



# **COUNCIL MEETING**

## **MINUTES**

**Monday 23 October 2023**

**Commencing at 5:00pm**

**Remote via Zoom**

**Wayne O'Toole  
Chief Executive Officer  
Buloke Shire Council**

**Minutes of the Meeting held on Monday, 23 October 2023 commencing at 5:00pm in the Remote via Zoom****PRESENT****CHAIRPERSON:**

Cr Alan Getley Mallee Ward

**COUNCILLORS:**

Cr Bernadette Hogan Mallee Ward  
Cr Graeme Milne Mount Jeffcott Ward  
Cr Bronwyn Simpson Mount Jeffcott Ward  
Cr Daryl Warren Mount Jeffcott Ward

**OFFICERS:**

Wayne O'Toole Chief Executive Officer  
Hannah Yu Director Infrastructure and Delivery  
Travis Fitzgibbon Director Community Development  
Michelle Stedman Director Corporate and Organisational Performance

**AGENDA****1. COUNCIL WELCOME**

## WELCOME

The Mayor Cr Alan Getley welcomed all in attendance.

## STATEMENT OF ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to the Elders from other communities who maybe here today.

**2. RECEIPT OF APOLOGIES****3. DECLARATION of PECUNIARY AND CONFLICTS OF INTEREST**

There were no declarations of interest.

**3.1 ORGANISATIONAL REPORTS****4**

## 3.1.1 BULOKE SHIRE COUNCIL ANNUAL REPORT 2022/2023

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**4. MATTERS WHICH MAY EXCLUDE THE PUBLIC****7**

The Meeting may be closed to members of the public to consider confidential matters.

4.1.1 REQUEST FOR PROPOSAL - CHARLTON EARLY YEARS MANAGEMENT

If the meeting has been closed it will be brought back into open session by resolution

**5. URGENT BUSINESS**

**5.1 MT WYCHEPROOF CUP DAY FLAG MATTER**

**6. MEETING CLOSE**

**MEETING CLOSED AT 5:14PM**

**NEXT MEETING**

THE NEXT COUNCIL MEETING WILL BE A STATUTORY MEETING TO BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 8 NOVEMBER 2023 AT 6:00PM, FOLLOWED BY THE COUNCIL MEETING AT 7:00PM.

**Wayne O'Toole**

### 3.1 ORGANISATIONAL REPORTS

#### 3.1.1 BULOKE SHIRE COUNCIL ANNUAL REPORT 2022/2023

**Author's Title:** Director Community Development

**Department:** Community Development

**File No:** CM/16/05

**Relevance to Council Plan 2021 - 2025**

**Strategic Objective:** Our Council and Community Leadership

#### PURPOSE

The purpose of this report is for Council to receive and consider the Buloke Shire Council Annual Report 2022-2023.

#### SUMMARY

The *Local Government Act 2020* requires each Council in Victoria to prepare an Annual Report for each financial year.

The Annual Report is Council's highest level reporting document to the State Government and the community. While Council has a statutory obligation to produce an Annual Report, it is also an opportunity to demonstrate Council's service delivery and performance to the community regarding Council activities over the past financial year.

#### MOTION:

That Council:

1. Receives and notes the Buloke Shire Council Annual Report 2022-2023; and
2. Advertises that copies of the Annual Report 2022-2023 are available on Council's website and from Council's Wycheproof Customer Service Centre.

**MOVED:** CR BERNADETTE HOGAN

**SECONDED:** CR GRAEME MILNE

**CARRIED.**  
**(R159/23)**

**Attachments:** 1 Buloke Shire Council Annual Report 2022-2023

#### DISCUSSION

The *Local Government Act 2020* requires that Councils prepare an Annual Report each financial year. A further requirement is for Council to meet to consider the Annual Report at a Council Meeting in October.

The report highlights the incredible amount of work that the Council has undertaken on behalf of the Buloke community in the 2022-2023 year, particularly in light of the efforts during and post the October 2022 Flood Event.

#### **RELEVANT LAW**

The *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2014.

#### **RELATED COUNCIL DECISIONS**

The Annual Report 2022-2023 reports against:

- the objectives identified in the Council Plan 2021-25 Year 2 Annual Plan, and
- the Annual Budget 2022-2023.

#### **OPTIONS**

Not applicable.

#### **SUSTAINABILITY IMPLICATIONS**

Council produces far fewer hard copies of the report and actively promotes access to digital copies of the Annual Report.

#### **COMMUNITY ENGAGEMENT**

Not applicable.

#### **INNOVATION AND CONTINUOUS IMPROVEMENT**

Reporting against the Annual Budget and Annual Plan leads to innovation and continuous improvement opportunities.

#### **COLLABORATION**

Manager Customer Engagement, who leads the compilation of the Annual Report, collaborates internally to ensure all reported items are factual and accurate. This document has also been reviewed by Council's auditors.

#### **FINANCIAL VIABILITY**

The costs of producing the Annual Report are accommodated within the existing operational budget.

#### **REGIONAL, STATE AND NATIONAL PLANS AND POLICIES**

- *Local Government Act 2020*
- *Equal Opportunity Act 2010*
- *Freedom of Information Act 1982*
- *Disability Act 2006*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Public Interest Disclosures Act 2012*
- *Road Management Act 2004*

#### **COUNCIL PLANS AND POLICIES**

- Long-Term Community Vision and Council Plan 2021-25
- Council Plan 2021-25 Year 2 Annual Plan
- Annual Budget 2022/23

#### **TRANSPARENCY OF COUNCIL DECISIONS**

The Annual Report is a key document within the Planning and Accountability Framework found in the Local Government (Planning and Reporting) Regulations 2014.

**CONFLICTS OF INTEREST**

No staff member involved in the preparation of this report has a conflict of interest.



## 5.1 MT WYCHEPROOF CUP DAY FLAG MATTER

**MOTION:**

That Council resolves to fly the Country Racing Victoria flag at its Wycheproof Customer Service centre for a period of seven days, prior to the staging of the 2023 Mt. Wycheproof Cup Day event.

**MOVED: CR DARYL WARREN**

**SECONDED: CR BERNADETTE HOGAN**

**CARRIED.**

**(R164/23)**

## 6. MEETING CLOSE

Meeting Closed at 5:14pm