the final list to be consolidated in partnership with the committees.

In the development of the Inclusiveness Plan and Early Years Strategies, Council has received strong feedback about the need to improve footpath and kerb and channel cross-over areas and to enhance accessibility. This proposal will improve the ten cross-overs most in need across the Shire. Areas of focus will be high usage areas, particularly around retail areas and early years/senior citizens/ health provider facilities.

To deliver these projects, and also the Birchip Community Leisure Centre upgrades and Wycheproof Early Years Centre, a project manager will be employed and funded through the Drought Communities Programme.

### **3. Financial Implications**

These projects will be funded over the 2019/20 and 20/21 financial years. Council is not required to make any financial contribution to the programme.

### **4. Cost Shift Considerations**

There are no cost shift considerations in this report.

### **5. Community Consultation**

The development of this recommendation was based on priority projects listed in the Buloke 2030 Plan, and the individual township community plans. Additional consultation with hall committees is required as part of this project.

### **6. Internal Consultation**

Staff and Councillors have workshopped these applications at a Council briefing.

### **7. Legislative / Policy Implications**

This list of projects is significant in that it addresses recommendations from a number of Councils key plans and strategies including:

- Council Plan
- Building Buloke 2030
- Individual Community Plans
- Economic Development and Tourism Plan
- Asset Management Plans
- Inclusiveness Plan

### **8. Environmental Sustainability**

Careful consideration of environmental sustainability design elements will be considered in the design and procurement phase.

### **9. Conflict of Interest Considerations**

No staff involved in writing this report has declared a conflict of interest.

**10. Conclusion**

It is recommended that Council:

- Apply for \$150,000 from the Federal Government Drought Communities Programme for town brochures/residents welcome pack, a halls improvement program and footpath crossover (accessibility) improvement program.
- Allow for an additional \$50,000 to employ a Project Manager to deliver the projects funded under the Programme.

## **8.2.7 ANNUAL REPORT 2019/20 - FEBRUARY QUARTERLY UPDATE**

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** ED/03/10

**Attachments:** 1 Annual Plan Quarterly Report

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Deliver our service in a financially viable way

### **MOTION:**

That Council note the progress against the Year 3 Annual Plan 2019/20 – Quarterly Update.

**MOVED: CR DAVID POLLARD**

**SECONDED: CR DARYL WARREN**

**CARRIED.**

**(R717/20)**

### **1. Executive Summary**

Council, at its Special Meeting 21 June 2017, adopted the Buloke Council Plan 2017-2021 and has subsequently developed and adopted a Year 1, Year 2 and Year 3 Annual Plan for the implementation of the strategic objectives. Quarterly progress reports are to be presented to Council throughout 2019/20.

### **2. Discussion**

The purpose of these Annual Plans is for Council to develop a series of actions, projects, programs and initiatives to achieve on the Council Plan 2017-2021.

Council has received progress reports against the Year 3 Annual Plan throughout the 2019/20 year, and attached is the final report on the Plan.

The attached table highlights the updates against each of the annual plan actions, with solid progress being made against many of the items. Actions that have been progressed since the October report include:



- Updating the financial reporting template;
- Launch and release of the Flexible Local Transport Program materials;
- Commencement of Move-It programs in partnership with the Mallee Sports Assembly;
- Rural Land Study released in draft for public comment;
- Tender let and works commenced at Lake Tyrrell;
- Amenity upgrades completed at Wycheproof, Nullawil, Culgoa, Berriwillock, Nandaly and Green Lake;
- The successful running of the climate change event in partnership with BCG;
- Funding applications made for heavy vehicle route upgrades through the Building Better Regions Fund;
- Public art projects completed at Sea Lake Graincorp Silos, Nullawil Silos and Charlton street walls;
- Completion and official opening held for the Charlton Park 2020;
- Surveys completed for the Charlton Flood Levee project;
- Risk Register re-developed and presented to Audit Committee; and
- Adoption of a complaints handling policy.

### **3. Financial Implications**

The costs of the actions were included in the 2018/19 budget.

### **4. Cost Shift Considerations**

There are no cost shift considerations applicable to this report.

### **5. Community Consultation**

The Annual Plan for Year 3 was adopted by Council at the July 2019 Ordinary Meeting, and has been published on the Council website.

The development of the Council Plan included extensive community consultation.

In the past twelve months, as per the planned actions, community consultation on a range of topics including economic development and tourism, community planning, community grants, rate revenue strategy and early years have taken place that have informed the Year 3 Annual Plan.

### **6. Internal Consultation**

Internal consultation has taken place with the wider Management Team.

### **7. Legislative / Policy Implications**

In accordance with the *Local Government Act 1989* Council must prepare and approve a Council Plan.

The 2017-2021 Year 3 Annual Plan reviews the proposed tasks, measures and completion dates for the last financial year, in order to deliver the strategic objectives of the adopted Council Plan 2017-2021 required by the *Local Government Act 1989*.

### **8. Environmental Sustainability**

The natural environment and sustainability considerations are included in many of the proposed actions, and actions already undertaken.

### **9. Conflict of Interest Considerations**

No officer involved in the preparation of this report has a conflict of interest

**10. Conclusion**

That Council note the progress made to deliver the strategic objectives noted in the adopted Year 3 Annual Plan for the Buloke Council Plan 2017-2021.

## **8.3 FINANCIAL REPORTS**

### **8.3.1 FINANCE PERFORMANCE REPORT AS AT 31 DECEMBER 2019**

**Author's Title:** Manager Finance

**Department:** Corporate Services

**File No:** FM/19/03

**Attachments:**

1	Balance Sheet December 2019
2	Income Statement December 2019
3	Cashflow Statement December 19
4	Cashflow Forecast December 2019
5	Cashflow Forecast Chart December 19
6	Capital program 19-20

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Deliver our service in a financially viable way

#### **MOTION:**

That Council receives and notes the Financial Performance Report for the month ending 31 December 2019.

**MOVED: CR DARYL WARREN**

**SECONDED: CR BRONWYN SIMPSON**

**CARRIED.**

**(R718/20)**

#### **1. Executive Summary**

All reports presented are compared to the approved annual budget which is due for reforecasting from January.

The reforecasting will have significant impact on the timing of income represented in the cashflow statement. The approved annual budget currently reports most income by default in the January-February period. Specific timing of income will be clarified in the forecast for January – June based on the increased information now available from the funding bodies.

The **Income Statement** provides a summary of the total income and total expenditure relating to Council's annual operations. Capital grant income is included in the calculation of the Council's total surplus/(deficit) but is presented separately to distinguish operational activities. Capital grant income is specifically used to fund expenditure on Council assets which is reported on the balance sheet.

The reported surplus as at 31 December 2019 is \$7.79m. Excluding capital grant income of \$2.92m, the operating surplus is \$4.87m. This operating surplus is lower than budget (surplus \$6.08m) which is now largely due to the timing of the December 2018 flood event funding and related expenditure which were planned in September/October and the timing of the Financial Assistance Grant at the beginning of the financial year.

The **Balance Sheet** summarises of the value of Assets (what we own) and our Liabilities (what we owe), and the difference between assets and liabilities (Net Assets or Equity) reflects our net worth. Council's net worth as at this accounting period is \$281m due to the recognition rate income at this early stage of the financial year. Net worth is anticipated to decrease to \$279m by 30 June 2020 as budgeted expenditure occurs (\$273m as at 30 June 2019).

The **Cashflow Statement** reflects actual results for the year to date (July – December) in line with statutory financial reporting. At 31 December 2019, Council's Cash and Cash Equivalents were \$9.875m.

The **Cashflow Forecast** is a projection of cashflow for the remainder of the year based on the cash balance as at 31 December, the monthly budgets and specified timing parameters (such when BAS/super are due and quarterly rate receipts).

The **Cashflow Chart** visually depicts the cashflow forecast and the updated format is illustrated in a duel design, based on best practice reporting.

The cashflow chart shows:

1. The line graph to reflect the ending bank balance each month for the year to date and a projection of the ending bank balance for the rest of the year; and
2. The column graph which summarises what is expected to happen during each month's cashflow to explain the change in the bank balance.

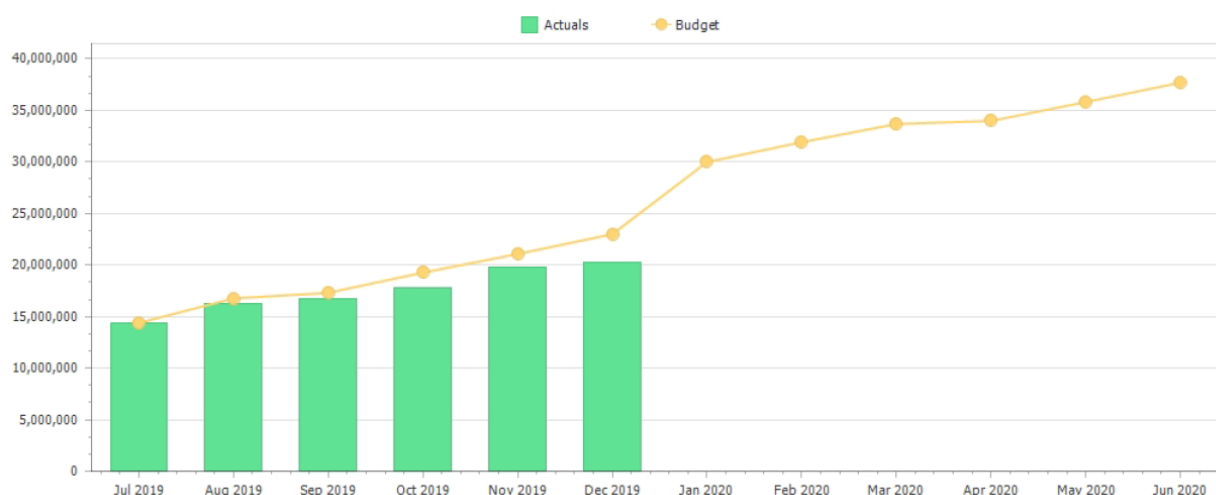
The bank balance is expected to remain positive throughout the 2019/20 financial year.

The **Capital Works Program** depicts \$5.7m of the annual capital works budget of \$11.754m has been expended or committed during July to December. Progress of project completion is detailed by percentage and chart.

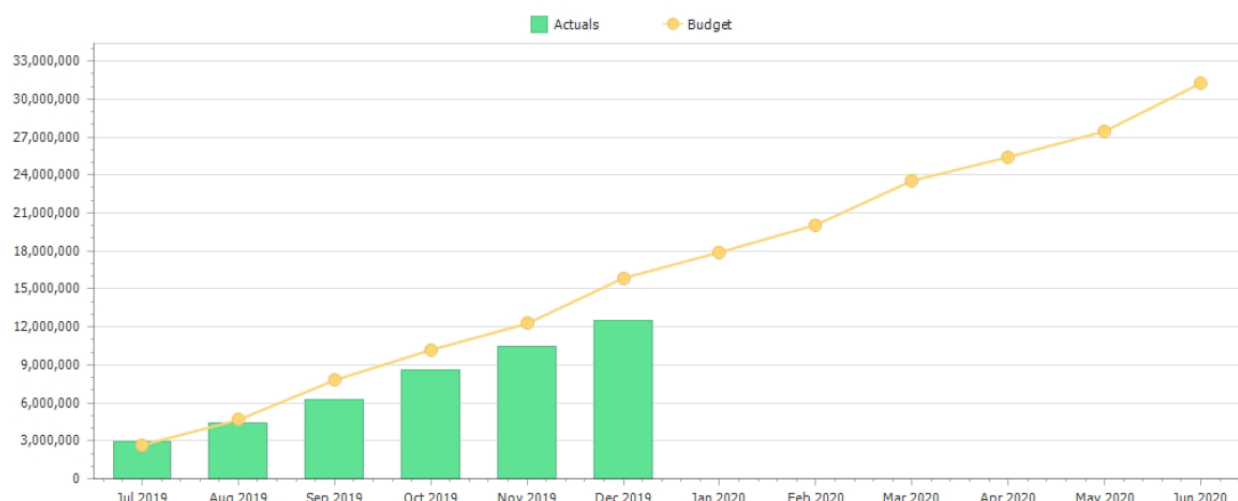
### Financial Implications

The tables below provides an overview of Council's financial performance as at 31 December 2019

#### Accumulated Income to Budget — Buloke Shire Council



## Accumulated Expenses to Budget — Buloke Shire Council



The following commentary is provided:

**a. Total income - less than budget due to:**

- Upfront payment of the FAG in June 2019 (down \$1.5m)
- Delay with December 2018 Flood event funding (down \$3.252m)
- Partly offset by capital contributions received for the Donald Community Precinct included in the 2018/19 budget (Up \$0.5m)

**b. Total expenses - less than budget due to:**

- Delay with December 2018 Flood event funding (down \$3.252m)

**c. Operating Surplus – variance to budget mostly due to re-timing of the FAG. Variations in December 2018 flood funding and expenditure net out.**

## 2. Community Consultation

No consultation with the community was required for the production of this report.

## 3. Internal Consultation

The reports have been prepared in consultation with the budget managers directly responsible for Council budgets.

## 4. Legislative / Policy Implications

The report is consistent with the requirements of the *Local Government Act 1989*.

## 5. Environmental Sustainability

This report has no direct impact on environmental sustainability.

## 6. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest.

## 7. Conclusion

The year to date surplus is impacted by the timing of the FAG and the December Flood event funding/expenditure. Reforecasting to address these variances for the 6 months January to June will be completed for Council reporting at the March ordinary meeting.

## 8.4 ORGANISATIONAL REPORTS

Nil

## 8.5 REPORTS FROM COUNCILLORS

### CR DARYL WARREN

12 December 2019	Workspace Meeting Bendigo
17 December 2019	Donald High School Presentation Night
20 December 2019	Loddon Mallee WRRG Meeting Bendigo
7 January 2020	National Party AGM in Donald
22 January 2020	Donald 2000 Australia Day Meeting Goodwin Village
24 January 2020	Buloke Shire Australia Day Event Birchip
26 January 2020	Australia Day Event Watchem
26 January 2020	Australia Day Event Donald
5 February 2020	Sunraysia Mallee Ethnic Community Meeting Donald
5 February 2020	Councillor Briefing Birchip
6 February 2020	Rex Theatre Meeting Charlton
12 February 2020	Council Meeting Wycheproof

### CR ELLEN WHITE

#### Delegate Meetings:

#### Lake Tyrrell Project Control Group

The project is progressing

#### Buloke Library Steering Committee

Survey has been distributed to community, with results currently being collated.

#### Delegate Meetings – No Meetings held this Month

Central Murray Regional Transport Forum  
Municipal Emergency Management Planning Committee  
Municipal Fire Management Planning Committee  
Mallee Local Transport Forum  
Central Murray Regional Transport Forum  
Municipal Emergency Management Planning Committee  
Municipal Fire Management Planning Committee  
Mallee Local Transport Forum

#### Highlights of the Month

- During the Christmas and New Year period I was in Scotland visiting my mum who is unwell. Since returning in late January, there have been few meetings or activities to attend, except the one noted below.
- Nullawil Progress Association Meeting on February 11<sup>th</sup>. The community are working on the official launch/opening of the Silo Art and toilet block due to be held on Saturday April 11<sup>th</sup> (Easter Saturday). They are very excited about the opportunity to show what their small town can achieve with a lot of hard work and community effort. There are some issues regarding the parks in the town requiring some work, but this information has been passed on to Council Staff.

**9. OTHER BUSINESS****9.1 NOTICES OF MOTION**

Nil

**9.2 QUESTIONS FROM COUNCILLORS**

Nil

**9.3 URGENT BUSINESS**

Nil

**9.4 ANY OTHER BUSINESS**

Nil

**9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC****MOTION:**

That Council closes the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

- 9.5.1 C71 2019/20 CHARLTON SWAN HILL ROAD AND (d) contractual matters  
PRATERS ROAD INTERSECTION, GLENLOTH

**Moved:** CR DARYL WARREN

**Seconded:** CR GRAEME MILNE

**CARRIED.**  
**(R719/19)**

**MOTION:**

That Council reopens the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 and brings resolutions from the closed session into open session.

**Moved:** CR DARYL WARREN

**Seconded:** CR GRAEME MILNE

**CARRIED.**  
**(R721/19)**

**RESOLUTION BROUGHT FORWARD TO THE OPEN SESSION FROM CLOSED SESSION****Item 9.5.1 CONTRACT No C71 CHARLTON SWAN HILL ROAD & PRATERS ROAD INTERSECTION, GLENLOTH**

That Council:

1. Award Contract No. C71 2019/2020 Charlton Swan Hill Road & Prater's Road Intersection, Glenloth to Bitumill Road Maintenance Pty Ltd for the works specified in:  
  
Charlton Swan Hill Road & Prater's Road Intersection - Seal Pavement widening & Safety Improvement Works;  
  
for the tendered lump sum price of \$ 242,439.90 (excl. GST) and affixes the seal;
2. Delegate authority to the Chief Executive Officer to approve payments to the Contractor for undertaking the works associated with the Contract;
3. Delegate authority to the Chief Executive Officer to approve all variations under the Contract; and
4. Notes and declares the Confidential Attachment to this report for Contract No C71 Charlton Swan Hill Road & Prater's Road Intersection, Glenloth of the Local Government Act 1989 on the grounds that it relates to contractual matters as described in s 89(2) of the Local Government Act 1989.

**10. MEETING CLOSE**

Meeting closed at 7.46pm.