



COUNCIL MEETING

MINUTES

Wednesday 13 October 2021

Commencing at 7pm

Held Remote via Livestream

**Wayne O'Toole
Interim Chief Executive Officer
Buloke Shire Council**

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**MOTION:**

That Council adopt the Minutes of the Council Meetings held on Wednesday, 8 September and Wednesday, 22 September 2021.

Moved: CR ALAN GETLEY

Seconded: CR DAVID POLLARD

CARRIED.
(R1026/21)

4. REQUESTS FOR LEAVE OF ABSENCE

Nil.

5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of interest.

6. QUESTIONS FROM THE PUBLIC

NIL

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MEETING CLOSED AT 7.50PM.

NEXT MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN WYCHEPROOF SUPPER ROOM, , 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 10 NOVEMBER 2021 AT 7:00PM.

Wayne O’Toole
INTERIM CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 REPORT OF COUNCILLOR ASSEMBLIES

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

MOTION:

That the Council note the report of Councillor Assembly Meetings held on 1 September, 14 and 15 September 2021.

MOVED: CR GRAEME MILNE

SECONDED: CR BRONWYN SIMPSON

CARRIED.
(R1027/21)

- Attachments:**
- 1 Councillor Briefing Record - 1 September 2021
 - 2 Councillor Briefing Record - 14 September 2021
 - 3 Councillor Briefing Record - 15 September 2021

KEY POINTS/ISSUES

Transparency is a fundamental principle of democratic governance.

The Local Government Act 2020 (The Act) Section 9 (2) (i) provides that the transparency of Council decisions, actions and information is to be ensured.

In accordance with Section 57 of The Act, Council at its September 2020 Ordinary Meeting, adopted a Public Transparency policy, designed to improve public transparency in Council's decision making processes and to assist the community in understanding the information that is accessible to them.

As per the Council Meeting Schedule adopted 23 November 2020, Councillor Briefings are held for Councillors to meet to consider matters that are likely to be the subject of a Council decision or for the exercise of delegation.

A record of the Councillor Briefings held on 1 September, 14 and 15 September 2021 is attached for public information.

7.2 CORRESPONDENCE INITIATED BY COUNCIL**Author's Title:** Executive Assistant**Department:** Office of the CEO**File No:** GO/06/06**PURPOSE**

This report notes and records correspondence initiated by Council and informs the Council of the responses received from this correspondence.

MOTION:

That the Council notes the record of correspondence initiated by Council and the responses received.

MOVED: CR ALAN GETLEY**SECONDED:** CR CAROLYN STEWART

CARRIED.
(R1028/21)

Attachments: Nil**TABLE OF CORRESPONDENCE**

Council Initiative	Correspondence sent to/to be sent to	Date sent	Date of Response	Summary of Response/Purpose of Letter
Damaged Telstra Pits within Shire	Telstra	Not yet sent		Letter to be drafted and sent regarding the lack of action on the damaged pits within the Shire, including Nullawil, Culgoa and Watchem

7.3 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: CR/13/01

PURPOSE

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any particular recognition of achievement that Council has received or been awarded in the past month.

MOTION:

That the Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

MOVED: CR GRAEME MILNE

SECONDED: CR ALAN GETLEY

CARRIED.
(R1029/21)

Attachments: Nil

RECOGNITION OF ACHIEVEMENT ITEMS

Provider	Recipient	Date	Purpose for Recognition
Buloke Shire Council	Julie Pringle Sea Lake Visitor Information Centre		To congratulate Julie and her staff on the opening by the Minister of the Sea Lake Visitor Information Hub.
Buloke Shire Council	All Medical Clinics across the Shire		For the tremendous provision of service and roll out of the vaccination against COVID – 19 in Buloke Shire. At the time of writing this report, Buloke Shire have 95% of its population having had the 1 st dose and 70% are double vaccinated.
Buloke Shire Council	Jenny Pollard Charlton		Winner of 2021 Wimmera “Art is Festival” Photographic Portrait Prize with her monochromatic shot of pianist David Helfgott rehearsing at the Rex Theatre in Charlton

Provider	Recipient	Date	Purpose for Recognition
Buloke Shire Council	Alison McClelland Sea Lake		For recently stepping down as Chair of the Advance Sea Lake Inc after doing a tremendous service in that role since 2016

7.4 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Statutory Administration Support

Department: Works and Technical Services

File No: DB/14/01

EXECUTIVE SUMMARY

This report provides information on Building Permits approved by staff from 1 September 2021 to 30 September 2021.

MOTION:

That the Council note information contained in the report on Building Permits approved by staff from 1 September 2021 to 30 September 2021.

MOVED: CR DAVID POLLARD

SECONDED: CR CAROLYN STEWART

CARRIED.
(R1030/21)

Attachments: Nil

LIST OF BUILDING PERMITS APPROVED BY COUNCIL SURVEYOR

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20210108	5490037099850	22 Jubilee Street, Wycheproof	Garage/Storage Shed	26/08/2021
20210109	1274171285226	26 Corack Street, Donald	Garage/Storage Shed	26/08/2021
20210110	1763935194905	21 Jubilee Street, Wycheproof	Garage/Storage Shed	02/09/2021
20210111	5744888289841	28 Cave Street, Donald	Extension & Alterations to Existing Dwelling	02/09/2021
20210112	5914319457239	21 King Street, Birchip	Dwelling	09/09/2021
20210113	7948605644712	1 Railway Place, Wycheproof	Dwelling & Deck	16/09/2021
20210114	1356558807623	6 Sherwood Street, Birchip	Dependent Persons Unit	16/09/2021
20210115	1357706734717	45 Hammill Street, Donald	Suspended Ceiling	23/09/2021

LIST OF BUILDING PERMITS APPROVED BY PRIVATE SURVEYOR

Permit No.	Address	Project Description	Date Approved
NIL			

7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Works and Technical Services

File No: LP/01/09

PURPOSE

This report provides information on planning applications under consideration by staff and the status of each of these applications.

MOTION:

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

MOVED: CR ALAN GETLEY

SECONDED: CR CAROLYN STEWART

CARRIED.
(R1031/21)

Attachments: Nil

LIST OF PLANNING APPLICATIONS

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA928/21		2 Campbell Street, Birchip Lot 6, 7, 8, 9 PS058023	13/05/2021	Use and development of land for a service station (diesel fuel cell), construct and display a business identification sign and alter access to a Road Zone, Category 1	Request for further information by Referral Authority
PPA933/21		11 Learmonth Street, Charlton Lot 4 LP132788	21/07/2021	Use and development of land four dwellings on a lot	Awaiting report
PPA934/21		13 Learmonth Street, Charlton Lot 3 LP132788	21/07/2021	Use and development of land four dwellings on a lot	Awaiting report
PPA935/21		1094 Sea Lake - Springfield Road, Sea Lake CA 9 Parish of Berriwillock	20/07/2021	Use and development of land for a camping and caravan park (pop-up hotel)	Permit Issued

Applic No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA936/21		Calder Highway, Woosang Lot 2 & Lot 5 PS896969	26/07/2021	Use and development of land for a single dwelling	Referral
PPA938/21		70 H Vogels Road, Watchem West CA 56 & 56A Parish of Carron	5/08/2021	Two lot subdivision of land (rural dwelling excision/boundary realignment)	Awaiting report
PPA939/21		90 Mullane Road, Watchem Lot 1 PS 691954	26/07/2021	Use and development of land for animal production (free range chicken farm), construction of four sheds and increase capacity to 267,000 birds	Awaiting report
PPA940/21		Taylor's Road, Ballapur CA20A & 20B Parish of Ballapur	26/07/2021	Use and development of land for a single dwelling, create or alter access to Road Zone, Category 1	Awaiting report
PPA941/21		350 Broadway, Wycheproof Lot 1 TP391928	18/08/2021	Building and works to locate a shipping container for storage	Request for further information
PPA942/21		Donald-Swan Hill Road, Corack East CA 1 Sec. A Parish of Corack East	26/08/2021	Amenities building at Corack Hall	Permit Issued
PPA943/21		41 Cumming Avenue, Birchip Lot 1 TP217378	03/09/2021	Demolition of outbuilding and extension to existing shop	Awaiting report
PPA944/21		38-40 Racecourse Road, Donald Lot 27 & 28 PS333465	03/09/2021	Construct open sided shed for storage and maintenance of machinery	Permit Issued
PPA945/21		5 Woods Street, Donald Lots 1, 2 & 3 P895619	03/09/2021	Use and development of land for a service station, construct and display a business identification sign	Request for further information
PPA946/21		95 Railway Avenue, Sea Lake Lot 2 PS 408935	03/09/2021	Use and development of land for a service station, construct and display a business identification sign	Request for further information

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA947/2021		80 Horace Street, Sea Lake Lot 1 TP885043	10/09/2021	Construct and display a major promotion sign	Request for further information
PPA948/21		1-3 Wright Street, Charlton CA 24 Sec A & CA 25 Sec A Parish of Charlton	15/09/2021	Construct a dwelling in Land Subject to Inundation Overlay	Awaiting report
PPA949/21		Corner of Cossars Road & Coonooer Road, Yeungroon Lot 1 TP917921	17/09/2021	Building and works to construct a shade structure over tourist information panels at Yeungroon Public Hall	Permit Issued
PPA950/21		Mildura Way Charlton CA17 Sec A Parish of Charlton	17/09/2021	Building and works to construct undercover stabling	New
PPA951/21		11 Enterprise Drive, Donald Lot 77 PS 526871J	16/09/2021	Construction of a machinery storage shed	New
PPA952/21		Five Mile Road, Yeungroon East	20/09/2021	Building and works to extend a shearing shed within setback of road reserve	New

8. GENERAL BUSINESS**8.1 POLICY REPORTS****8.1.1 CHIEF EXECUTIVE OFFICER EMPLOYMENT AND REMUNERATION POLICY**

Author's Title: Director Corporate Services

Department: Corporate Services

File No: CM/14/14

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To present the Chief Executive Officer (CEO) Employment and Remuneration Policy (Policy) for adoption.

SUMMARY

The Policy is a new requirement under the Act and must be adopted by as part of Stage 4 implementation.

MOTION:

That Council adopt the Chief Executive Officer Employment and Remuneration Policy.

MOVED: CR DAVID POLLARD

SECONDED: CR GRAEME MILNE

CARRIED.
(R1032/21)

Attachments: 1 Chief Executive Officer Employment and Remuneration Policy

DISCUSSION

The Act requires the Council adopt a policy which sets out the framework for CEO recruitment and appointment, contract, performance monitoring, and review. The first Policy must be adopted by 31 December 2021.

The attached Policy outlines Council's commitment to ensuring its decisions and actions are based on good governance and reflect its responsibilities under the Act and obligations to the Buloke community to manage CEO employment conditions with transparency.

RELEVANT LAW

Section 45 of the Act requires that the Council must develop, adopt and keep in force a CEO Employment and Remuneration policy.

RELATED COUNCIL DECISIONS

Not applicable to this report.

OPTIONS

The Council may determine to appoint a CEO Employment and Remuneration Advisory Committee. However, the requirement to obtain independent, professional advice is met within the Policy through reliance on independent, suitably qualified consultants to undertake recruitment and appointment actions, and facilitate the CEO's performance review. The Policy requires that a Consultant engaged to undertake recruitment activity cannot be appointed to facilitate the performance review process.

SUSTAINABILITY IMPLICATIONS

Not applicable to this report.

COMMUNITY ENGAGEMENT

Not applicable to this report.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable to this report.

COLLABORATION

Not applicable to this report.

FINANCIAL VIABILITY

The Policy states CEO remuneration will be based on, among other matters, Council's fiscal and economic conditions and market rates for comparable positions. Remuneration of staff is projected through the Council's Financial Plan.

CEO Recruitment costs are captured as an authorized variance to the Council's operating budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

The Act requires that the Policy contemplate any statement of policy issued by the Victorian Government which is in force with respect to its wages policy (or equivalent) and any Determination that is currently in effect under *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019* in relation to remuneration bands for executives employed in public service bodies.

COUNCIL PLANS AND POLICIES

Not applicable to this report.

TRANSPARENCY OF COUNCIL DECISIONS

The Policy sets out a formal, structured and transparent approach to management of CEO employment conditions.

CONFLICTS OF INTEREST

I, Hannah Yu, have no conflicts of interest to disclose in providing this advice to the Council.

8.2 MANAGEMENT REPORTS

8.2.1 PLANNING PERMIT APPLICATION 937/21 - TWO LOT SUBDIVISION (RURAL DWELLING EXCISION) - 86 LANES ROAD, JEFFCOTT

Author's Title: Planning Officer

Department: Works and Technical Services

File No: LP/09/01

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

For Council to consider the information in this report and, as the Responsible Authority, resolve to grant or refuse the planning permit application.

SUMMARY

A planning permit application has been received by Council on the 28th July for a two-lot subdivision to create a lot for a rural dwelling excision at 86 Lanes Road, Jeffcott. The existing allotment is 129.5 hectares. The subdivision will create Lot 1 being 4.045 hectares containing the existing dwelling, outbuildings, and a lightly timbered area included as a buffer zone to farming operations. The remainder will become Lot 2 and will be 125.4 hectares in size. This application has come to Council as the responsible authority as the proposed rural dwelling excision lot of 4.045 hectares is larger than the maximum size of 2 hectares in the Buloke Planning Scheme policy guidelines for rural dwelling excision lots.

MOTION:

That Council having caused notice of Planning Application No. 937/21 to be given under Section 52 of the *Planning and Environment Act 1987* and or the planning scheme and having considered all the matters required under Section 60 of the *Planning and Environment Act 1987* decides to Grant a Permit under the provisions of 35.07-3 of the Buloke Planning Scheme in respect of the land known and described as 86 Lanes Road, Jeffcott (CA 63 Parish of Wooroonook) for the two lot subdivision of land (rural dwelling excision) in accordance with the endorsed plans, with the application dated 28 July 2021, subject to conditions.

MOVED: CR GRAEME MILNE

SECONDED: CR DAVID POLLARD

CARRIED.
(R1033/21)

Attachments: 1 Plan - Two Lot Subdivision - 86 Lanes Road, Jeffcott

DISCUSSION

A planning permit application has been received by Council on the 28th July for a two-lot subdivision to create a lot for a rural dwelling excision at 86 Lanes Road, Jeffcott. The existing allotment is 129.5 hectares. The subdivision will create Lot 1 being 4.045 hectares containing the existing dwelling,

outbuildings, and a lightly timbered area included as a buffer zone to farming operations. The remainder will become Lot 2 and will be 125.4 hectares in size.

The property 86 Lanes Road, Jeffcott is zoned Farming Zone, no planning overlays apply to the property. The property consists of dryland farming and grazing land, and the existing dwelling and outbuildings. The property is located within an area of farming and grazing land, consisting of typical agricultural allotments found in this locality. The nearest dwelling is located 1500 metres to the north east and is currently in the same ownership, the property is located approximately 19 kilometres to the north east of Donald and approximately 16 kilometres to the south west of Charlton.

The subject site is accessed from Lanes Road, which is all weather when approaching from the south.

The property 86 Lanes Road, Jeffcott is zoned Farming Zone. The purpose of the Farming Zone is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To provide for the use of land for agriculture.
- To encourage the retention of productive agricultural land.
- To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.
- To encourage the retention of employment and population to support rural communities.
- To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.
- To provide for the use and development of land for the specific purposes identified in a schedule to this zone.

Under Clause 35.07-3 a planning permit is required to subdivide land in the Farming Zone (FZ). The minimum subdivision area is 100 hectares. A permit may be granted for a smaller lot if the subdivision is to create a lot for an existing dwelling.

No planning overlays apply to the property

Planning Policy Framework

Clause 12.01-2S Native Vegetation Management

Objective – is to ensure no net loss to biodiversity as a result of the removal of native vegetation.

Vegetation will be retained around the existing dwelling. The retention of native vegetation may be enhanced by the occupation of the dwelling

Clause 13.02-1S Bushfire planning

Objective – is to strengthen the resilience of settlements and communities to bushfire through risk-based planning that prioritises the protection of human life.

It is not considered that the subdivision will contribute to bushfire risk. No new land uses are being proposed that introduce increased risk of bushfire. There is an existing water tank in proximity of the dwelling that can be utilised for fire fighting purposes.

Clause 13.07-1L-01 Amenity Protection - General

Objective – to encourage use and development without compromising residential amenity or agricultural land use

The proposed subdivision incorporates a buffer zone to the extent that the dwelling will not be significantly affected by agricultural operations and the agricultural land use will be unaffected by the dwelling. The dwelling will not affect the productive capacity of the farming land.

Clause 14.01-1S Protection of agricultural land

Objective – to protect the state’s agricultural base by preserving productive farmland.

No productive farmland will be removed from the state’s agricultural base. All land currently being used for agricultural production will be incorporated into the proposed lot 2 and will continue to be farmed. The agricultural land use will be unaffected by the dwelling. The dwelling will not affect the productive capacity of the farming land.

Clause 14.01-1L Protection of agricultural land

This policy contains strategies to:

- retain agricultural land in productive units,
- maintain land use patterns of large, viable lots for broad acre cropping and
- discourage the fragmentation of agricultural land.
- Discourage use and development in the Farming Zone that:
 - Alienates agricultural resources.
 - Is sensitive to off-site effects from agriculture such as sprays and odour.
 - Lessens the capacity of essential infrastructure.
 - Prejudices agricultural resources and agricultural production.
- Provide buffers on the subject site for proposals that are potentially sensitive to normal activities in agricultural areas.

The proposed dwelling excision retains the farming land in a large productive viable lot. The land is not fragmented as the proposed subdivision reflect the existing land uses. The proposed subdivision incorporates a buffer zone to the extent that the dwelling will not be significantly affected by agricultural operations and the agricultural land use will be unaffected by the dwelling.

Clause 14.01-1L-03 Small lot subdivision

This policy applies to applications for subdivision in the Farming Zone of less than 100 hectares where lots are created under the excisions provisions of the Farming Zone. Strategies include:

- Discourage the excision of dwellings that have the potential to restrict agricultural production on adjacent land.
- Maintain an adequate distance within the excised lot around the dwelling to reasonably limit any likely impacts of adjacent agricultural activity.
- Discourage the excision of more than one house lot from a rural property.

The proposed dwelling excision is consistent with the small lot subdivision policy.

Under policy guidelines Council are to consider as relevant:

- Rural dwelling excisions to have a maximum size of 2 hectares.
- If dwelling is in a habitable condition and able to comply with the Building Code of Australia.
- The planting of vegetation within the excised lot to reduce any potential impacts.

The proposed rural dwelling excision allotment is larger than the maximum size of 2 hectares as lot 1 is proposed to be 4.045 hectares. Council planning officers consider the size of the allotment to be appropriate as the allotment contains outbuildings and provides a suitable buffer zone to separate the dwelling from any potential effects of farming operations. The allotment does not remove any farming land from agricultural production, and allows an area for a future owner/occupier to plant trees. Council planning officers have conducted an onsite inspection and consider that the existing dwelling is able to comply with the Building Code of Australia.

The proposal is consistent with the purpose of the zone, providing for the retention of employment and population, protecting the productive agricultural land, and ensuring that the dwelling does not adversely affect the use of the land for agriculture.

The excision of the dwelling will allow for the maintenance and upkeep of the dwelling to be taken up by a future owner/occupier and minimise the chances of the dwelling falling into disrepair.

There will be no significant negative effect on the amenity of the immediate locality. The subdivision will not cause or contribute to land degradation, salinity or reduce water quality.

No native vegetation is proposed to be removed.

It is not considered that there will be no change to the risk of flood, erosion or fire hazard.

The land is suitable for the subdivision as it reflects the existing land uses, being the dwelling and the agricultural land. The allotment created for the dwelling has access to services and all weather access.

The proposal will not lead to a proliferation of dwellings in the area as it is against policy to subdivide land in the farming zone into lots of less than 100 hectares.

RELEVANT LAW

The application is being assessed in accordance with the *Planning and Environment Act 1987 (the Act)*

RELATED COUNCIL DECISIONS

No previous planning applications have been received for this allotment.

OPTIONS

Council may resolve to refuse the application for a planning permit if Council considers the granting of a permit may prejudice agricultural resources and agricultural production on the adjacent land.

SUSTAINABILITY IMPLICATIONS

There are no significant sustainability implications. No native vegetation is affected as part of the subdivision. There is an existing septic system and there is adequate land area available to treat and retain sewerage on site in accordance with State Environment Protection Policy. Rainwater tanks are installed on site for potable water.

COMMUNITY ENGAGEMENT

Public notice of the application was given in accordance with Section 52 of the Act. A notice was placed in the locally circulating newspaper. No objections were received in relation to the application.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

The Application was referred to the appropriate bodies under Section 52 of the Act.

Referrals/Notice	Advice/Response/Conditions
Section 55 Referrals	n/a
Section 52 notices	Powercor – no objection subject to supplied conditions GWMWater – no objection

Internal Council Referrals	Advice/Response/Conditions
Infrastructure planning	The access section of Lanes Road would be reinstated as an access road on the hierarchy (840m). The section currently exists as all weather – gravel is thin in some sections

FINANCIAL VIABILITY

There are no significant financial viability impacts. A new property would be created for rating purposes.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Please see policy discussion at Discussion section of this report.

COUNCIL PLANS AND POLICIES

Not applicable to this report.

TRANSPARENCY OF COUNCIL DECISIONS

In order to promote transparency, Council will consider this resolution in an open meeting.

CONFLICTS OF INTEREST

No officer involved in the preparation of this report has a conflict of interest in the subject matter of this report.

8.2.2 AUDIT AND RISK COMMITTEE - REAPPOINTMENT OF INDEPENDENT MEMBER AND CHAIR

Author's Title: Director Corporate Services

Department: Corporate Services

File No: SM/02/10

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

To recommend the reappointment of Ms. Margaret Abbey PSM and an independent Audit and Risk Committee (Committee) Member, and as Chair of the Committee.

SUMMARY

Ms. Abbey PSM will conclude her first term as Independent Member on Council's Committee in November 2021. This report recommends her reappointment for a second term of 3 years on the Committee commencing 15 November 2021. It further recommends the Council reappoint Ms Abbey as Chair of the Committee in line with the Committee Charter.

MOTION:

That Council:

1. Reappoint Ms. Margaret Abbey PSM as an independent Audit and Risk Committee Member for a term of 3 years expiring 15 November 2024; and
2. Reappoint Ms. Margaret Abbey PSM as Chair of the Audit and Risk Committee for a term of 2 years expiring 15 November 2023.

Moved: CR CAROLYN STEWART

Seconded: CR BRONWYN SIMPSON

CARRIED.
(R1034/21)

Attachments: Nil

DISCUSSION

The Committee consists of four members comprising of three independent members and the Mayor as the representative of Council. The Committee Charter provides for the appointment of the independent members for terms of 3 years, with the option to request reappointment after the first term should they wish to continue. Ms. Abbey PSM wrote to express her interest in continuing her role as Independent Member for a further term post 15 November 2021.

Ms. Abbey PSM has served on the Committee for the past 3 years and has presided as Chair of the Committee for the past 2 years. Ms. Abbey PSM was a former Chief Executive Officer at Murrindindi Shire Council, and has extensive experience in local government, board and governance roles.

Ms Abbey PSM was appointed as Chair of the Committee by Council for the period commencing 1 October 2020 and ending 14 November 2021, the term of this appointment was made to align with her term as an independent member.

In extending Ms. Abbey's appointment as an independent member it is also recommended that she be reappointed as Chair of the Committee for a term of 2 years in accordance with the Charter.

RELEVANT LAW

Section 53 of the *Local Government Act 2020* requires Council to establish a Committee which must consist of a majority of members who are not Councillors and cannot include a member of Council staff

RELATED COUNCIL DECISIONS

The Committee was established by Council and the Charter adopted on 12 August 2020. Ms. Abbey PSM was appointed by Council to the Committee on 14 November 2018 for a term of 3 years.

Ms Abbey was appointed as Chair of the Committee by Council on 9 September 2020 for a term commencing 1 October 2020 to 14 November 2021.

OPTIONS

Council may decide not to reappoint Ms Abbey PSM which would result in Council requiring to seek expressions of interest in order to recruit an independent member. The Council may determine not to appointment Ms Abbey PSM as Chair of the Committee.

SUSTAINABILITY IMPLICATIONS

Not applicable.

COMMUNITY ENGAGEMENT

Not applicable.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Not applicable.

FINANCIAL VIABILITY

Fees are paid to independent members of the Audit and Risk Committee on a per meeting basis in accordance with section 53(6) of the *Local Government Act 2020*. Payment of fees for independent members are provided for in the 2021/22 Annual Budget.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

Not applicable.

TRANSPARENCY OF COUNCIL DECISIONS

The Charter is available on Council's website, minutes from Committee Meetings are made available to the public through adoption of the minutes by Council, other than those matters considered confidential.

CONFLICTS OF INTEREST

I, Hannah Yu, have no conflicts of interest to declare in providing this recommendation to the Council.

8.2.3 COMMUNITY GRANTS AND SPONSORSHIPS

Author's Title: Community Development Officer

Department: Community Development

File No: GS/09/42

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Community Wellbeing

PURPOSE

This report is presented to Council to consider the allocation of funds from the Community Grants and Sponsorship Program.

SUMMARY

Presenting one application for the Community Grants and Sponsorship program for the Financial Year 2021/2022.

MOTION:

That Council:

Allocates the following funding under the Community Grants and Sponsorship program:

- \$500 Sponsorship grant to Wycheproof Community Resource Centre**

Moved: CR DAVID POLLARD

Seconded: CR CAROLYN STEWART

CARRIED.
(R1035/21)

Attachments: 1 Community Grants 2021-2022

DISCUSSION

The following application for funding is being put forth to Council for final decision.

This application has been assessed as per the Community Grant Guidelines as accepted by Council. The Senior Leadership Team recommends the following grant for council's consideration and final decision on the allocation.

Project:	Wycheproof Community Calendar 2022
Organisation:	Wycheproof Community Resource Centre
Amount Applied:	\$500
Funding Amount Recommended:	\$500
Full project cost:	\$2,217.20
Project Description:	The Wycheproof Community Calendar is a publication that is produced annually by the Wycheproof Community Resource Centre as a way of promoting the local community as a place to visit, live, work and play.
Project Benefit:	The Calendar will allow community members to be more connected to the events that are happening in the town, and any proceeds from the sale of the calendar will go to the Wycheproof Community Resource Centre to support the not-for-profit work that they do.

RELEVANT LAW

Not applicable

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

Council has the option not to allocate funds as per recommended or defer for further information.

SUSTAINABILITY IMPLICATIONS

Not applicable

COMMUNITY ENGAGEMENT

Manager of Community Services team engaged with applicant.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable

COLLABORATION

Not applicable

FINANCIAL VIABILITY

This application for the 2021/22 Financial Year from the \$20,000 allocation for Community Grants allocation. (see attached Community Grants 2021-2022 Council Report)

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

COUNCIL PLANS AND POLICIES

Buloke Shire Council Plan 2021-2025 and Long-Term Community Vision.
Community Grant Guidelines.
Community Engagement Policy.

TRANSPARENCY OF COUNCIL DECISIONS

Not applicable

CONFLICTS OF INTEREST

No officers involved in this report have a conflict of interest.

8.2.4 BULOKE SHIRE COUNCIL CLIMATE CHANGE MITIGATION AND ADAPTION STRATEGY AND PLAN

Author's Title: Director Community Development

Department: Community Development

File No: EM/13/20

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

The purpose of this report is for Council to consider and endorse this Climate Change Mitigation and Adaptation Strategy and Plan to be made available for public community consultation.

SUMMARY

Buloke Shire Council has developed a 10-year Climate Change Mitigation and Adaptation Strategy and Plan (the Strategy), which is a clear, concise and actionable plan for implementation into the Council and community. Ndevr Environmental was engaged to gather information and build the evidence base to inform the Strategy.

MOTION:

That Council endorse the draft Climate Change Mitigation and Adaption Strategy and Plan and make available for community consultation.

MOVED: CR CAROLYN STEWART

SECONDED: CR ALAN GETLEY

CARRIED.
(R1036/21)

- Attachments:**
- 1 Buloke Shire Climate Change Mitigation and Adaptation Strategy and Plan - September 2021
 - 2 Buloke Shire Climate Action Plan 2021

DISCUSSION

Climate change can have direct and indirect impacts on our environment, economy and people. These impacts can be in the form of both risks and opportunities arising from physical impacts, or transitional impacts (from the process of adjusting to a changing climate and a low carbon economy).

The works undertaken by Ndevr Environmental follow through previous works undertaken by Buloke Shire Council.

General projection for climate scenarios in Buloke that we can expect are:

- Average temperature increases across all seasons
- Increase in the number of extreme temperatures
- Reduced annual rainfall

- Increase in heavy rainfall intensity
- Increased evaporation
- Reduced humidity and frosts

The wide-reaching impacts associated with Climate Change present an adaptation challenge for the Buloke Shire. Plenty of opportunity is also present in this adaptation challenge. Innovating new ways to achieve outcomes with a softer touch on the planet, adapting to a climate with more extremes, enhancing renewable options and understanding the combined community approach needed for the long-term risk reduction.

The community survey and internal discussion with Ndevr, identified risks and opportunities under the themes of people, natural resources, built environment, economy and council operations.

Climate mitigation and adaptation actions have been identified to reduce Buloke Shire Council's corporate and community climate risks and enhance climate-related opportunities. Climate change mitigation refers to measures to avoid and reduce greenhouse gas emissions, while adaptation refers to measures to adjust to current and expected impacts of climate change. Mitigating climate change will help to avoid future climate change scenarios and adaptation will help manage the effects of climate change impacts that are unavoidable.

Actions have been categorised into 13 goals for climate action:

- Integrate climate into Council operations;
- Robust emissions measurement;
- Ongoing emergency management;
- Waste and landfill emissions reductions;
- Council building improvements;
- Community building improvements;
- Energy security and technology switching;
- Low emission transport;
- Transport infrastructure improvements;
- Improve septic tank management;
- Enhance biodiversity, conservation and revegetation;
- Adaptive agriculture; and
- Shared community vision

RELEVANT LAW

Federal Government - The Paris Agreement

State Government - Victoria's *Climate Change Act 2017*

Victoria's *Climate Change Strategy 2021-2025* has set interim targets to reduce the state's emissions from 2005 levels by 28-33% for 2025 and 45-50% for 2030

Local Government - The *Local Government Act 2020 (Vic)*

RELATED COUNCIL DECISIONS

The delivery of a Buloke Climate Change Adaption and Mitigation Strategy and the implementation of actionable plans is a key strategy in the Buloke Shire Council Plan 2021-2025 and is deliverable under the Year 1 Annual Plan.

OPTIONS

Council could elect to not put this document out for consultation at this point if Council decides it needs to be further refined.

SUSTAINABILITY IMPLICATIONS

The Strategy contains a high-level Action Plan that outlines achievable actions categorised into 13 goals for climate action.

COMMUNITY ENGAGEMENT

Consultations with Councillors, the community and key partners to identify key themes and priorities. In April Ndevr organise a Stakeholder Consultation –Community Forum via zoom. Some Councillors were present including a community representative and council staff.

An online survey was also organised and advertised through our Facebook pages and website. We received 39 responses from the community.

INNOVATION AND CONTINUOUS IMPROVEMENT

Council has many roles in the delivery of the Action Plan including:

- Leader. Planning and providing direction
- Provider. Delivering services and projects
- Partner. Forming partnerships with other stakeholders in the interest of the community
- Facilitator. Bringing groups and interested parties together
- Supporter. To support and advocate for the community
- Regulator. Regulating some activities through legislation

COLLABORATION

The Gap Analysis involved a review of existing BSC data in relation to climate change mitigation and adaptation, including relevant plans and strategies, and conducted a comparison with best practice and latest climate science.

Ndevr Environmental also facilitated a Climate Risk workshop to the BSC project team to present initial findings from the gap analysis and to build capacity within BSC and ensure collaboration in the identification of climate risks and actions specific to the Shire.

Key Partner engagement were also undertaken with representatives from:

- Birchip Cropping Group
- Central Victorian Greenhouse Alliance
- Victorian Government Department of Environment, Land, Water and Planning (DELWP)Sustainability Victoria
- South-East Mallee Landcare
- Buloke and Northern Grampians Landcare
- North Central Catchment Management Authority
- Victorian Government Department of Jobs, Precincts and Regions (DJPR)

FINANCIAL VIABILITY

The outlined actions contained in the Strategy and Plan will utilise internal staff as resourcing. Other actions that require investment and that don't rely on staff or collaborative partnerships will be guided by Council's Financial Plan and Annual Budgeting.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Federal Government

The Paris Agreement is an agreement within the United Nations Framework Convention on Climate Change (UNFCCC) which seeks to avoid a global temperature increase of more than 2°C above pre-industrial levels, and ideally keep them below 1.5°C. Under the Paris Agreement, countries must set climate change targets. Australia currently has a target to achieve between 26-28% emissions reduction on 2005 levels by 2030. This target is ranked in line with a <3°C temperature increase.

State Government

Victoria's Climate Change Act 2017 and *The Local Government Act 2020 (Vic)* identifies several overarching governance principles which create obligations for councils in the context of climate change.

COUNCIL PLANS AND POLICIES

Municipal Emergency Management Plan
Municipal Flood Emergency Plan
Long-Term Community Vision and Council Plan 2021-2025
Municipal Heat Health Plan

TRANSPARENCY OF COUNCIL DECISIONS

This report is brought to open Council to ensure transparency of decisions and budgetary processes.

CONFLICTS OF INTEREST

No officer involved in this report has a conflict of interest.

8.2.5 ANNUAL PLAN 2021/22 - PROGRESS REPORT

Author's Title: Interim Chief Executive Officer

Department: Office of the CEO

File No: CM/13/06

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Council and Community Leadership

PURPOSE

This report is presented to give Council a progress update on the actions taken against the 2021/22 Annual Plan.

SUMMARY

Council, at its Ordinary Meetings in June and July 2021, adopted the Buloke Council Plan 2021-25 and the Year 1 Annual Plan for the implementation of the strategic objectives. This is the first quarterly progress report against that plan.

MOTION:

That Council note the progress made to deliver the strategic objectives noted in the adopted Year 1 Annual Plan for the Buloke Council Plan 2021-2025.

MOVED: CR DAVID POLLARD

SECONDED: CR GRAEME MILNE

CARRIED.
(R1037/21)

Attachments: 1 Annual Plan Report

DISCUSSION

The purpose of the Annual Plans is for Council to develop a series of actions, projects, programs and initiatives to achieve the Council Plan 2021-2025.

Council will receive quarterly progress reports against the plan and this is the first report for the financial year.

The attached report highlights the progress against the key actions noted in the plan. Some of the highlights of the report are:

- Climate Change Adaptation and Mitigation Strategy in draft form
- Contractor appointed to complete town drainage strategy for Nullawil
- Progress against the Lighting up Buloke program, with tennis clubs in Charlton, Donald and Wycheproof all having new lights installed.
- Progress against Birchip and Wycheproof streetscapes
- The appointment of a Youth Officer to deliver our VicHealth program

- Application submitted for the cabins accommodation across our caravan parks.
- Economic Development and Tourism Strategy commenced, with workshops held with key stakeholder groups
- Partnered with Wimmera Development Association to apply for funding for a feasibility study for the Donald Tradie Park
- Advocacy Strategy adopted
- Recruitment for the Volunteer Co-ordinator role underway.

Whilst not an item listed in the Annual Plan, the completion and the opening of the Sea Lake Visitor Centre is a highlight for Council.

RELEVANT LAW

The Annual Plan forms part of the review of the Council Plan, required under the *Local Government Act 2020*

RELATED COUNCIL DECISIONS

This item responds directly the adoption of the Year 4 Annual Plan in July 2021.

OPTIONS

Not applicable.

SUSTAINABILITY IMPLICATIONS

Projects such as the Climate Change Adaptation and Mitigation Strategy are identified in the plan and will have enhanced sustainability outcomes for Council.

COMMUNITY ENGAGEMENT

There was significant consultation undertaken in the development of the Council Plan, which is the basis of this document. Many of the actions have a high level of community engagement.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Many actions rely upon the collaboration with other councils and key peak bodies, local stakeholder groups and the community.

FINANCIAL VIABILITY

The items listed in the Annual Plan have been factored into the Annual Budget, which is reported on regularly.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

This report responds directly to the implementation of the Council Plan and the adopted Annual Plan 21/22.

TRANSPARENCY OF COUNCIL DECISIONS

The adoption and regular reporting of an Annual Plan provides good strong transparency to the community regarding the key focus areas of Council over the 21/22 year and how Council is tracking against those actions.

CONFLICTS OF INTEREST

No staff member involved in the preparation of this report has a conflict of interest.

8.2.6 ACTIVITIES OF CHARLTON PARK COMMUNITY ASSET COMMITTEE

Author's Title: Interim Chief Executive Officer

Department: Office of the CEO

File No: CM/17/04

PURPOSE

To inform Council of the activities of the Charlton Park Community Asset Committee (Committee).

SUMMARY

An annual report to Council in relation to the activities and performance of the Committee is provided to Council in accord with Council's legislative requirements.

MOTION:

That Council notes the Annual Report of activities and performance of the Charlton Park Community Asset Committee.

MOVED: CR CAROLYN STEWART

SECONDED: CR DAVID POLLARD

CARRIED.
(R1038/21)

Attachments: 1 Charlton Park Community Asset Committee Minutes

DISCUSSION

Council established the Committee under section 65 of the *Local Government Act (Act)* on 12 August 2020. The Chief Executive under the authority of s5 Instrument of Delegation authorised by resolution of Council made on 10 June 2020, sub delegated powers to the Committee.

The Act requires the Chief Executive Officer to submit an annual report to the Council in relation to the activities and performance of the Community Asset Committee. A copy of the Committee's Annual General Meeting minutes has been attached for the information of the Council.

RELEVANT LAW

This report enables the Council to meet its requirements under the Act.

RELATED COUNCIL DECISIONS

Information in relation to the establishment of the Committee under the Act is set out in the report.

OPTIONS

Not applicable to this report.

SUSTAINABILITY IMPLICATIONS

Not applicable to this report.

COMMUNITY ENGAGEMENT

Not applicable to this report.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable to this report.

COLLABORATION

Not applicable to this report.

FINANCIAL VIABILITY

Not applicable to this report.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable to this report.

COUNCIL PLANS AND POLICIES

Not applicable to this report.

TRANSPARENCY OF COUNCIL DECISIONS

Information in relation to the Committee performance and activities is considered at a public Meeting of the Council.

CONFLICTS OF INTEREST

No Officer has a conflict of interest in relation to the annual report of operations of the Committee.

8.2.7 ACTIVITIES OF BIRCHIP HOUSING COMMUNITY ASSET COMMITTEE

Author's Title: Interim Chief Executive Officer

Department: Office of the CEO

File No: CM/17/04

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

To inform Council of the activities of the Birchip Housing Community Asset Committee (Committee).

SUMMARY

Annual report to Council in relation to the activities and performance of the Committee is provided to Council in accord with Council's legislative requirements.

MOTION:

That Council notes the Annual Report of activities and performance of the Birchip Housing Community Asset Committee.

MOVED: CR GRAEME MILNE

SECONDED: CR ALAN GETLEY

CARRIED.
(R1039/21)

- Attachments:**
- 1 Minutes 28 October 2020 - **Confidential**
 - 2 Minutes 5 May 2021 - **Confidential**
 - 3 Minutes 14 July 2021 - **Confidential**
 - 4 Minutes 25 February 2021 - **Confidential**
 - 5 Financial Statements as at 30 June 2021

DISCUSSION

Council established the Committee under section 65 of the *Local Government Act (Act)* on 12 August 2020. The Chief Executive under the authority of s5 Instrument of Delegation authorised by resolution of Council made on 10 June 2020, sub delegated powers to the Committee.

The Act requires the Chief Executive Officer to submit an annual report to the Council in relation to the activities and performance of the Community Asset Committee. A copy of the Committee's Annual General Meeting minutes and Financial Statements has been attached for the information of the Council.

RELEVANT LAW

This report enables the Council to meet its requirements under the Act.

RELATED COUNCIL DECISIONS

Information in relation to the establishment of the Committee under the Act is set out in the report.

OPTIONS

Not applicable to this report.

SUSTAINABILITY IMPLICATIONS

Not applicable to this report.

COMMUNITY ENGAGEMENT

Not applicable to this report.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable to this report.

COLLABORATION

Not applicable to this report.

FINANCIAL VIABILITY

Not applicable to this report.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable to this report.

COUNCIL PLANS AND POLICIES

Not applicable to this report.

TRANSPARENCY OF COUNCIL DECISIONS

Information in relation to the Committee performance and activities is considered at a public Meeting of the Council.

CONFLICTS OF INTEREST

No officer has a conflict of interest in relation to the annual report of operations of the Committee.

8.2.8 APPLICATION TO KEEP EXCESS ANIMALS AT 29 HANNON STREET, SEA LAKE

Author's Title: Compliance Team Leader

Department: Works and Technical Services

File No: LA/08/06

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Built and Natural Environment

PURPOSE

The purpose of this report is for Council to consider the application and make an informed determination.

SUMMARY

Council has received a Local Laws application for a permit to allow the keeping of excess number of poultry at 29 Hannon Street, Sea Lake.

MOTION:

That Council refuses the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep animals that are excess in number of poultry as per the Table as listed in 42(1) of Council's Community Local Law 2019 at the address of 29 Hannon Street, Sea Lake.

MOVED: CR DAVID POLLARD

SECONDED: CR CAROLYN STEWART

CARRIED.
(R1040/21)

- Attachments:**
- 1 Customer Service Complaint - **Confidential**
 - 2 Application to Keep Excess Animals - **Confidential**
 - 3 Objection to application - Confidential - **Confidential**

DISCUSSION

Council's Community Local Law 2019 prohibits the keeping of more than 6 Chickens without a Local Law permit within the confines of a township. The keeping of roosters is also prohibited without a local law permit.

Surrounding landowners and residents were requested in writing to consider the application and submit any objections to Council by the 26 August 2021. Council has received 1 objection from landowner/resident who state that they are concerned regarding the application to keep excess animals in the area (refer attachment).

In response to a complaint lodged with Council regarding excessive numbers of chickens and roosters being kept at the address, Councils Ranger undertook an inspection of the property this revealed that the applicant was keeping approx. 50-60 chickens and several roosters at the address. The animals were

being kept without a Local Law permit and conditions that were contrary to Clause 43. *Animal accommodation* of Councils Community Local Law 2019.

In the application to keep excess animals, the applicant has stated that his doctor had suggested that the keeping of the chickens would be therapeutic.

A letter was sent to the applicant on the 22 July 2021 seeking further information from his medical practitioner for information to support his application.

To date no response or advice has been received from the applicant or his medical practitioner.

RELEVANT LAW

Community Local Law Clause 42 "Keeping of Animals".

RELATED COUNCIL DECISIONS

Not applicable.

OPTIONS

An alternative motion is available to Council if it so determines.

SUSTAINABILITY IMPLICATIONS

Not applicable.

COMMUNITY ENGAGEMENT

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved Seven (7) neighbouring properties that may, or could be, affected by the activity.

INNOVATION AND CONTINUOUS IMPROVEMENT

Not applicable.

COLLABORATION

Not applicable.

FINANCIAL VIABILITY

There are no financial implications in this report.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable.

COUNCIL PLANS AND POLICIES

Not applicable.

TRANSPARENCY OF COUNCIL DECISIONS

In order to promote transparency Council will consider this report and the associated resolution in an open meeting of Council.

CONFLICTS OF INTEREST

No officer involved in the preparation of this report had a conflict of interest.

8.3 FINANCIAL REPORTS

Nil

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORS

Nil

8.6 MATTERS WHICH MAY EXCLUDE THE PUBLIC

Nil

9. OTHER BUSINESS**9.1 NOTICES OF MOTION****9.1.1 FINANCING OF THE CULGOA DUMP POINT**

Author's Title: Councillor

Department: Office of the CEO

File No: GO/09/01

Relevance to Council Plan 2021 - 2025

Strategic Objective: Our Community Wellbeing

Cr Getley has requested that this Notice of Motion be held over for the November 10 2021 Council Meeting as he needs to get further information.

PURPOSE

That the Council proceed to finance the installation of a caravan dump point at Culgoa from the Local Roads and Community Infrastructure Program funding.

Cr Getleuy

RECOMMENDATION

That Council proceed to finance the installation of a caravan dump point at Culgoa from the Local Roads and Community Infrastructure Program funding.

Attachments: Nil

BACKGROUND

The 2021-25 Council Plan highlights the commitment of the Council and the community to provide tourism opportunities, encouraging visitors to spend time moving around Buloke. Building on the attraction of campers and caravanners to the Buloke area, a caravan dump point is a priority action under the Culgoa Community Plan aimed at increasing visitor activity in and around Culgoa, and community members have highlighted it as a key priority.

Cr Getley tabled the above proposed motion for consideration by the Council.

9.2 QUESTIONS FROM COUNCILLORS

9.2.1 CR MILNE – FIRE PERMITS AND INFRINGEMENT NOTICES PROCESS

Cr Milne expressed concern with the process of Fire Permits and Infringement Notices, making reference to ratepayers not being able to apply for a permit to come out of the city to do fire prevention work to their properties until after the Fire Permit Infringement notice has been issued on this property.

Cr Milne advised he had been updated by the Interim Chief Executive Officer on this process and finds it disappointing. Cr Milne noted this as a comment, and wished for staff to be able to provide this feedback to the responsible authority for these rules.

9.2.2 CR MILNE – HOUSING INCENTIVE PACKAGE

Cr Milne expressed disappointment that the Economic Development and Tourism Advisory Committee Housing Incentive Project was not listed on the Agenda for this Council Meeting. Cr Milne advised he has been asked by the Housing Incentive Sub-Committee for an update, and he hopes that this item can be listed in next Month's Meeting.

9.2.3 CR MILNE – CHARLTON PARK BUILDING DEFECTS

Cr Milne made reference to the defects and cracks in the Charlton Park building, and requested a defect list and the process/action being taken to remedy these.

The Acting Works and Technical Services responded to advise there was a defects list, however the defect liability period has now lapsed and now been signed off. That particular issue with the building has been now been flagged by the Charlton Park Asset Committee and has been submitted as a Works Request and is under investigation.

Cr Milne further commented on his disappointment with the amount of movement after the rigorous amount of underpinning that occurred in this recently constructed facility.

9.2.4 CR MILNE – BUILDING PERMIT – OUTSTANDING SIGN OFFS

Cr Milne stated he has been advised by a couple of ratepayers that there are a couple of building permits with staff that have outstanding sign-offs. Cr Milne asked if Council could be provided with a list of Building Permits submitted to Council or approved by Council, that have the permit sign-off still outstanding and what the problem is.

9.2.5 CR STEWART – VANDALISM

Cr Stewart expressed concern with the number of incidents of vandalism across the Shire, particularly at the Traveller's Rest in Charlton and also to the solar lights along the walking tracks (noting this being a second time damaged after just recently being repaired). Cr Stewart was asking if it was possible to do something, such as place some caging around the solar lights, to prevent further damage.

Cr Stewart also made reference to a prior discussion on the topic of installation of security cameras being placed around the Traveller's Rest and enquired if action has been taken on this.

The Acting Works and Technical Services responded to advise that there was an application for funding submitted some time ago for the CCTV security, however the application was unsuccessful. Noting it was a project not budgeted for this financial year, but can be considered for next financial year.

In regards to solar lighting, the Acting Director Works and Technical Services advised she will take this question on notice and get back to the Council.

9.2.6 CR WARREN – HOUSING INCENTIVE PACKAGE

Cr Warren enquired as a follow up to Cr Milne's question in regards to the Housing Incentive Package, asking if the update on the project will be presented to the November Council Meeting.

The Interim Chief Executive Officer responded to advise the update will be provided to Councillors at the next Briefing on 3 November 2021, and then on to the November Council Meeting.

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

Nil

10. MEETING CLOSE

Meeting closed at 7.50Pm.