

**COUNCIL MEETING
QUESTION TIME**

1. The council sets aside times at its Ordinary Council meetings to consider written questions submitted by the public. Members of the public who are present at the meeting are permitted to prepare in writing up to two (2) questions on any Council matter.
2. Members of the public may submit questions from the gallery on the form printed on the reverse side of this sheet. In most cases, an answer will be given on the spot.
3. Sometimes it may be indicated that further time is required to research an answer. In such cases, the relevant officer will advise the person when an answer will be provided.
4. Questions will not be read out and answered if the Chairperson has determined that the relevant question related to:
 - (b) Personnel matters
 - (c) The personal hardship of any resident or ratepayer
 - (d) Industrial matters
 - (e) Contractual matters
 - (f) Proposed developments
 - (g) Legal advice
 - (h) Matters affecting the security of Council property
 - (i) Any other matter which Council considers would prejudice it or any person
 - (j) Matters which may disadvantage Council or any person

Or is:

- (k) Defamatory, indecent, abusive or objectionable in language or substance
 - (l) Repetitive of a question already answered (whether at the same or an earlier meeting)
 - (m) Asked to embarrass an Officer or Councillor.
5. No debate or discussion of questions or answers shall be permitted and all questions and answers shall be as brief as possible.