



Council Meeting **Agenda**

Wednesday 19
November 2025

Commencing at 7:00 pm

Wycheproof Supper Room
367 Broadway, Wycheproof

Daniel McLoughlan
Chief Executive Officer



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1 COUNCIL WELCOME AND STATEMENT OF ACKNOWLEDGEMENT

WELCOME

The Mayor welcomes all those present.

STATEMENT OF ACKNOWLEDGEMENT

The Mayor acknowledges the traditional owners of the land on which we are meeting and pay our respects to their Elders and to the Elders from other communities who may be here today.

2 RECEIPT OF APOLOGIES

3 MAYORAL AND DEPUTY MAYORAL TERM OF OFFICE

PURPOSE

The purpose of this report is for Council to determine the Mayoral Term as per the *Local Government Act* 2020 (**the Act**) and Council's Governance Rules 2022 – Part 2 (Clause 7 and 8).

SUMMARY

Section 25 (1) of the Act provides that at a Council meeting that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.

Further, section 26 (3) of the Act provides that before the election of the Mayor, Council must determine by resolution whether the Mayor is elected for a 1 year or 2 year term.

Council, at a meeting to elect the Mayor held Wednesday, 20 November 2024, pursuant to section 26 (3) of the *Act*, determined to elect the Mayor for a one-year term and not a two-year term.

RECOMMENDATION

That Council, in accordance with section 26 (3) of the Local Government Act 2020, elects

1. the Mayor for a one-year term.
2. Notes the term of any Deputy Mayor is identical to the term of Mayor

4 ELECTION OF MAYOR

PURPOSE

The purpose of this report is for the Chief Executive Officer (**CEO**) to call for nominations for the Mayor and undertake the election process (where required) and declare a Councillor as Mayor.

SUMMARY

The Election of the Mayor is conducted by the CEO in accordance with section 25 of the *Local Government Act 2020 (the Act)* and the Buloke Shire Council Governance Rules 2022.

The CEO will call for nominations for Mayor. All nominations must be seconded, any Councillor nominated has the right to refuse nomination.

If only one Councillor is nominated the CEO must declare that Councillor duly elected.

If more than one Councillor is nominated, the CEO will undertake the election process prescribed in the Governance Rules. Voting is by show of hands.

An absolute majority of the Councillors is required to elect the Mayor, Buloke Shire Council has 6 Councillors, an absolute majority is 4.

Once a Mayoral candidate receives an absolute majority of the Councillors, the Councillor is declared duly elected and assumes the Chair.

5 NEWLY ELECTED MAYOR ASSUMES THE CHAIR

The CEO invites the newly elected Mayor to assume the Chair.

The Mayor may make a speech.

6 ELECTION OF DEPUTY MAYOR

PURPOSE

The purpose of this report is to call for Deputy Mayor nominations, undertake the election process (where required) and declare a Councillor as Deputy Mayor.

SUMMARY

It is recommended that Council elect a Deputy Mayor as per the *Local Government Act 2020* and Council's Governance Rules 2022 – Part 2 (Clause 7 and 8).

The Mayor will call for nominations for Deputy Mayor. All nominations must be seconded, any Councillor nominated has the right to refuse nomination.

If only one Councillor is nominated the Mayor must declare that Councillor duly elected.

If more than one Councillor is nominated the Mayor will undertake the election process prescribed in the Governance Rules. Voting is by show of hands. An absolute majority of the Councillors is required to elect the Deputy Mayor.

An absolute majority of the Councillors is required to elect the Deputy Mayor, Buloke Shire Council has 6 Councillors, an absolute majority is 4.

Once a Deputy Mayoral candidate receives an absolute majority of the Councillors, the Councillor is declared duly elected as Deputy Mayor.

7 APPOINTMENT OF DELEGATES

PURPOSE

To review Council's delegates for organisations that are external to Council, and to appoint Councillors as delegates to the relevant organisations.

SUMMARY

Council is represented on a diverse range of community, state, regional and local organisations. Some of these organisations are established by state statute, or under the *Associations Incorporation Reform Act 2012* or are effectively informal gatherings of individuals.

The distinctions are important in terms of the status of a Councillor as a member of the respective organisation, the nature of the appointment and their powers to commit Council to expenditure or other action.

The role of Councillors at these Committees is to represent Council, share information and contribute to the success of both the committees and Council.

Councillors have the opportunity to provide verbal and/or written updates on the activities and issues of these organisations and committees where they are a delegate, during Ordinary Council Meetings, under the Agenda item "Reports from Councillors", or if a decision is required in relation to any matter relating to their appointment on the organisation or committee, a Councillor may submit a Notice of Motion.

Some appointments may be specific to the Mayor and or Deputy Mayor, such as required by the Audit and Risk Committee Charter, Municipal Association of Victoria, North West Municipalities Association, per the inclusion of the Role instead of a Councillor name in the table.

RECOMMENDATION

That Council adopts the following appointments of Councillors to the organisations listed for the 2025/26 Mayoral Term.

Advance Sea Lake Inc. Community Forum	Cr
Audit and Risk Committee	Mayor Cr
Australian Livestock Saleyards Association Inc.	Cr Cr (proxy)
Birchip Housing Community Asset Committee.	Cr
Buloke & Northern Grampians Landcare Network	Cr
Buloke Tourism Board	Cr
Calder Highway Improvement Committee	Cr Cr (proxy)
Central Murray Regional Transport Forum	Cr
Central Vic Greenhouse Alliance	Cr

	Cr (proxy)	
Charlton Forum	Cr	
Charlton Park Community Asset Committee	Cr	
Donald 2000 Inc Community Forum	Cr	
Library Advisory Committee	Cr	
Municipal Association of Victoria	Mayor	
North Central Local Learning Employment Network	Cr	
Nandaly Progress Association	Cr	
North-West Municipalities Association	Mayor	
Rail Freight Alliance	Cr	
Recreational Water Users Alliance	Cr	
	Cr	
Rural Councils Victoria	Cr	
	Cr (proxy)	
Sunraysia Highway Improvement Committee	Cr	
Watchem Progress Association	Cr	
Wimmera Southern Mallee Development Ltd	Mayor	
Wimmera Southern Mallee Transport Group	Cr	
Workspace Australia	Cr	
Wycheproof Recreation Reserve Community Asset Committee	Cr	
	Cr (proxy)	
WycheAlive Community Forum	Cr	

8 COUNCIL MEETING SCHEDULE

PURPOSE

The Council's Governance Rules 2022 states that at the Council Meeting to elect the Mayor, Council must fix the date, time and place of all Meetings of Council and Delegated Committees for the following year.

SUMMARY

The proposed Council Meeting Schedule for the following year is tabled for Council review and consideration.

In accordance with the Council's Governance Rules 2022, Council must fix the date, time and place of all Council meetings. The schedule of Council Meetings must be published in publications that are distributed throughout the municipality (including Council publications) and on Council's website at least once each year or with such greater frequency as the Chief Executive Officer determines.

The proposed Schedule lists a Council Meeting on the third Wednesday of each month and a Councillor Briefing on the first Wednesday of each month. There are no Council meetings and briefings scheduled for the month of January.

Council decisions can only be made by Council at a Meeting of Council where a quorum has been met. Meetings are held in accordance with the Buloke Shire Governance Rules and are open to the public unless a matter has been declared confidential in accordance with the *Local Government Act 2020*.

Council meetings are livestreamed on Council's YouTube channel.

Councillor Briefings are held for Councillors to be briefed on matters that may be brought to Council for a decision, obtain clarification on projects/matters from staff, consider strategic ideas and issues, and to hear presentations by key stakeholders, regional and community organisations and individuals.

Meeting dates for the remainder of 2025 and for 2026 are required to be resolved by Council.

RECOMMENDATION

That Council adopts the following Council Meeting Schedule for the following year:

Month	Briefing – 5.00pm	Council Meeting – 7:00pm
December 2025	Wycheproof (3)	Wycheproof (17)
January 2026	-	-
February 2026	Sea Lake (4)	Wycheproof (18)
March 2026	Nandaly (4)	Wycheproof (18)
April 2026	Watchem (1)	Wycheproof (15)
May 2026	Berriwillock (6)	Wycheproof (20)
June 2026	Culgoa (3)	Wycheproof (17)
July 2026	Charlton (1)	Wycheproof (15)

August 2026	Nullawil (5)	Wycheproof (19)
September 2026	Donald (3)	Wycheproof (16)
October 2026	Birchip (7)	Wycheproof (21)
November 2026	Wycheproof (4)	Wycheproof (18) <i>Election of the Mayor commencing 6.30 pm</i> <i>Council Meeting commencing 7.00pm</i>

9 MEETING CLOSE