



COUNCIL MEETING

MINUTES

Wednesday 10 July 2024

Commencing at 7:00pm

Wycheproof Supper Room

367 Broadway, Wycheproof

**Wayne O'Toole
Chief Executive Officer
Buloke Shire Council**

Minutes of the Meeting held on Wednesday, 10 July 2024 commencing at 7:00pm in the Wycheproof Supper Room, 367 Broadway, Wycheproof**PRESENT****CHAIRPERSON:**

Cr Alan Getley Mallee Ward

COUNCILLORS:

Cr Bernadette Hogan	Mallee Ward
Cr Carolyn Stewart	Lower Avoca Ward
Cr David Pollard	Lower Avoca Ward
Cr Graeme Milne	Mount Jeffcott Ward
Cr Bronwyn Simpson	Mount Jeffcott Ward
Cr Daryl Warren	Mount Jeffcott Ward

OFFICERS:

Wayne O'Toole	Chief Executive Officer
Daniel McLoughlan	Director Infrastructure and Delivery
Jenna Allan	Director Corporate and Organisational Performance
Gaynor Atkin	Director Community Development
Anthony Smith	Executive Team Officer
Jennifer Hewett	Manager Governance
Peter Harriott	Local Government Victoria - Municipal Monitor

AGENDA**1. COUNCIL WELCOME****WELCOME**

The Mayor Cr Alan Getley welcomed all in attendance.

STATEMENT OF ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to the Elders from other communities who maybe here today.

2. RECEIPT OF APOLOGIES

Cr Carolyn Stewart Lower Avoca Ward

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**MOTION:**

That Council adopt the Minutes of the Council Meetings held on Wednesday, 8 May 2024, Wednesday, 12 June 2024, Wednesday, 19 June 2024 and Wednesday, 26 June 2024.

Moved: CR BERNADETTE HOGAN

Seconded: CR DAVID POLLARD

CARRIED.
(R066/24)

4. REQUESTS FOR LEAVE OF ABSENCE**5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

There were no declarations of interest.

6. QUESTIONS FROM THE PUBLIC

NIL

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NIL		

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NIL

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The Meeting may be closed to members of the public to consider confidential matters.

9.5.1 CEO PERFORMANCE REVIEW AND KEY PERFORMANCE INDICATORS

If the meeting has been closed it will be brought back into open session by resolution

10. MEETING CLOSE

NEXT MEETING

THE NEXT COUNCIL MEETING WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 14 AUGUST 2024 AT 7:00PM.

Wayne O'Toole
CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 REPORT OF COUNCILLOR ASSEMBLIES

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

MOTION:

That the Council note the report of Councillor Assembly Meetings held 5 and 19 June 2024.

Moved: CR BRONWYN SIMPSON

Seconded: CR GRAEME MILNE

CARRIED.

(R067/24)

- Attachments:**
- 1 Councillor Briefing Record - 5 June 2024
 - 2 Councillor Briefing Record - 19 June 2024

KEY POINTS/ISSUES

Transparency is a fundamental principle of democratic governance.

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with Section 57 of The Act, Council at its September 2020 Ordinary Meeting, adopted a Public Transparency policy, designed to improve public transparency in Council's decision-making processes and to assist the community in understanding the information that is accessible to them.

As per the Council Meeting Schedules adopted 9 November 2022 and 8 November 2023, Councillor Briefings are held for Councillors to meet to consider matters that are likely to be the subject of a Council decision or for the exercise of delegation.

A record of the Councillor Briefings held on 5 and 19 June 2024 is attached for public information.

7.2 CORRESPONDENCE INITIATED BY COUNCIL

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/06/06

PURPOSE

This report notes and records correspondence initiated by Council and informs the Council of the responses received from this correspondence.

MOTION:

That the Council notes the record of correspondence initiated by Council and the responses received.

MOVED: CR GRAEME MILNE

SECONDED: CR DARYL WARREN

CARRIED.

(R068/24)

Attachments: Nil

TABLE OF CORRESPONDENCE

Council Initiative	Sent to	Sent	Response	Purpose of Letter
Urgent Business from 8 May Council Meeting	<p><i>Hon Lily D'Ambrosio MP</i> State Minister for Climate Action, Energy & Resources, & State Electricity Commission</p> <p><i>Copy sent to:</i> <i>Jade Benham MP</i> <i>Member for Mildura</i></p>	<p>22/05/24</p> <p>08/07/24</p>	<p>20/6/24 Minister's office coordinating remote meeting</p> <p>Meeting held with Councillors and Minister 03/07/24 with Community reps attending as well.</p>	<p>Invitation extended to Minister, to visit Buloke Shire for the purpose of discussing with the Council and the community the background to her decisions in respect of the VNI West Transmission Lines proposal.</p> <p>Thank you letter sent to Minister 08/07/24 for making the time available to participate in this meeting and the advice provided and responses noted to questions raised.</p>

7.3 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: CR/13/01

PURPOSE

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any recognition of achievement that Council has received or been awarded in the past month.

MOTION:

That the Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

MOVED: CR BERNADETTE HOGAN

SECONDED: CR GRAEME MILNE

**CARRIED.
(R069/24)**

Attachments: Nil

RECOGNITION OF ACHIEVEMENT ITEMS

Provider	Recipient	Date	Purpose for Recognition
Buloke Shire Council	Senior Constable Mark Connell Former Victorian Police Officer		To thank him for his professional and dedicated 20 years of service as a Victorian Police Officer for the Donald community and abroad
Victorian Agricultural Societies Association	Jacob Donnellon Jeffcott	June 2024	In addition to being awarded the Rural Ambassador for the Wimmera Group of Victorian Agricultural Shows, Jacob has recently been awarded the prestige 2024 Victorian Junior Rural Ambassador for 2024.

7.4 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Statutory Administration Support

Department: Community Development

File No: DB/14/01

EXECUTIVE SUMMARY

This report provides information on Building Permits approved from 1 June to 30 June 2024.

MOTION:

That the Council note information contained in the report on Building Permits approved from 1 June to 30 June 2024.

MOVED: CR GRAEME MILNE

SECONDED: CR DARYL WARREN

CARRIED.
(R070/24)

Attachments: Nil

LIST OF BUILDING PERMITS APPROVED BY COUNCIL SURVEYOR

Council Reference No.	Address	Project Description	Date Approved
20230010	Clifton Street Charlton Vic 3525	Carport, Shed and Verandah	20/6/2024
20240011	Campbell Street Vic 3483	Demolition of brick building	19/6/2024

LIST OF PRIVATE BUILDING PERMITS APPROVED BY COUNCIL SURVEYOR

Council Reference No.	Address	Project Description	Date Approved
PBLD24026	Florence Court Donald Vic 3480	Proposed Swimming Pool & Safety Barrier	6/6/2024
PBLD24045	Yeungroon Road Yeungroon East VIC 3525	Shed	13/6/2024
PBLD24046	Yeungroon-Woosang Road Yeungroon East VIC 3525	Hay Shed	13/6/2024

7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Community Development

File No: LP/09/01

PURPOSE

This report provides information on planning applications under consideration and the status of each of these applications.

MOTION:

That Council note the information contained in the report on planning applications under consideration and the status of each of these applications.

MOVED: CR DAVID POLLARD

SECONDED: CR DARYL WARREN

CARRIED.

(R071/24)

Attachments: Nil

LIST OF PLANNING APPLICATIONS

Application No	Address	Date Rec	Summary of Proposal	Status
PA23026	Horace Street, Sea Lake	06/09/2023	Construct and display internally illuminated business identification sign (LED priceboard)	Referral
PA24010	Racecourse Road, Donald	04/04/2024	Construction of a Machinery Storage Shed	Permit Issued
PA24011	McLoughlans Road, Warmur	12/04/2024	Use and development of land for a dwelling in the Farming Zone within the setback to a proposed wind energy facility	Review
PA24012	Aitken Avenue, Donald	19/04/2024	Building and works to construct and display a sign	Referral
PA24013	Calder Highway, Wycheproof	02/05/2024	Two lot subdivision of land (boundary re-alignment)	Permit Issued
PA24014	Mackies Road, Wycheproof	30/04/2024	Two lot subdivision of land	Permit Issued

Application No	Address	Date Rec	Summary of Proposal	Status
PA24015	Bishop Street, Nandaly	01/05/2024	Use and development of land for a store (shed)	Permit Issued
PA24016	Church Road, Jeffcott	20/05/2024	Use and development of land for a dwelling and associated outbuilding	Review
PA24017	Sunraysia Highway, Donald	28/05/2024	Works for the construction of a new site entrance, internal driveways and weigh bridge, and to create an access to a road in a Transport 2 Zone	Request for further information
PA24018	Charlton-St Arnaud Road, Charlton	25/05/2024	Building and works to demolish an existing building and construct a new warehouse and minor modifications to existing warehouse	Referral
PA24019	Goddard Road, Teddywaddy West	11/05/2024	Two lot subdivision of land (rural dwelling excision)	Notice of application/ Referral
PA24020	Sea Lake-Swan Hill Road, Sea Lake	14/06/2024	Building and works to construct and display a double-sided, non-illuminated, major promotion sign	Notice of application/ Referral
PA24021	Calder Highway, Sea Lake	25/06/2024	Building and works to construct and display a double-sided, non-illuminated, major promotion sign	Notice of application/ Referral
VS24006	Industry Drive, Donald	23/05/2024	Building and works for the construction of two buildings (two 10m wide x 13.5m L x 5.47m H sheds) and associated works	Request for further information
VS24008	Broadway, Wycheproof	24/05/2024	Demolition of disused toilet block and concrete tank within a Heritage Overlay	Permit Issued

The information published in the list provided, is in accordance with the *Privacy and Data Protection Act 2014* and the *Planning and Environment Act 1987*.

7.6 STATUS OF ACTION OF PAST COUNCIL MEETING RESOLUTIONS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

PURPOSE

To provide Council with a list of the Status of Action (SOA) of Council Resolutions outstanding for completion of action, and the SOA for the 12 June 2024 Council Meeting Resolutions.

MOTION:

Council to note the Status of Action Report for Council resolutions documented on this list.

MOVED: CR BERNADETTE HOGAN

SECONDED: CR DAVID POLLARD

**CARRIED.
(R072/24)**

Attachments: 1 Status of action on past council meeting resolutions

KEY POINTS/ISSUES

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with the Council's Governance Rules adopted August 2022, Council decisions are to be made and actions taken in accordance with the relevant law.

The transparency of Council decisions, actions and information is to be ensured and is a fundamental principle of democratic governance.

Attached to this report for public information is a list of the SOA of Council Resolutions outstanding for completion of action and introducing the SOA for the 12 June 2024 Council Meeting Resolutions.

8. GENERAL BUSINESS

8.1 POLICY REPORTS

Nil

8.2 MANAGEMENT REPORTS

Nil

8.3 FINANCIAL REPORTS

Nil

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORS

Mayor Cr Alan Getley

Weekly Meetings with CEO Wayne O'Toole
 Monthly Councillor Briefings
 Budget Submission Meeting
 Special Council Meeting Adopt Budget
 Council Meeting
 Councillor Monitor Meetings
 Disaster Ready Meeting Funding Meeting
 Transmission Lines Shire Meeting
 Flow FM Interview Budget
 Loddon Campaspe Mallee Group Of Council Meeting With Minister Melissa Horne
 Budget Briefing Adopt Draft
 Charlton Forum Meeting
 Meeting With Minister D'Ambrosio, Her Staff & Community Members, Cr Milne & Simpson & CEO
 WSMD Board Meeting
 Attend Donald Deb Ball
 Meeting TCV Re Farm Payments
 ALGA Conference (see report below)
 ACLG Conference

Mayors ALGA Conference - Canberra - 2-5 July 2024

Attend the new Governor General Maiden Speech.
 Meet with Director For The Net Zero Commissioner
 Attend Regional Forum Summit
 Attend Official Opening of the ALGA Conference
 Attend MAV Lab Launch
 Attend Parliament House To Meet With Minister Kristy McBain - Political Advisor
 Attend & address Renewable Energy Round Table (Transmission)
 Attend Parliament House To meet with Minister Catherine King - Political Advisor
 Attend Disaster Summit
 Attend Renewable Summit
 Attend Transmission & Renewable Energy Breakfast with Department Heads
 Attend Prime Ministers Dinner
 Discussion with Minister Bowen Re VNI West then with his Political Advisor
 Networking with many Mayors & Deputy Mayors from around Australia throughout the week

Cr Daryl Warren

13/6/24	Workspace Meeting Bendigo
17/6/24	Meeting Grampians Wimmera Mallee Tourism in Donald
18/6/24	Judging for Macedon Ranges Business Awards in Riddell's Creek
19/6/24	Council Meeting and Briefing in Birchip
20/6/24	Judging Macedon Ranges Business Awards Gisborne and Woodend
24/6/24	Buloke Tourism Board Meeting via Zoom
26/6/24	Council Budget Meeting via Zoom, Donald Community Precinct meeting
1/7/24	Macedon Ranges Judges Meeting in Gisborne.
3/7/24	Council Briefing at Charlton
4/7/24	Attend and Officially Open the Donald Shared Shop
9/7/24	Co-ordinate Meeting in Donald about relocating a W Class Tram
10/7/24	Council Meeting Wycheproof.

9. OTHER BUSINESS**9.1 NOTICES OF MOTION**

Nil

9.2 QUESTIONS FROM COUNCILLORS**9.2.1 LIBRARY SERVICES – CR WARREN**

QUESTION: Cr Warren enquired about the information sent to Councillors in respect of the library services income. He referred to the \$119,000 income and enquired what source of income this amount is made up of?

QUESTION WAS TAKEN ON NOTICE BY CEO.

9.2.2 MAJOR INITIATIVE – COMMUNITY WELLBEING – CR WARREN

QUESTION: Cr Warren referred to the major initiative for the community wellbeing proposal and the preparation of community plans for this, and enquired on the likely impacts the initiative outcomes may have on the budget 2024/2025.

QUESTION WAS TAKEN ON NOTICE BY CEO.

9.2.3 FOOTPATH TREES – CUMMING AVENUE, BIRCHIP – CR MILNE

QUESTION: Cr Milne referred to trees planted in Cumming Avenue, Birchip needing a trim.

CEO RESPONDED TO ADVISE HE WILL FOLLOW THE MATTER UP.

9.2.4 TOILET BLOCK ISSUES – CARAVAN PARK, BIRCHIP – CR HOGAN

QUESTION: Cr Hogan referred to ongoing issues with the toilet block and vehicles getting bogged at the entrance of the Caravan Park in Birchip.

CEO RESPONDED TO ADVISE HE WILL FOLLOW THE MATTER UP.

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC

MOTION:

That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020* the meeting be closed to the public to consider the following reports that are considered to contain confidential information on the grounds provided in section 3(1) of the *Local Government Act 2020* as indicated:

- | | | |
|-------|---|---|
| 9.5.1 | CEO PERFORMANCE REVIEW AND KEY PERFORMANCE INDICATORS | (f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

CEO performance review |
|-------|---|---|

MOVED: CR BRONWYN SIMPSON

SECONDED: CR BERNADETTE HOGAN

CARRIED.
(R073/24)

MOTION:

That Council reopens the meeting to the public pursuant to section 66(1) and (2)(a) of the Local Government Act 2020.

MOVED: CR DAVID POLLARD

SECONDED: CR GRAEME MILNE

CARRIED.
(R075/24)

10. MEETING CLOSE

Meeting closed at 7.28pm.