



COUNCIL MEETING

MINUTES

Wednesday 10 November 2021

Commencing at 7:00pm

Held Remote via Livestream

**Wayne O'Toole
Interim Chief Executive Officer
Buloke Shire Council**

Minutes of the Meeting held on Wednesday, 10 November 2021 commencing at 7:00pm held remote via Livestream**PRESENT****CHAIRPERSON:**

Cr Daryl Warren (Mayor) Mount Jeffcott Ward

COUNCILLORS:

Cr Graeme Milne Mount Jeffcott Ward

Cr Bronwyn Simpson Mount Jeffcott Ward

Cr Alan Getley (Deputy Mayor) Mallee Ward

Cr David Vis Mallee Ward

Cr David Pollard Lower Avoca Ward

Cr Carolyn Stewart Lower Avoca Ward

OFFICERS:

Wayne O'Toole Interim Chief Executive Officer

Amber Ricks Acting Director Works and Technical Services

Hannah Yu Director Corporate Services

Travis Fitzgibbon Director Community Development

AGENDA**1. COUNCIL WELCOME****WELCOME**

The Mayor Cr Daryl Warren welcomed all in attendance.

STATEMENT OF ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to the Elders from other communities who maybe here today.

2. RECEIPT OF APOLOGIES

Nil.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**MOTION:**

That Council adopt the Minutes of the Council Meeting held on Wednesday, 13 October 2021.

MOVED: CR GETLEY

SECONDED: CR POLLARD

**CARRIED.
(R1041/21)**

4. REQUESTS FOR LEAVE OF ABSENCE

Nil.

5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

Cr David Pollard declared an interest in Item 8.6.3 Contract 104 2021/2022 Charlton Football Oval and Hockey Pitch Lighting Upgrade due to his friendship with a tenderer for this project.

6. QUESTIONS FROM THE PUBLIC

NIL

7. PROCEDURAL ITEMS

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NIL

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NIL

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The Meeting may be closed to members of the public to consider confidential matters.

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If the meeting has been closed it will be brought back into open session by resolution

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NIL

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NIL

10. MEETING CLOSE

NEXT MEETING

THE NEXT MEETING OF COUNCIL WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 8 DECEMBER 2021 AT 7:00PM.

Wayne O’Toole
INTERIM CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 REPORT OF COUNCILLOR ASSEMBLIES

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

MOTION:

That the Council note the report of Councillor Assembly Meetings held on 6 October and 20 October 2021.

MOVED: CR ALAN GETLEY

SECONDED: CR DAVID VIS

CARRIED.
(R1042/21)

Attachments: 1 Councillor Briefing Record - 6 October 2021
2 Councillor Briefing Record - 20 October 2021

KEY POINTS/ISSUES

Transparency is a fundamental principle of democratic governance.

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with Section 57 of The Act, Council at its September 2020 Ordinary Meeting, adopted a Public Transparency policy, designed to improve public transparency in Council's decision making processes and to assist the community in understanding the information that is accessible to them.

As per the Council Meeting Schedule adopted 23 November 2020, Councillor Briefings are held for Councillors to meet to consider matters that are likely to be the subject of a Council decision or for the exercise of delegation.

A record of the Councillor Briefings held on 6 October and 20 October 2021 is attached for public information.

7.2 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: CR/13/01

PURPOSE

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any particular recognition of achievement that Council has received or been awarded in the past month.

MOTION:

That the Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

MOVED: CR MILNE

SECONDED: CR SIMPSON

CARRIED.
(R1043/21)

Attachments: Nil

RECOGNITION OF ACHIEVEMENT ITEMS

Provider	Recipient	Date	Purpose for Recognition
Victorian Association of State Secondary Principals	John Richmond Birchip		For being awarded a Life Membership of the Victoria Association of State Secondary Principals.
Buloke Shire Council	Cr Bruce Meyer (Mayor) Cr Tim Meyer West Wimmera Shire Council		For the recent tragedy involving family of Councillor Bruce Meyer (Mayor) and Councillor Tim Meyer both of the West Wimmera Shire Council.

7.3 CORRESPONDENCE INITIATED BY COUNCIL

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/06/06

PURPOSE

This report notes and records correspondence initiated by Council and informs the Council of the responses received from this correspondence.

MOTION:

That the Council notes the record of correspondence initiated by Council and the responses received.

MOVED: CR ALAN GETLEY

SECONDED: CR CAROLYN STEWART

CARRIED.
(R1044/21)

Attachments: Nil

TABLE OF CORRESPONDENCE

Council Initiative	Correspondence sent to/to be sent to	Date sent	Date of Response	Summary of Response/Purpose of Letter
Damaged Telstra Pits within Shire	Telstra	Not yet sent		Letter to be drafted and sent regarding the lack of action on the damaged pits within the Shire, including Nullawil, Culgoa and Watchem

7.4 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Statutory Administration Support

Department: Works and Technical Services

File No: DB/14/01

EXECUTIVE SUMMARY

This report provides information on Building Permits approved by staff from 1 October 2021 to 31 October 2021.

MOTION:

That the Council note information contained in the report on Building Permits approved by staff from 1 October 2021 to 31 October 2021.

MOVED: CR CAROLYN STEWART

SECONDED: CR GRAEME MILNE

CARRIED.
(R1045/21)

Attachments: Nil

LIST OF BUILDING PERMITS APPROVED BY COUNCIL SURVEYOR

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20210116	8003481816254	84 Nicholls Road, Teddywaddy	Garage/Storage Shed	30/09/21
20210117	3857569724680	41 Campbell Street, Birchip	Swimming Pool & Safety Barrier	30/09/21
20210118	6050019504547	340 Broadway, Wycheproof	Repairs to External Fire Escape Stairs	30/09/21
20210126	7551267429619	28-30 Mount Street, Wycheproof	Carport	07/10/21
20210127	2273176056417	1597 Curyo West Road, Curyo	Hay Shed	07/10/21

LIST OF BUILDING PERMITS APPROVED BY PRIVATE SURVEYOR

Permit No.	Address	Project Description	Date Approved
20210119	1615 Dumosa-Birchip Road, Dumosa	Farm Shed	11/08/21
20210120	224 Yeungroon-Woosang Road, Yeungroon East	Yard Cover	23/08/21
20210121	9 Jenkins Street, Charlton	Shed	24/08/21
20210122	95 Hannon Street, Sea Lake	Carport	26/08/21
20210123	489 Brim East Road, Wilkur	Farm Shed	27/08/21
20210124	2 Hillview Street, Wycheproof	Extension & Alterations to Existing Dwelling	02/09/21
20210125	Birchip-Wycheproof Road, Birchip	Erection of Sign	09/09/21

7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Works and Technical Services

File No: LP/09/01

PURPOSE

This report provides information on planning applications under consideration by staff and the status of each of these applications.

MOTION:

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

MOVED: CR ALAN GETLEY

SECONDED: CR DAVID VIS

CARRIED.
(R1046/21)

Attachments: Nil

LIST OF PLANNING APPLICATIONS

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA928/21		2 Campbell Street, Birchip (Lot 6, 7, 8, 9 PS58023)	13/05/2021	Development of land for a service station, construct and display a business identification sign and alter access to a Road Zone, Category 1	Awaiting report
PPA933/21		11 Learmonth Street, Charlton	21/07/2021	Use and development of land for four dwellings on a lot	Permit Issued
PPA934/21		13 Learmonth Street, Charlton	21/07/2021	Use and development of land for four dwellings on a lot	Permit Issued
PPA936/21		Calder Highway, Woosang (Lot 5 PS641954)	26/07/2021	Use and development of land for a dwelling	Awaiting report
PPA937/21		86 Lanes Road, Jeffcott	28/07/2021	Two lot subdivision of land (rural dwelling excision)	Permit Issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA939/21		90 Mullane Road, Watchem	26/07/2021	Use and development of land for animal production (free range chicken farm), construction of four sheds and increase capacity to 267,000 birds	Permit Issued
PPA940/21		Taylor Road, Ballapur (CA 20 & 20B Parish of Ballurpur)	26/07/2021	Use and development of land for a single dwelling, create access to Road Zone, Category 1	Permit Issued
PPA941/21		350 Broadway, Wycheproof (Lot 1 PS391928)	18/08/2021	Building and works to locate a shipping container for storage	Request for further information
PPA943/21		41 Cumming Avenue, Birchip	03/09/2021	Demolition of an outbuilding and extension to existing retail premises	Permit Issued
PPA945/21		5 Woods Street, Donald (Lot 1, 2 & 3 PS 895619)	03/09/2021	Use and development of land for a service station, construct and display a business identification sign and alter access to a Road Zone, Category 1	Notice of application Referral
PPA946/21		95 Railway Avenue, Sea Lake (Lot 2 PS408935)	03/09/2021	Use and development of land for a service station, construct and display a business identification sign and alter access to a Road Zone, Category 1	Notice of application Referral
PPA947/21		80 Horace Street, Sea Lake (Lot 1 PS885043)	10/09/2021	Construct and display a major promotion sign	Notice of application Referral
PPA948/21		1-3 Wright Street, Charlton (CA24 & 25 Section 10A Parish of Charlton)	15/09/2021	Construction of a dwelling and domestic shed	Permit Issued
PPA950/21		Mildura Way, Charlton (CA 17 Section A Parish of Charlton)	17/09/2021	Building and works for the construction of undercover stabling and pavilion area	Awaiting report

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA951/21		11 Enterprise Drive, Donald (Lot 77 PS526871)	16/09/2021	Building and works to construct a shed for machinery storage and maintenance	Permit Issued
PPA952/21		Five Mile Road, Yeungroon East (Lot 3 PS526871)	20/09/2021	Building and works to extend a shearing shed within setback of road reserve	Permit Issued
PPA953/21		Back St Arnaud Road, Charlton (CA 2004 Parish of Charlton East)	12/10/2021	Building and works for the construction of a training shed	Notice of application Referral
PPA954/21		92 Best Street, Sea Lake (Lot 1 PS227425)	12/10/2021	Building and works for the construction of a verandah	Permit Issued
PPA955/21		645 Fawcetts Road, Wycheproof (CA 14 Sec A & 14A Sec A Parish of Bunguluke)	12/10/2021	Three-lot subdivision of land, boundary realignment and rural dwelling excision)	Notice of application Referral
PPA956/21		22 Racecourse Road, Donald (Lot 7 PS705962)	13/10/2021	Building and works for the construction of a machinery storage shed associated with existing food production facility	Notice of application Referral
PPA957/21		25 Napier Street, Donald (Lots 23, 24 & 25 LP8761)	13/10/2021	Building and works for the construction of a shed for storage of machinery and equipment	Notice of application Referral
PPA958/21		Borong Highway, Gil Gil (CA2 Section 5 Parish of Banyenong)	19/10/2021	Amendment to PPA765/18 to increase patron capacity to 7000 and extend permit by one year	Referral

8. GENERAL BUSINESS

8.1 POLICY REPORTS

Nil

8.2 MANAGEMENT REPORTS

8.2.1 AUDIT AND RISK COMMITTEE CHAIR REPORT

Author's Title: Director Corporate Services

Department: Corporate Services

File No: FM/02/09

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To provide Council with the annual assessment of the Audit and Risk Committee's performance against the Audit and Risk Committee Charter and biannual audit and risk report from the Chair of the Audit and Risk Committee.

SUMMARY

The biannual audit and risk report from the Chair of the Audit and Risk Committee was provided to the Chief Executive Officer on 30 September 2021. It describes the activities of the Committee and includes its findings and recommendations.

MOTION:

That Council notes the report from the Chair of the Audit and Risk Committee.

MOVED: CR GRAEME MILNE

SECONDED: CR DAVID POLLARD

CARRIED.
(R1047/21)

Attachments: 1 Audit and Risk Committee Chair's Report - September 2021

DISCUSSION

The *Local Government Act 2020* (the Act) provides that the Audit and Risk Committee (the Committee) must prepare a biannual audit and risk report that describes the activities of the Committee and includes its findings and recommendations.

The Act further provides that these reports must be provided to the Chief Executive Officer for tabling at the next Council meeting.

RELEVANT LAW

Section 54(5)(b) of the Act requires the Chief Executive Officer to provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting, following the audit and preparation of the report.

RELATED COUNCIL DECISIONS

The Committee was established by Council at its ordinary meeting held on 12 August 2020. The Audit and Risk Committee Charter was adopted on 12 August 2020. The last report by the Chair of the Audit and Risk Committee was noted by Council at its ordinary meeting held on 12 May 2021.

OPTIONS

Not applicable

SUSTAINABILITY IMPLICATIONS

Not applicable

COMMUNITY ENGAGEMENT

Not applicable

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable

COLLABORATION

Not applicable

FINANCIAL VIABILITY

The Committee is required to monitor financial and performance reporting.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

COUNCIL PLANS AND POLICIES

Not applicable

TRANSPARENCY OF COUNCIL DECISIONS

The Audit and Risk Committee Charter's purpose and objectives are to ensure good governance and provide guidance on how Council will work with the Committee for the benefit of the organisation and the community.

CONFLICTS OF INTEREST

In providing this advice to the Council as the Director Corporate Services I, Hannah Yu, have no interests to disclose in this report.

8.2.2 DRAFT AUDIT AND RISK COMMITTEE MEETING MINUTES 22 SEPTEMBER 2021

Author's Title: Director Corporate Services

Department: Corporate Services

File No: FM/02/09

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To provide Council with the draft minutes of the Audit and Risk Committee Meeting held on 22 September 2021.

SUMMARY

The draft Audit and Risk Committee minutes are attached for the information of Council.

MOTION:

That Council notes the draft Minutes of the Audit and Risk Committee meeting held on 22 September 2021.

MOVED: CR DAVID POLLARD

SECONDED: CR ALAN GETLEY

**CARRIED.
(R1048/21)**

Attachments: 1 Draft Audit and Risk Committee Minutes

DISCUSSION

The Audit and Risk Committee (the Committee) is a statutory committee of Council which considers matters of governance, finance and risk management. The Committee is comprised of three independent members and the Mayor. The Committee provides advice on the integrity and effectiveness of Council's financial reporting and risk management system.

At the meeting held, the Committee considered the following matters:

- Outstanding Action Items
- Audit and Risk Committee Work Plan
- Asset Management update
- Internal Audit progress update and status report
- Internal Audit – Business Continuity and Disaster Recovery
- VAGO Interim Management letter
- Draft Financial and Performance Statements 2020-21 Financial year
- Risk Management
- Legislative Compliance
- CEO Employment and Remuneration Policy
- Working for Victoria

- Councillor and CEO reimbursements
- Audit and Risk Committee Self-Assessment

RELEVANT LAW

Council is required under the *Local Government Act 2020* to establish and maintain an Audit and Risk Committee.

RELATED COUNCIL DECISIONS

The Committee was established by Council at its meeting held on 12 August 2020.

OPTIONS

Not applicable.

SUSTAINABILITY IMPLICATIONS

Not applicable.

COMMUNITY ENGAGEMENT

Not applicable.

INNOVATION AND CONTINUOUS IMPROVEMENT

The Committee provides guidance and recommendations that result in improvements to methods and systems of Council.

COLLABORATION

Councillors and senior staff are invited to attend, and present as required at Audit and Risk Committee meetings. Recommendations from the Committee are communicated to relevant staff members for action.

FINANCIAL VIABILITY

The costs associated with the Committee are considered in the Annual Budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

The Audit and Risk Committee Charter was adopted by Council on 12 August 2020.

TRANSPARENCY OF COUNCIL DECISIONS

The Committee is considered an essential element of good governance, monitoring Council's financial and performance reporting, monitoring and providing advice on risk management and overseeing internal and external audit functions. The draft minutes are provided to Council to consider the activities undertaken by the Committee.

CONFLICTS OF INTEREST

No officer involved in the preparation of this report has a conflict of interest.

8.2.3 BULOKE SHIRE COUNCIL CLIMATE CHANGE MITIGATION AND ADAPTATION STRATEGY AND PLAN

Author's Title: Director Community Development

Department: Community Development

File No: EM/13/20

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

The purpose of this report is for Council to consider adopting the Climate Change Mitigation and Adaptation Strategy and Plan.

SUMMARY

Buloke Shire Council has developed a 10-year Climate Change Mitigation and Adaptation Strategy and Plan (the Strategy), which is a clear, concise and actionable plan for implementation into the Council and community. Ndevr Environmental was engaged to gather information and build the evidence base to inform the Strategy.

MOTION:

Council adopts the Climate Change Mitigation and Adaptation Strategy and Plan.

MOVED: CR DAVID VIS

SECONDED: CR CAROLYN STEWART

CARRIED.
(R1049/21)

- Attachments:**
- 1 Buloke Shire Climate Change Mitigation and Adaptation Strategy and Plan
 - 2 Buloke Shire Climate Action Plan

DISCUSSION

Climate change can have direct and indirect impacts on our environment, economy and people. These impacts can be in the form of both risks and opportunities arising from physical impacts, or transitional impacts (from the process of adjusting to a changing climate and a low carbon economy).

The works undertaken by Ndevr Environmental follow through previous works undertaken by Buloke Shire Council.

General projection for climate scenarios in Buloke that we can expect are;

- Average temperature increases across all seasons
- Increase in the number of extreme temperatures
- Reduced annual rainfall

- Increase in heavy rainfall intensity
- Increased evaporation
- Reduced humidity and frosts

The wide-reaching impacts associated with climate change present an adaptation challenge for the Buloke Shire. Plenty of opportunity is also present in this adaptation challenge. Innovating new ways to achieve outcomes with a softer touch on the planet, adapting to a climate with more extremes, enhancing renewable options and understanding the combined community approach needed for the long-term risk reduction.

The community survey and internal discussion with Ndevr, identified risks and opportunities under the themes of people, natural resources, built environment, economy and council operations.

Climate mitigation and adaptation actions have been identified to reduce Buloke Shire Council's corporate and community climate risks and enhance climate-related opportunities. Climate change mitigation refers to measures to avoid and reduce greenhouse gas emissions, while adaptation refers to measures to adjust to current and expected impacts of climate change. Mitigating climate change will help to avoid future climate change scenarios and adaptation will help manage the effects of climate change impacts that are unavoidable.

Actions have been categorised into 13 goals for climate action;

- Integrate climate into Council operations;
- Robust emissions measurement;
- Ongoing emergency management;
- Waste and landfill emissions reductions;
- Council building improvements;
- Community building improvements;
- Energy security and technology switching;
- Low emission transport;
- Transport infrastructure improvements;
- Improve septic tank management;
- Enhance biodiversity, conservation and revegetation;
- Adaptive agriculture; and
- Shared community vision

RELEVANT LAW

Federal Government - The Paris Agreement

State Government - Victoria's Climate Change Act 2017

Victoria's Climate Change Strategy 2021-2025 has set interim targets to reduce the state's emissions from 2005 levels by 28-33% for 2025 and 45-50% for 2030

Local Government - The *Local Government Act 2020 (Vic)*

RELATED COUNCIL DECISIONS

The delivery of a Buloke Climate Change Adaptation and Mitigation Strategy and the implementation of actionable plans is a key strategy in the Buloke Shire Council Plan 2021-2025 and is deliverable under the Year 1 Annual Plan.

OPTIONS

Council could elect not to adopt the Climate Change Mitigation and Adaptation Strategy and Plan.

SUSTAINABILITY IMPLICATIONS

The Strategy contains a high-level Action Plan that outlines achievable actions categorised into 13 goals for climate action.

COMMUNITY ENGAGEMENT

Consultations with Councillors, the community and key partners to identify key themes and priorities.

In April Ndevr organise a Stakeholder Consultation –Community Forum via zoom. Some Councillors were present including a community representative and council staff.

An online survey was also organised and advertised through our Facebook pages and website. We received 39 responses from the community.

Council adopted the Draft Climate Change Mitigation and Adaptation Strategy and Plan at its October 2021 Council Meeting for the purpose of further community engagement, inviting submissions in writing. This opportunity was advertised in local newspapers, Council's website, social media and local radio. After consulting directly with stakeholders and stakeholder groups during the composition of the document, no further submissions were received.

INNOVATION AND CONTINUOUS IMPROVEMENT

Council has many roles in the delivery of the Action Plan including:

- Leader. Planning and providing direction
- Provider. Delivering services and projects
- Partner. Forming partnerships with other stakeholders in the interest of the community
- Facilitator. Bringing groups and interested parties together
- Supporter. To support and advocate for the community
- Regulator. Regulating some activities through legislation

COLLABORATION

The Gap Analysis involved a review of existing BSC data in relation to climate change mitigation and adaptation, including relevant plans and strategies, and conducted a comparison with best practice and latest climate science.

Ndevr Environmental also facilitated a Climate Risk workshop to the BSC project team to present initial findings from the gap analysis and to build capacity within BSC and ensure collaboration in the identification of climate risks and actions specific to the Shire.

Key Partner engagement were also undertaken with representatives from:

- Birchip Cropping Group
- Central Victorian Greenhouse Alliance
- Victorian Government Department of Environment, Land, Water and Planning (DELWP) Sustainability Victoria
- South-East Mallee Landcare
- Buloke and Northern Grampians Landcare
- North Central Catchment Management Authority
- Victorian Government Department of Jobs, Precincts and Regions (DJPR)

FINANCIAL VIABILITY

The outlined actions contained in the Strategy and Plan will utilise internal staff as resourcing. Other actions that require investment and that don't rely on staff or collaborative partnerships will be guided by Council's Financial Plan and Annual Budgeting.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Federal Government

The Paris Agreement is an agreement within the United Nations Framework Convention on Climate Change (UNFCCC) which seeks to avoid a global temperature increase of more than 2°C above pre-

industrial levels, and ideally keep them below 1.5°C. Under the Paris Agreement, countries must set climate change targets. Australia currently has a target to achieve between 26-28% emissions reduction on 2005 levels by 2030. This target is ranked in line with a <3°C temperature increase.

State Government

Victoria's Climate Change Act 2017 and *The Local Government Act 2020 (Vic)* identifies several overarching governance principles which create obligations for councils in the context of climate change.

COUNCIL PLANS AND POLICIES

Municipal Emergency Management Plan
Municipal Flood Emergency Plan
Long-Term Community Vision and Council Plan 2021-2025
Municipal Heat Health Plan

TRANSPARENCY OF COUNCIL DECISIONS

This report is brought to open Council to ensure transparency of decisions and budgetary processes.

CONFLICTS OF INTEREST

No officer involved in this report has a conflict of interest.

8.2.4 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3

Author's Title: Acting Director Works and Technical Services

Department: Works and Technical Services

File No: GS/03/01

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

This report is presented to Council to consider the approval of the project list to be funded under the Federal Governments Local Roads and Community Infrastructure Phase 3.

SUMMARY

Officers are recommending that Council approve the project list to be funded under the Federal Governments Local Roads and Community Infrastructure Phase 3.

MOTION:

That Council approve the attached list of projects to be funded by the Local Road and Community Infrastructure Program Phase 3.

MOVED: CR DAVID POLLARD

SECONDED: CR ALAN GETLEY

CARRIED.
(R1050/21)

Attachments: 1 Table 1 Local Roads and Community Infrastructure Phase 3

DISCUSSION

As part of the 2020/21 Federal Budget, the Australian Government announced further funding for Local Government under the Local Roads and Community Infrastructure Program (LRCI Program).

This program supports Local Government Areas to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

Buloke Shire Council has been allocated \$3,199,526 for eligible projects. Eligible projects include local road or community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects will need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits. In order to receive the funding, Council must submit a works plan for each project that demonstrated the project can be completed by 30 June, 2023.

Officers presented a number of project options to Councillors on several occasions for discussion. This report outlines the project list which Councillors deemed most appropriate.

RELEVANT LAW

Not applicable.

RELATED COUNCIL DECISIONS

At the Council Meeting in August 2021, Council endorsed a recommendation to contribute \$600,000 towards Regional Infrastructure Fund application for the Buloke Tourism Cabin Development.

OPTIONS

Officers presented a number of project options to Councillors on several occasions for discussion. This report outlines the project list which Councillors deemed most appropriate.

SUSTAINABILITY IMPLICATIONS

Council will encourage the design and use of projects and services that have been produced to ethical standards which have minimal impact on the environment.

COMMUNITY ENGAGEMENT

Ratepayers and community groups have provided feedback to Officers on the projects identified in the project list.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable

COLLABORATION

The project list has been developed following consultation with Councillors, Council's Senior Leadership Team (SLT) and Officers responsible for project delivery.

FINANCIAL VIABILITY

The LRCI Program Round 3 provides \$3,199,526 which will significantly benefit the local economy and assist Council in delivery key community and road infrastructure projects in the Buloke Shire. Council is not required to make any additional financial contribution to deliver the identified projects.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

The Local Roads and Community Infrastructure is a Commonwealth funding program supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

COUNCIL PLANS AND POLICIES

Long-Term Community Vision and Council Plan 2021-2025
Annual Plan
Long Term Financial Plan
Council's Procurement Policy

TRANSPARENCY OF COUNCIL DECISIONS

This report should be considered in an open Council meeting.

CONFLICTS OF INTEREST

No officers involved in the preparation of this report have a Conflict of Interest to declare.

8.3 FINANCIAL REPORTS

8.3.1 FINANCE REPORT AS AT 30 SEPTEMBER 2021

Author's Title: Manager Finance

Department: Corporate Services

File No: FM/19/01

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To present to the Council the financial statements for the period ending 30 September 2021.

SUMMARY

The forecasted year-end surplus in the approved budget was \$10.816m but is currently expected at \$10.386m. Significant amendments have been included in the 2021-22 budget since Council's approval.

The amendments increase both Council income and expenses as most are generated by additional grants received and related expenditure. However, some budget amendments have negatively impacted to the forecasted year-end Operating Net Surplus by approximately \$600K.

MOTION:

That Council receives and notes the Financial Performance Report for the month ending 30 September 2021.

MOVED: CR CAROLYN STEWART

SECONDED: CR DAVID POLLARD

CARRIED.
(R1051/21)

- Attachments:**
- 1 Income Statement
 - 2 Balance Sheet
 - 3 Cashflow Statement
 - 4 Capital Works Program

DISCUSSION

Report:	Report explanation:	Year to date performance to Budget and Forecast outcome:
Income Statement	<i>The Income Statement provides a summary of the total income and total expenditure relating to Council's annual operations for the reporting period. Capital grant income is included in this statement, but any related expenditure</i>	Operating result: <ul style="list-style-type: none"> • Rating system changeover delayed publication of rates notices and accordingly rate instalments have not been to budget. Anticipated instalments were received in October and this corrects the negative variance in the September quarter (\$1.3m). • Several additional grants received as result of Covid-19 recovery. The additional grant income and related

Income Statement (Continued)	<p><i>is not reflected as this is reported as increased assets on the Balance Sheet. To exclude potential distortion of underlying operations in the Income Statement, capital income is reported separately to identify the Operating Net Surplus/(Deficit).</i></p>	<p>expenditure have been added to the budget and mostly offset to provide minimal impact to net result.</p> <ul style="list-style-type: none"> • Insurance for 2021-22 has been finalised and came in significantly higher than budget due to impact of recent building replacement valuation. Last year insurance was \$391K but increased 34% to \$524K. • The Wycheproof Library project has been reallocated to operational expenditure as it has been confirmed no reportable asset will be obtained by Council due to the ownership/lease arrangements of the site. This increases the anticipated annual expenditure by \$230K. • Due to underspending and capital project delays additional expenditure is required in the Waste service to align our waste charge to Essential Services Commission requirements for rate capping. This increase anticipates annual expenditure by \$315K • The Operating Net Surplus is expected to be \$600K less than the approved budget. <p>Capital Income:</p> <ul style="list-style-type: none"> • Prescribed expenditure of capital income is not included in the Income Statement and this can distort the analysis of the financial performance which is better reflected by the Operating Net Surplus/(Deficit). • Capital expenditure against capital grant income is provided in the Capital Work Program report and as additional assets on the balance sheet. • Additional Road to recovery (\$399K) is included in the forecast now the funding amount has been confirmed. This increase capital income reported in the Income Statement. • Grant income for the Wycheproof Library (\$232K) has been reallocated to operational income. • Net Surplus/(Deficit) is ahead (\$1.8m) as at 30 September due to earlier receipting timing of capital income.
Balance Sheet	<p><i>The Balance Sheet summarises the value of Assets (what Council owns) and our Liabilities (what Council owes), and the difference between assets and liabilities (Net Assets or Equity) reflects Council's net worth as at the end of the month reported.</i></p>	<ul style="list-style-type: none"> • Cash has decreased \$5.9m since 30 June reporting as we meet outstanding payables relating to capital works. • No change to anticipated year-end Net Assets expected at this stage.
Cashflow Statement	<p><i>The Cashflow Statement reflects actual results for the reporting period in line with statutory financial reporting.</i></p>	<ul style="list-style-type: none"> • Approximately \$6.3m cashflow has been used to service the capital works program in past 3 months.
Cashflow Forecast	<p><i>The Cashflow Forecast is a projection of cashflow for the remainder of the year based on the month-end</i></p>	<ul style="list-style-type: none"> • Report held over while capital project timing is confirmed.

	<i>cash balance, the monthly budgets, specified timing parameters (such when BAS/super are due and quarterly rate receipts) and capital expenditure.</i>	
Cashflow Chart	<i>The Cashflow Chart visually depicts the cashflow forecast and the updated format is illustrated in a dual design, based on best practice reporting.</i>	<ul style="list-style-type: none"> • Report held over while capital project timing is confirmed.
Capital Works Program	<i>The Capital Works Program lists the income and expenditure for each project incurred to date.</i>	<ul style="list-style-type: none"> • List of active projects listed by required reporting levels under multi-funded/multi-year arrangements. • Additional \$3.5m in project expenditure forecast above Council adopted budget. • Does not include committed expenditure (Purchase Orders). Reporting format under development. • Additional \$4m committed in purchase orders as at 30th September 2021.

RELEVANT LAW

This report is consistent with the requirements of the *Local Government Act 2020*.

RELATED COUNCIL DECISIONS

The Council adopted its Annual Budget 2021/22 on 16 June 2021. Budget amendments identified above have been incorporated into the Council's current budget forecast as reported.

OPTIONS

Not applicable to this report.

SUSTAINABILITY IMPLICATIONS

Not applicable to this report.

COMMUNITY ENGAGEMENT

Not applicable to this report.

INNOVATION AND CONTINUOUS IMPROVEMENT

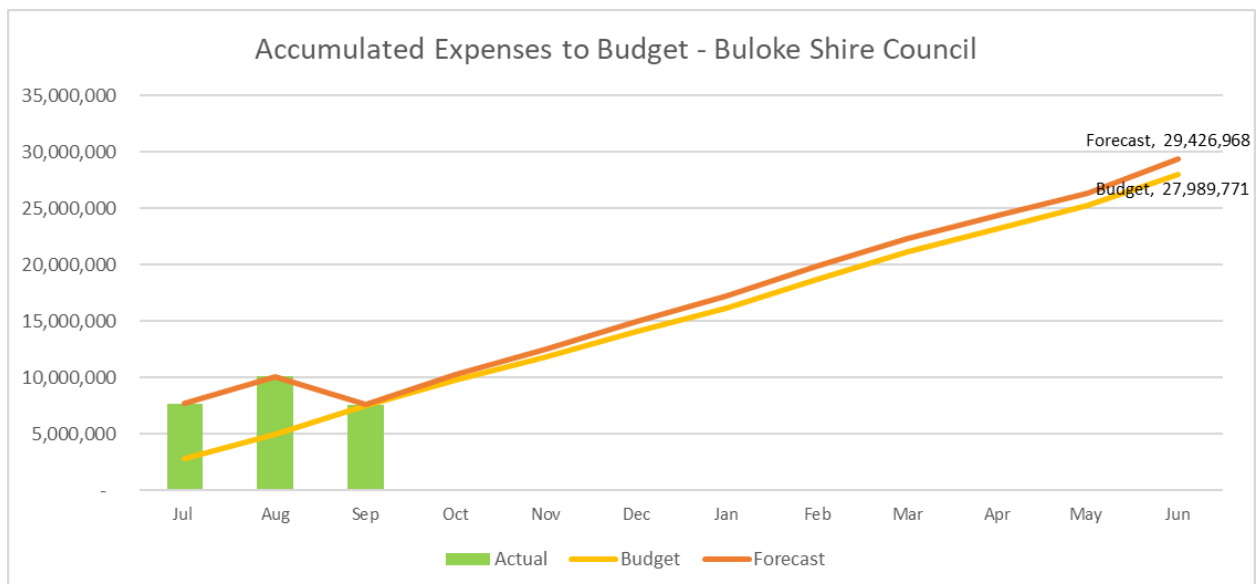
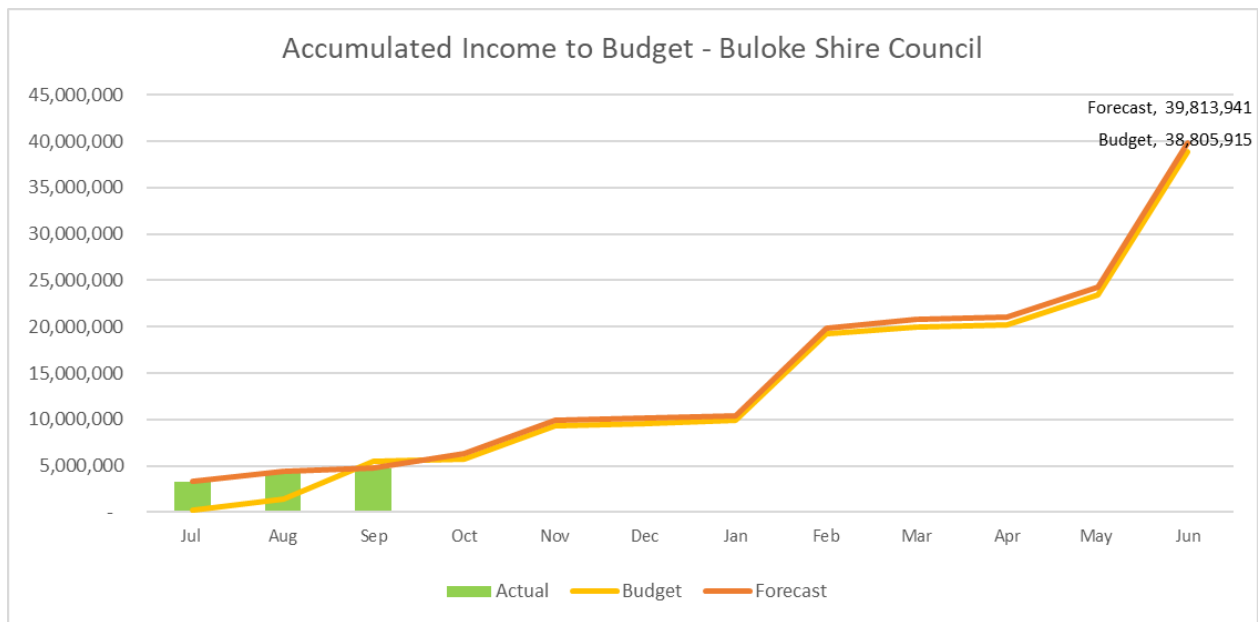
Not applicable to this report.

COLLABORATION

Not applicable to this report.

FINANCIAL VIABILITY

The tables below provide an overview of Council's financial performance against Approved budget income and expenses as at 30 September 2021.



REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable to this report.

COUNCIL PLANS AND POLICIES

Council adopted its Annual Budget 2021/22 in June 2021. The Buloke Shire Council Plan 2021-2025 outlines Council’s commitment to providing clear and concise reporting on a quarterly basis to Council meetings.

TRANSPARENCY OF COUNCIL DECISIONS

Financial reporting ensures the Council and the Buloke community are aware of financial implications of decisions and actions. Reporting Council’s financial position allows the Council to monitor and respond to financial risk.

CONFLICTS OF INTEREST

No officer involved in the preparation of this report had a conflict of interest.

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORSMayor Daryl Warren – Mount Jeffcott Ward

14/10/21	ABC Wimmera Radio Interview Loddon Campaspe Mayors /CEO Meeting Workspace meeting Bendigo
15/10/21	LMWRRG Board Meeting
18/10/21	Birchip Forum AGM
19/10/21	Mayor/CEO Meeting Chair Corack Hall AGM
20/10/21	Councillor Briefing
21/10/21	Roads Workshop Birchip Small Town Fund Meeting
22/10/21	Road Workshop Watchem Roads Workshop Wilkur
25/10/21	Covid Working Group Meeting Buloke Tourism Meeting Sea Lake
27/10/21	Roads Workshop Donald Donald 2000 AGM
28/10/21	Roads Workshop Sea Lake Birchip Civic Centre Meeting
29/10/21	Roads Workshop Wycheproof Roads Workshop Nullawil
3/11/21	COVID Working Group Meeting Councillor Briefing
4/11/21	RDV Minister Launch Small Town Fund Charlton RDV Minister Rex Theatre Funding Launch Charlton Mayor/CEO Meeting Roads Workshop Charlton CEO Short List meeting Consultants/Councillors
5/11/21	ABC Radio Interview
9/11/21	Mayor/CEO Meeting
10/11/21	Buloke Shire Statutory Meeting Buloke Shire Council Meeting

8.6 MATTERS WHICH MAY EXCLUDE THE PUBLIC

MOTION:

That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020* the meeting be closed to the public to consider the following reports that are considered to contain confidential information on the grounds provided in section 3(1) of the *Local Government Act 2020* as indicated:

- | | | |
|-------|---|---|
| 8.6.1 | CONTRACT C102 2021/22 -
WYCHEPROOF FOOTBALL OVAL AND
HOCKEY PITCH LIGHTING UPGRADE | (k) information prescribed by the regulations to be confidential information for the purposes of this definition |
| 8.6.2 | CONTRACT C103 2021/22 - NULLAWIL
FOOTBALL OVAL AND NETBALL COURT
LIGHTING UPGRADE TENDER
EVALUATION PANEL REPORT | (g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage |
| 8.6.3 | CONTRACT C104 2021/22 - CHARLTON
FOOTBALL OVAL AND HOCKEY PITCH
LIGHTING UPGRADE TENDER
EVALUATION PANEL REPORT | (g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage |
| 8.6.4 | CONTRACT C105 2021/22 - SUPPLY &
DELIVERY OF ONE (1) SINGLE OPERATOR
ROAD PATCHING UNIT | (k) information prescribed by the regulations to be confidential information for the purposes of this definition |
| 8.6.5 | CONTRACT C106 2021/22 - PAVEMENT
REHABILITATION WORKS - BERRIWILLOCK
BIRCHIP ROAD | (k) information prescribed by the regulations to be confidential information for the purposes of this definition |

MOVED: CR DAVID POLLARD

SECONDED: CR CAROLYN STEWART

CARRIED.

(R1052/21)

MOTION:

That Council reopens the meeting to the public pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020*.

MOVED: CR ALAN GETLEY

SECONDED: CR DAVID VIS

CARRIED.

(R1058/21)

9. OTHER BUSINESS**9.1 NOTICES OF MOTION****9.1.1 FINANCING OF THE CULGOA DUMP POINT - DEFERRED FROM OCTOBER COUNCIL MEETING**

Author's Title: Councillor

Department: Office of the CEO

File No: GO/09/01

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Community Wellbeing

PURPOSE

That the Council proceed to finance the installation of a caravan dump point at Culgoa from the Local Roads and Community Infrastructure Program funding.

Original Motion

That Council proceed to finance the installation of a caravan dump point at Culgoa from the Local Roads and Community Infrastructure Program funding.

Amended Motion circulated by Cr Getley (via Interim CEO 10.11.2021) prior to Council Meeting:

When the Council has all relevant information available we refer the project discussions for the 2022/23 annual budget for funding and completion.

There was no Mover and Seconder for both the original and amended Motions.

Motion Lapsed.

Attachments: Nil

BACKGROUND

The 2021-25 Council Plan highlights the commitment of the Council and the community to provide tourism opportunities, encouraging visitors to spend time moving around Buloke. Building on the attraction of campers and caravanners to the Buloke area, a caravan dump point is a priority action under the Culgoa Community Plan aimed at increasing visitor activity in and around Culgoa, and community members have highlighted it as a key priority.

Cr Getley tabled the above proposed motion for consideration by the Council.

9.2 QUESTIONS FROM COUNCILLORS

9.2.1 GRADERS – SLASHING ACROSS THE SHIRE – CR MILNE

Cr Milne enquired about the slashing occurring around the Shire.

Acting Director Works and Technical Services responded - taken the enquiry on notice.

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

Nil

10. MEETING CLOSE

Meeting closed at 8.11pm.