

## Draft Governance Rules - Key Changes

1	Layout – simplified into Chapters. Current document has ‘Parts’ with schedules within.
2	Layout – Draft document includes ‘explanation notes’ to associate Rules to the relevant area of the <i>Local Government Act 2020</i> .
3	Notice of Meeting – Current rules state 2 clear business days prior to a meeting, draft document proposes 7 days notice unless urgent or extraordinary circumstances prevent Council from doing so.
4	Awards and Congratulations (rule 33) – Not intended to be included as an Order of Business. Specific recognition is proposed to be best suited through Councillor Reports.
5	Correspondence from Councillors – proposed to be removed and best suited to be within Councillor Reports.
6	Election of the Mayor – New inclusion for allowance for a statement to be made.
7	Order of Business - New Rules are more prescriptive. Sub-Rule 14.2 outlines the order of business for an Ordinary Council Meeting. The order of business now includes a section for delegates reports (Councillors appointed by Council to external committees), Consideration of Reports (Management Reports) and Governance section to include all governance related items such as Assembly of Councillors. Sub-Rule 14.3 outlines the order of business for the first meeting post Council election in line with the reforms and Sub-Rule 14.4 outlines the order of business for a Special Council Meeting.
8	Councillor Question Time – formal section proposed to be deleted as the agenda is prescribed. There is no provision for Councillor Question Time or for Councillors to address questions to members of Council staff other than on a report table under Consideration of Reports via Chair to CEO.
9	Reports from Councillors - Chapter 2 Part C Division 3. Rule 17 and Rule 18 outline the opportunity for Councillor reports to Council on Committees where they have been appointed by Council or a conference attended.
10	ONLY written reports will be included in the minutes. Where a verbal report is provided the minutes will only record that the Councillor/s provided a verbal report.

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11	Limits to Public Questions - Only allows written questions submitted 2 days prior to Meeting. Disallows questions from the Gallery. Like questions can be grouped. Chair to read questions (already in Buloke current rules) and answer questions (not currently mentioned in Buloke rules). All questions & answers (whether read at meeting or not because of the time limit) are recorded in the Minutes of the Meeting.
12	Public Submission Process - NEW addition. Part C Division 11 Rule 57 Verbal Public Submissions to an Item on the Agenda Introduces the opportunity for a member of the public to request to speak to an item listed on the Agenda under the heading "Consideration of Reports." 3 minutes per speaker and submitted in writing on the prescribed form by 9 am two days preceding the day of the Council Meeting.
13	Councillor Behaviour – New additions. Provides for the Chair to call out Councillor behaviour and require an immediate apology. In addition to the powers of the Chair to direct a Councillor to leave a Council Meeting this rule provides for Council, by resolution to suspend a Councillor whose actions have disrupted the business of the Meeting and have impeded its orderly conduct. The suspension cannot exceed the balance of the Council Meeting.