



COUNCIL MEETING

MINUTES

Wednesday 8 March 2023

Commencing at 7:00pm

Wycheproof Supper Room

367 Broadway, Wycheproof

**Wayne O'Toole
Chief Executive Officer
Buloke Shire Council**

Minutes of the Meeting held on Wednesday, 8 March 2023 commencing at 7:00pm in the Wycheproof Supper Room, 367 Broadway, Wycheproof**PRESENT****CHAIRPERSON:**

Cr Alan Getley Mallee Ward

COUNCILLORS:

Cr Bernadette Hogan Mallee Ward
Cr David Pollard Lower Avoca Ward
Cr Graeme Milne Mount Jeffcott Ward
Cr Bronwyn Simpson Mount Jeffcott Ward
Cr Daryl Warren Mount Jeffcott Ward

OFFICERS:

Wayne O'Toole Chief Executive Officer
Hannah Yu Director Infrastructure and Delivery
Travis Fitzgibbon Director Community Development
Michelle Stedman Director Corporate and Organisational Performance

AGENDA**1. COUNCIL WELCOME**

WELCOME

The Mayor Cr Alan Getley welcomed all in attendance.

STATEMENT OF ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to the Elders from other communities who maybe here today.

2. RECEIPT OF APOLOGIES

Cr Carolyn Stewart Lower Avoca Ward (leave of absence)

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**MOTION:**

That Council adopt the Minutes of the Council Meeting held on Wednesday, 8 February 2023, with an amendment to Item 8.2.2 resolution to now read:

ITEM 8.2.2**THE AMENDED ALTERNATE MOTION WAS PUT**

The Planning Permit Application 962/21 be granted under the list of conditions to be reviewed in report. (Page 83). Consideration also be given to objectors and explained.

The applicant be encouraged for the Service Station to include an Electric Vehicle charging point or at some other location in Donald.

MOVED: CR GRAEME MILNE

SECONDED: CR DARYL WARREN

FIVE – IN FAVOUR

ONE – AGAINST.

CARRIED.

(R044/23)

Council also to adopt the Minutes of the Council Meeting held on Wednesday, 15 February 2023.

MOVED: CR DARYL WARREN

SECONDED: CR GRAEME MILNE

CARRIED.

(R055/23)

4. REQUESTS FOR LEAVE OF ABSENCE

Nil.

5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of interest.

6. QUESTIONS FROM THE PUBLIC

NIL

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	NIL	
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	The Meeting may be closed to members of the public to consider confidential matters.	
9.1.1	ENGINEERING SERVICES PANEL OF SUPPLIERS CONTRACT NO. C22047 (CAMPASPE SHIRE COUNCIL) TENDER EVALUATION PANEL REPORT	
	If the meeting has been closed it will be brought back into open session by resolution	

10. MEETING CLOSE

NEXT MEETING

THE NEXT COUNCIL MEETING WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 12 APRIL 2023 AT 7:00PM.

Wayne O'Toole
CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 REPORT OF COUNCILLOR ASSEMBLIES

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

MOTION:

That the Council note the report of Councillor Assembly Meetings held 1 and 15 February 2023.

MOVED: CR GRAEME MILNE

SECONDED: CR BERNADETTE HOGAN

CARRIED.
(R056/23)

Attachments: 1 Councillor Briefing Record - 1 February 2023
2 Councillor Briefing Record - 15 February 2023

KEY POINTS/ISSUES

Transparency is a fundamental principle of democratic governance.

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with Section 57 of The Act, Council at its September 2020 Ordinary Meeting, adopted a Public Transparency policy, designed to improve public transparency in Council's decision-making processes and to assist the community in understanding the information that is accessible to them.

As per the Council Meeting Schedule adopted 9 November 2022, Councillor Briefings are held for Councillors to meet to consider matters that are likely to be the subject of a Council decision or for the exercise of delegation.

A record of the Councillor Briefings held on 1 and 15 February 2023 is attached for public information.

7.2 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: CR/13/01

PURPOSE

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any recognition of achievement that Council has received or been awarded in the past month.

NO MOTION REQUIRED – NIL ITEMS

Attachments: Nil

RECOGNITION OF ACHIEVEMENT ITEMS

Provider	Recipient	Date	Purpose for Recognition
Nil			

7.3 CORRESPONDENCE INITIATED BY COUNCIL

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/06/06

PURPOSE

This report notes and records correspondence initiated by Council and informs the Council of the responses received from this correspondence.

NO MOTION REQUIRED – NIL ITEMS

Attachments: Nil

TABLE OF CORRESPONDENCE

Council Initiative	Sent/to be sent to	Sent	Response	Purpose of Letter/Response

7.4 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Statutory Administration Support

Department: Office of the CEO

File No:

EXECUTIVE SUMMARY

This report provides information on Building Permits approved by staff from 1 February 2023 to 28 February 2023.

The information published in the list provided, is in accordance with the *Privacy and Data Protection Act 2014*.

MOTION:

That the Council note information contained in the report on Building Permits approved by staff from 1 February 2023 to 28 February 2023.

MOVED: CR DAVID POLLARD

SECONDED: CR DARYL WARREN

CARRIED.
(R057/23)

Attachments: Nil

LIST OF BUILDING PERMITS APPROVED BY COUNCIL SURVEYOR

Council Ref.	Permit No.	Address	Project Description	Date Approved
20230002	7802672992886	Armstrong Street Charlton VIC 3525	Demolition of GWM Pump Station	2/2/2023
20230003	9234572902764	Best Street Sea Lake VIC 3533	BBQ Shelter	9/2/2023
20230004	4266933353950	Best Street Sea Lake Victoria 3533	Shelter	9/2/2023

LIST OF BUILDING PERMITS APPROVED BY PRIVATE BUILDING SURVEYOR

Council Ref.	Permit No.	Address	Project Description	Date Approved

7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Office of the CEO

File No: LP/09/01

PURPOSE

This report provides information on planning applications under consideration by staff and the status of each of these applications.

MOTION:

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

MOVED: CR DARYL WARREN

SECONDED: CR BERNADETTE HOGAN

CARRIED.

(R058/23)

Attachments: Nil

LIST OF PLANNING APPLICATIONS

The information published in the list provided, is in accordance with the *Privacy and Data Protection Act 2014* and the *Planning and Environment Act 1987*.

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA962/21		Corack Road, Donald (Lot 1&2 PS216306M)	11/11/2021	Use and development of land for a service station, construct and display a business identification sign and create or alter access to Road Zone, Category 1	Notice of Decision to Grant a Permit Issued
PPA986/22		High Street, Charlton (Lot 1 TP 193629)	01/06/2022	Construct and display an 18.26m2 double-sided, externally illuminated major promotion sign	Notice of Decision to Grant a Permit Issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PA22003		Richards Road, Litchfield (Lot 1 & 2 PS736055)	07/11/2022	Two lot subdivision and dwelling	Permit Issued
PA22005		Stannard Road, Watchupga (Lot 1 TP219186)	09/11/2022	Construction of a farrowing shed associated with existing piggery	Review
PA22006		High Street, Wycheproof (Lot 1 TP516215)	15/11/2022	Extension to a dwelling	Review
PA22007		Campbell Street, Birchip and Hillgrove Street, Birchip (CA 2002, CA 12L Sec. 5, CA 12N Sec. 5 & CA 12O Sec. 5, Township of Birchip, PC166801P)	29/11/2022	Boundary realignment of 5 existing tiles into 2 new titles	Review
PA23008		Cumming Avenue Birchip VIC 3483 (Lot 1 PS210398L, Lot 4 PS439955M)	23/12/2022	Development of land for a residential building and reduction in car parking spaces	Review
PA23009		Donald Road Charlton Vic 3525 (Lot 1 & 2 TP235223F)	16/12/2022	Construction of a gazebo/shed	Permit Issued
PA23010		Broadway, Wycheproof (Lot 1 PS826773L)	16/01/2023	Six-lot subdivision of land and the development of land for six dwellings	Objection
PA23011		Cheetham Salt Road Bimbourie (CA 2007 Parish of Bimbourie)	19/12/2022	Earthworks to replace a septic system	Review
PA23012		Main Street, Culgoa (Lot 1 TP751938G)	24/01/2023	Extend hours of trade for existing business	Objection
PA23013		Hannon Street, Sea Lake (Lot 1 TP251694)	25/01/2023	Five-lot subdivision of land	Request for further information

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PA23014		Hannon Street, Sea Lake (Lot 14 LP004936)	24/01/2023	Five-lot subdivision of land and the development of land for five dwellings	Notice of application Referral
PA23015		Birchip-Wycheproof Road, Narraport	24/01/2023	Two-lot subdivision of land and the use and development of land for a veterinary clinic and associated dwelling	Request for further information
VS22003-1		Summerhayes Road, Berriwillock (Lot 1 TP392842)	15/11/2022	Construction of a shed	Permit Issued
VS23006		Glen Road Birchip West VIC 3483 (Lot 1 TP821799F)	16/12/2022	Construction of a dwelling in the Farming Zone on a lot less than 40 hectares	Permit Issued
PPA765/18-3		Borong Highway, Gil Gil (CA 2 Sec. 5 Parish of Banyenong)	21/12/2022	Amendment to application to increase patron numbers from 7000 to 7500, include accommodation for staff and volunteers (Place of Assembly – Music, arts and camping festival)	Amended Permit Issued

7.6 STATUS OF ACTION OF PAST COUNCIL MEETING RESOLUTIONS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

PURPOSE

To provide Council with a list of the Status of Action (SOA) of Council Resolutions outstanding for action and the SOA for the 8 February 2023 Council Meeting Resolutions.

MOTION:

Council to note the Status of Action Report for Council resolutions documented on this list, noting the amendment to the list that letters for Items 8.2.1 and 8.2.2 have been sent.

MOVED: CR BRONWYN SIMPSON

SECONDED: CR DAVID POLLARD

CARRIED.
(R059/23)

Attachments: 1 Actions Taken on Council Resolutions - On Outstanding items and 8 February 2023 Council Meeting

KEY POINTS/ISSUES

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with the Council's Governance Rules adopted August 2020, Council decisions are to be made and actions taken in accordance with the relevant law.

The transparency of Council decisions, actions and information is to be ensured and is a fundamental principle of democratic governance.

Attached to this report for public information is a list of the SOA of Council Resolutions outstanding and introducing the SOA for the 8 February 2023 Council Meeting Resolutions.

8. GENERAL BUSINESS

8.1 POLICY REPORTS

Nil

8.2 MANAGEMENT REPORTS

8.2.1 ANNUAL REPORT 2021-2022

Author's Title: Director Community Development

Department: Community Development

File No: CM/16/06

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

The purpose of this report is for Council to receive and consider the Buloke Shire Council Annual Report 2021-2022.

SUMMARY

The *Local Government Act 2020* require each Council in Victoria to prepare an Annual Report for each financial year.

The Annual Report is Council's highest level reporting document to the State Government and the community. While Council has a statutory obligation to produce an Annual Report, it is also an opportunity to demonstrate Council's service delivery and performance to the community regarding Council activities over the past financial year.

MOTION:

That Council:

1. Receives and notes the Buloke Shire Council Annual Report 2021-2022; and
2. Advertises that copies of the Annual Report 2021-2022 are available on Council's website and from Council's Wycheproof Customer Service Centre.

MOVED: CR DAVID POLLARD

SECONDED: CR BRONWYN SIMPSON

CARRIED.
(R060/23)

Attachments: 1 Annual Report 2021 - 2022

DISCUSSION

The *Local Government Act 2020* requires that Councils prepare an Annual Report each financial year. A further requirement is for Council to meet to consider the Annual Report at a Council Meeting in October.

The report highlights the incredible amount of work that the Council has undertaken on behalf of the Buloke community in the 2021-2022 year.

This report was due to be received in October 2022, but the flood response has made it difficult for Council's engagement staff to finalise the Annual Report given the requirement for them to be involved during the response phase of that emergency.

RELEVANT LAW

The *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2014.

RELATED COUNCIL DECISIONS

The Annual Report 2021-2022 reports against the objectives identified in the Council Plan 2021-25 Year 1 Annual Plan and the Annual Budget 2021/22.

OPTIONS

Not applicable.

SUSTAINABILITY IMPLICATIONS

Council produces far fewer hard copies of the report and actively promotes access to digital copies of the Annual Report.

COMMUNITY ENGAGEMENT

Not applicable.

INNOVATION AND CONTINUOUS IMPROVEMENT

Reporting against the Annual Budget and Annual Plan leads to innovation and continuous improvement opportunities.

COLLABORATION

Manager Customer Engagement, who leads the compilation of the Annual Report, collaborate internally to ensure all reported items are factual and accurate. This document has also been reviewed by Council's auditors.

FINANCIAL VIABILITY

The costs of producing the Annual Report are accommodated within the existing operational budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

- *Local Government Act 2020*
- *Equal Opportunity Act 2010*
- *Freedom of Information Act 1982*
- *Disability Act 2006*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Public Interest Disclosures Act 2012*
- *Road Management Act 2004*

COUNCIL PLANS AND POLICIES

- Long-Term Community Vision and Council Plan 2021-25
- Council Plan 2021-25 Year 1 Annual Plan
- Annual Budget 2021/22

TRANSPARENCY OF COUNCIL DECISIONS

The Annual Report is a key document within the Planning and Accountability Framework found in the Local Government (Planning and Reporting) Regulations 2014 (the regulations).

CONFLICTS OF INTEREST

No staff member involved in the preparation of this report has a conflict of interest.

8.2.2 AUDIT AND RISK COMMITTEE MEETING MINUTES 7 DECEMBER 2022

Author's Title: Governance Officer

Department: Corporate and Organisational Performance **File No:** FM/02/09

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To provide Council with the draft minutes of the Audit and Risk Committee Meeting held on 20 September 2022.

SUMMARY

The draft Audit and Risk Committee minutes are attached for the information of Council.

MOTION:

That Council notes the Minutes of the Audit and Risk Committee meeting held on 7 December 2022.

MOVED: CR BERNADETTE HOGAN

SECONDED: CR GRAEME MILNE

CARRIED.
(R061/23)

Attachments: 1 Audit and Risk Committee Minutes 7 December 2022

DISCUSSION

The Audit and Risk Committee (the Committee) is a statutory committee of Council which considers matters of governance, finance and risk management. The Committee is comprised of three independent members and the Mayor. The Committee provides advice on the integrity and effectiveness of Council's financial reporting and risk management system.

At the meeting held, the Committee considered the following matters:

- Outstanding Action Items
- Audit and Risk Committee Work Plan
- Legislative Compliance Register
- Asset Management quarterly update
- Draft Leasing and Licencing of Council Facilities Policy
- Internal Audit Status Report and update
- External Audit Final Management Letter VAGO
- Victorian Auditor-General's Office Status Report November 2022
- Councillor and CEO reimbursements
- 2023-24 Budget Timetable
- Financial Statements and Performance Statements Update
- Draft Financial Statements as at 30 September 2022

- Audit and Risk Committee Annual Self-Assessment Survey
- Draft 2023 Audit and Risk Committee Work Plan
- Audit and Risk Committee 2023 Meeting Schedule

RELEVANT LAW

Council is required under the *Local Government Act 2020* to establish and maintain an Audit and Risk Committee.

RELATED COUNCIL DECISIONS

The Committee was established by Council at its meeting held on 12 August 2020.

OPTIONS

Not applicable.

SUSTAINABILITY IMPLICATIONS

Not applicable.

COMMUNITY ENGAGEMENT

Not applicable.

INNOVATION AND CONTINUOUS IMPROVEMENT

The Committee provides guidance and recommendations that result in improvements to methods and systems of Council.

COLLABORATION

Councillors and senior staff are invited to attend, and present as required at Committee meetings. Recommendations from the Committee are communicated to relevant staff members for action.

FINANCIAL VIABILITY

The costs associated with the Committee are considered in the Annual Budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

The Audit and Risk Committee Charter was adopted by Council on 9 November 2022.

TRANSPARENCY OF COUNCIL DECISIONS

The Audit and Risk Committee is considered an essential element of good governance, monitoring Council's financial and performance reporting, monitoring and providing advice on risk management and overseeing internal and external audit functions. The draft minutes are provided to Council to consider the activities undertaken by the Committee.

CONFLICTS OF INTEREST

No officer involved in the preparation of this report has a conflict of interest.

8.2.3 COMMUNITY GRANTS

Author's Title: Manager Community Services

Department: Community Development

File No: GS/09/42

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Community Wellbeing

PURPOSE

This report is presented to Council to consider the allocation of funds from the Community Grants Program.

SUMMARY

Presenting four applications for the Sustainability Grants Program for the 2022/2023 Financial Year.

MOTION:

That Council approves the following funding under the Sustainability Grants Program:

\$0.00 Buloke Youth Health Expo 2023

\$2,000.00 Early Years Eco Warriors

\$4,000.00 Automated Watering System

\$0.00 Producing Sustainable System for Waste Product

Moved: CR BERNADETTE HOGAN

Seconded: CR DAVID POLLARD

CARRIED.

(R062/23)

Attachments: Nil

DISCUSSION

The following applications for funding are being put forth to Council for final decision.

These applications were assessed by an assessment panel of three Council Staff from across the organisation, as per the Community Grant Guidelines as accepted by Council. The assessment Panel presents the following grants for Council's consideration and final decision on the allocations.

There is currently \$19,518.18 remaining in the Sustainability Grants Pool for this financial year and \$20,000 remaining in the Quick Action Sustainability Grants fund, which is sustainability funding of up to \$2,000 with no co-contribution required. Of the four applications, two have been recommended by the assessment panel.

Project: Buloke Youth Health Expo 2023	
Organisation:	Buloke Youth Health Expo 2023 working group
Grant Type	Sustainability Grant
Amount Applied:	\$2,000
Funding Amt Rec:	0
Full project cost:	\$10,800
Project Description:	The Buloke Youth Health Expo brings together young people aged 15 to 17 from across Buloke shire to a health promotion event held in Birchip. The project is led by Secondary School Nurses with support from the leadership and wellbeing teams at each of the five Secondary Schools in Buloke Shire. The event is open to all young people including those engaged in home education and flexible learning options (FLO) program. The event is run as a conference style with keynote speaker sessions and lunchtime activities. The project budget provides the cost for venue hire; expert speaker fees, accommodation and travel; some lunchtime activity costs, provision of lunch and bus access. The aim of the event is to increase health literacy, reduce risky behaviours by providing up-to-date evidence-based information on lifestyle issues that teenagers face today.
Project Benefit:	Expected outcomes are that young people make authentic social connections with their peers. They are better informed about their general health and mental health, and support peers by breaking down stigma and barriers to help seeking. The young people attending have the resources and information to make healthy lifestyle choices and have a greater awareness of services available to them, service locations and how to access those services.
Assessment Panel Scoring	Average score of 13.33 out of 25 All members of the panel felt the grant does not effectively fit within the sustainability grant. One panel member felt more specific budgeting information is needed to directly match grant funds to sustainable event needs.
Project: Early Years Eco Warriors	
Organisation:	Birchip Playgroup
Grant Type	Sustainability Grant
Amount Applied:	\$2,000
Funding Amount Recommended:	\$2,000
Full project cost:	\$2,270
Project Description:	The Birchip Playgroup is seeking assistance towards the costs of purchasing fun, play-based sustainability incursions through the 'Little Sprouts' and 'EnviroEDU' Sustainability Programs that support children to become environmentally responsible. The Sustainability programs focus on many of society's issues – waste, pollution and habitat degradation and what impacts these have on our environment. The program highlights a number of measures we can employ to ensure a sustainable future by implementing the five 'Rs' of waste management- Refuse, Reduce, Reuse, Repair, Recycle.
Project Benefit:	Engaging children in environmental sustainability education at an early age can help them to become active global citizens in later life. 'Little Sprouts' & 'EnviroEDU' incursions are specially created for babies to 5 year olds. Activities are underpinned by the Early Years Learning Framework. 'Little Sprouts' & 'EnviroEDU' visions are to help every child have the opportunity to explore, connect with, appreciate and care for the environment.
Assessment Panel Scoring	Average score of 19.66 out of 25 All members of the panel recommend awarding a quick action sustainability grant to the applicant for the delivery of this project.

Project: Automated Watering System	
Organisation:	Donald Scout Hall Committee
Grant Type	Sustainability Grant
Amount Applied:	\$4,000
Funding Amount Recommended:	\$4,000
Full project cost:	\$6,050
Project Description:	Install an automatic watering system using water that is captured and stored from the building and currently running into the adjoining lake.
Project Benefit:	The project will provide a high-quality irrigated lawn area as proposed in the Donald Scout Hall Landscape Concept Plan. This area will be able to be utilised by all members of the community. Currently the lawn area is watered by volunteers with movable sprinklers. Due to the reliance on volunteers the watering is inconsistent and not efficient. Excess water is often applied as sprinklers are left running. Other times the watering is missed, and large amounts of water need to be applied to try and get lawn growing again. Rainfall is currently captured in a 22000lt tank that overflows into the lake. The watering system will use this water. Efficient watering using captured rainwater will provide a great environmental outcome.
Assessment Panel Scoring	Average score of 19 out of 25 All panel members recommended the project as a sustainable initiative.
Project: Producing Sustainable System for Waste Product	
Organisation:	Australian Eatwell Pty Ltd
Grant Type	Sustainability Grant
Amount Applied:	\$10,000
Funding Amount Recommended:	\$0
Full project cost:	\$27,000
Project Description:	The business of Australian Eatwell Pty Ltd has grown over the last 15 years of producing very large amount of wastewater, waste protein & waste cardboard. This project is a trial proposal to retain and reuse waste-water to reduce the cardboard to compost, to retain waste protein that normally go to the GWM trade waste treatment site.
Project Benefit:	This trial project will employ local tradesman, additional monitoring systems and generate pilot procedure for monitoring and re-using trade waste. Ultimately, the community and the farming community will benefit by using the compost fertilizer which is finite resource that becoming scarce. We see the trade waste as a resource which is currently clogging the GWM water system and will cost Australian Eatwell being burdened with an exorbitant cost. This project also reduces the amount of cardboard and other product going to the Buloke Shire Waste Transfer Station.
Assessment Panel Scoring	Average score of 20.66 out of 25 Whilst this application demonstrates sustainable outcomes, the applicant does not meet the eligibility criteria requiring applicants to the program to be not-for profit.

RELEVANT LAW

Not Applicable

RELATED COUNCIL DECISIONS

Not Applicable

OPTIONS

Council has the option not to allocate funds as per recommended or defer for further information.

SUSTAINABILITY IMPLICATIONS

Four sustainability grants presented. Originally one of these grants was intended to be submitted to the Community Grants program, however due to the program being fully expended at the time of submission, the applicant has applied to the Sustainability program.

COMMUNITY ENGAGEMENT

Manager of Community Services or Community Development Officer engaged with each applicant listed.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not Applicable

COLLABORATION

Not applicable.

FINANCIAL VIABILITY

These applications for the 2022/23 Financial Year from the Sustainability Fund \$50,000 allocation.

Community Grants, Sponsorship & Sustainability Fund						24/01/2023
2022-2023						
Organisation	Type	Date received	Amount in Application	Recommended \$	Granted by Council	
Birchip Playgroup	Project Support Grant	15/11/2021	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Charlton Golf Club	Sponsorship	8/06/2022	\$ 500.00	\$ 500.00	\$ 500.00	
Birchip P-12 School	Sponsorship	27/06/2022	\$ 500.00	\$ 500.00	\$ 500.00	
Individual	Sponsorship	14/09/2022	\$ 500.00	\$ 500.00	\$ 500.00	
Sea Lake Golf and Bowls Club	Project Support Grant	29/09/2022	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Charlton Forum	Project Support Grant	8/09/2022	\$ 459.25	\$ 459.25	\$ 459.25	
Wycheproof Caravan Park	Organisation Support Grant	4/10/2022	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Charlton Xmas Fest	Project Support Grant	8/11/2022	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	
Birchip Playgroup	Organisation Support Grant	15/11/2022	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
MSA (approved by CEO)	Sponsorship Grant	16/11/2022	\$ 250.00	\$ 250.00	\$ 250.00	
Birchip Business and Learning Centre	Project Support Grant	3/11/2022	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Wycheproof Parental Advisory	Project Support Grant	11/11/2022	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Wycheproof Lions Club	Project Support Grant	28/11/2022	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Advance Sea Lake	Sponsorship	5/12/2022	\$ 250.00	\$ 250.00	\$250	
Wycheproof Resource Centre	Project Support Grant	15/12/2022	\$ 2,000.00	\$ 1,563.58		
Mali Heart	Project Support Grant	23/11/2022	\$ 2,000.00	\$ 1,563.58		
Birchip Freeza	Project Support Grant	12/12/2022	\$ 2,000.00	\$ 1,563.58		
		Totals:	\$ 21,309.25	\$ 19,999.99	\$ 15,309.25	
2022-2023 Sustainability Fund						
Organisation	Type	Date received	Amount in Application	Recommended \$	Granted by Council	
Rex Theatre	Sustainability Grant	18/02/2022	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
Charlton Park Sustainability	Sustainability Grant	5/10/2022	\$ 6,481.82	\$ 6,481.82	\$ 6,481.82	
Birchip Early Learning Centre Parental Advisory Group	Sustainability Grant	23/11/2022	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
Friends Of the Mount	Sustainability Grant	30/11/2022	\$ 4,000.00	\$ 4,000.00		
		Totals:	\$ 30,481.82	\$ 26,481.82	\$ 26,481.82	

February Community Grants Expenditure Summary

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not Applicable

COUNCIL PLANS AND POLICIES

Buloke Shire Council Plan 2021-2025 and Long-Term Community Vision.
Community Grant Guidelines.
Community Engagement Policy.

TRANSPARENCY OF COUNCIL DECISIONS

Not Applicable

CONFLICTS OF INTEREST

No officers involved in this report have a conflict of interest.

8.3 FINANCIAL REPORTS

Nil

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORS

Mayor' Month

Cr Alan Getley – Mallee Ward

(14 December 2022 to 8 February 2023)

Christmas Function – Culgoa
Buloke Shire Australia Day Evening Event - Watchem
Australia Day Breakfast - Sea Lake
Australia Day Breakfast - Culgoa
Australia Day Breakfast - Nullawil
Phone meeting Jade Benham
Phone Meeting Dr Anne Webster
Radio interview - Flow FM
Radio Interview - ABC Horsham
Audit & Risk Meeting
MAV North West Meeting

(8 February 2023 to 8 March 2023)

Wimmera Southern Mallee Roads Transport Group Meeting Horsham
Interview - 3 SH re Flood Recovery
ABC - interview Election Day Charlton
ABC Melbourne - interview Re Charlton Child Care
ABC Horsham - interview Re Charlton OK Motels weekend
Advance Sea Lake Meeting
Culgoa Development Group Meeting
Nullawil Progress Association Meeting
Weekly meetings with CEO Wayne O'Toole
Monthly Briefings
Ordinary Council Meeting
Loddon Campaspe Mayors & CEO's Meeting Charlton Park
Mayor's Lunch Horsham
Flow FM Interview (Buloke happenings)
ABC Horsham - Aged Care
Aged Care Meetings (Wycheproof & Charlton)
Flood Information Session - Donald
Flood Information Session & Dinner - Charlton

Cr Alan Getley
Mayor

Report from Cr Daryl Warren – Mount Jeffcott Ward*(9 February 2023 to 8 March 2023)*

9/2/23 Workspace Meeting - Bendigo

15/2/23 Meals On Wheels Delivery - Donald
Councillor Briefing - Nandaly

22/2/23 Donald Community Precinct - Meeting
Donald 2000 Meeting

24/2/23 Mallee Track AGM - Ouyen

25/2/23 Sea Lake Vic Volunteering

26/2/20 Sea Lake Vic Volunteering

27/2/23 Buloke Tourism Meeting - Wycheproof

28/2/23 Home Care Changes Meeting - Wycheproof

1/3/23 Home Care Changes Meeting - Charlton
Councillor Briefing - Sea Lake

2/3/23 Ratepayer Meeting Donald Re Veranda Complaint
WDA Housing Meeting - Donald

6/3/23 Home Care Changes Meeting - Donald

7/3/23 North Central Management Flood Meeting - Donald
North Central Management Flood Meeting - Charlton

8/3/23 Meals On Wheels Delivery - Donald
Council Meeting - Wycheproof

Cr Daryl Warren
Councillor

9. OTHER BUSINESS

9.1 NOTICES OF MOTION

Nil

9.2 QUESTIONS FROM COUNCILLORS

9.2.1 VERANDA INSPECTIONS – CR WARREN

QUESTION: Cr Warren referred to a phone call he had received from a ratepayer who received a letter in error from Council in regards to the state of a veranda, and outlining \$2,000 of associated fines.

Cr Warren asked if is there a program currently occurring with the inspection of the state of veranda's across the Shire.

ANSWER: The CEO responded to advise that there are inspections of this kind occurring across the municipality, however not specifically relative to the state of verandas. The CEO acknowledged there has been a number of complaints made pertaining to the outcome of veranda inspections, particularly in Donald and Charlton in the last week or so.

QUESTION: Cr Warren then went on to ask that in future, staff to ensure notices of this kind are distributed to the correct owner.

ANSWER: The CEO responded and advised this matter has been discussed and the necessary action will be taken to ensure this error does not occur again.

9.2.2 COUNCIL GPS SYSTEM IN UNISON WITH PROPERTIES – CR MILNE

QUESTION: As a follow up to the issue above on the letter being distributed to the incorrect property and owner, Cr Milne referred to a previous issue in Watchem occurring. Cr Milne asked if the Council still use a GPS system that is not in unison with correct properties/addresses?

ANSWER: The CEO responded to advise that the GPS system is still in use by the Council, however the error made in Item 9.2.1 in the two instances, were not associated to the GPS system. One issue was a result of a clerical error and the other being an oversight by a staff member.

9.2.3 CLOSURE OF SWIMMING POOL SEASON – CR HOGAN

QUESTION: Cr Hogan asked what date is the swimming pool season to be closed and will the pools be heated, now that the weather has cooled down.

ANSWER: The Director Infrastructure and Delivery will confirm this date and respond to the Council accordingly.

9.2.4 PARKS VICTORIA – LAKE KENNINGTON – CR SIMPSON

QUESTION: Cr Simpson referred to receiving a phone call from a resident from Stuart Mill area who was referring to a proposal for Parks Victoria to decommission Lake Kennington, in the Stuart Mill area. The caller asked if Buloke Shire is able to offer any support and advocate for the people of Stuart Mill on this proposal, in regards to this lake being a tourist and recreational area.

ANSWER: The CEO responded to advise that the Council could advocate to Parks Victoria on behalf of these residents, and if Cr Simpson could forward the further information she is to receive onto the CEO, the matter can be attended to.

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

Nil

9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC

MOTION:

That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020* the meeting be closed to the public to consider the following reports that are considered to contain confidential information on the grounds provided in section 3(1) of the *Local Government Act 2020* as indicated:

9.5.1	ENGINEERING SERVICES PANEL OF SUPPLIERS CONTRACT NO. C22047 (CAMPASPE SHIRE COUNCIL) TENDER EVALUATION PANEL REPORT	(g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage
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MOVED: CR DARYL WARREN

SECONDED: CR BRONWYN SIMPSON

CARRIED.
(R063/23)

MOTION:

That Council reopens the meeting to the public pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020*.

MOVED: CR DARYL WARREN

SECONDED: CR GRAEME MILNE

CARRIED.
(R065/23)

10. MEETING CLOSE

Meeting closed at 7.40pm