



# **ORDINARY COUNCIL MEETING**

## **AGENDA**

**Wednesday 13 May 2020**

**Commencing at 7.00pm**

**Via Zoom**

**Anthony Judd  
Chief Executive Officer  
Buloke Shire Council**

## **ORDER OF BUSINESS**

### **1. COUNCIL WELCOME AND STATEMENT OF ACKNOWLEDGEMENT**

#### WELCOME

The Mayor Cr Carolyn Stewart will welcome all in attendance.

#### STATEMENT OF ACKNOWLEDGEMENT

The Mayor Cr Carolyn Stewart will acknowledge the traditional owners of the land on which we are meeting and pay our respects to their Elders and to the Elders from other communities who maybe here today.

### **2. RECEIPT OF APOLOGIES**

Cr David Vis (leave of absence)

### **3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **RECOMMENDATION:**

That Council adopt the Minutes of the Ordinary Meeting held on Wednesday, 8 April 2020.

### **4. REQUESTS FOR LEAVE OF ABSENCE**

### **5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

In accordance with Sections 77A, 77B and 78 of the Local Government Act Councillors are required to disclose an "interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

### **6. QUESTIONS FROM THE PUBLIC**

NIL

### **7. PROCEDURAL ITEMS**

7.1	REPORT OF ASSEMBLY OF COUNCILLORS MEETINGS	5
7.2	CORRESPONDENCE INITIATED BY COUNCIL	10
7.3	LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS	11
7.4	BUILDING PERMITS - MONTHLY UPDATE	12
7.5	PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE	14

### **8. GENERAL BUSINESS**

#### **8.1 POLICY REPORTS** **16**

NIL

#### **8.2 MANAGEMENT REPORTS** **17**

8.2.1	APPLICATION FOR PERMIT TO KEEP EXCESS ANIMAL AT 22 KING STREET, BIRCHIP	17
8.2.2	HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM	22
8.2.3	BULOKE ADVOCACY STRATEGY	25
8.2.4	ANNUAL REPORT 2019/20 - APRIL QUARTERLY UPDATE	43
<b>8.3</b>	<b>FINANCIAL REPORTS</b>	<b>52</b>
8.3.1	FINANCIAL PERFORMANCE REPORT AS AT 31 MARCH 2020	52
8.3.2	PRESENTATION OF PROPOSED 2020/21 BUDGET (FOR APPROVAL IN PRINCIPLE AND AT LEAST 28 DAYS PUBLIC SUBMISSIONS PERIOD)	69
<b>8.4</b>	<b>ORGANISATIONAL REPORTS</b>	<b>119</b>
	NIL	
<b>8.5</b>	<b>REPORTS FROM COUNCILLORS</b>	<b>119</b>
	NIL	
<b>9.</b>	<b>OTHER BUSINESS</b>	
<b>9.1</b>	<b>NOTICES OF MOTION</b>	<b>120</b>
	NIL	
<b>9.2</b>	<b>QUESTIONS FROM COUNCILLORS</b>	<b>120</b>
	NIL	
<b>9.3</b>	<b>URGENT BUSINESS</b>	<b>120</b>
	NIL	
<b>9.4</b>	<b>ANY OTHER BUSINESS</b>	<b>120</b>
	NIL	
<b>9.5</b>	<b>MATTERS WHICH MAY EXCLUDE THE PUBLIC</b>	<b>120</b>
	NIL	
<b>10.</b>	<b>MEETING CLOSE</b>	

## **NEXT MEETING**

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD VIA ZOOM ON WEDNESDAY, 10 JUNE 2020 AT 7.00PM.

**Anthony Judd**  
**CHIEF EXECUTIVE OFFICER**

**6. QUESTIONS FROM THE PUBLIC**

Nil

## **7. PROCEDURAL ITEMS**

### **7.1 REPORT OF ASSEMBLY OF COUNCILLORS MEETINGS**

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** GO/05/04

**Attachments:**

- 1 Councillor Briefing Record - 1 April 2020
- 2 Councillor Briefing Record - 15 April 2020

#### **Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

#### **RECOMMENDATION**

That Council note the reports of the Assembly of Councillor Meeting held on 1 April and 15 April 2020.

#### **1. Key Points/issues**

The Local Government Act 1989 (the Act) provides that a record must be kept of any Meeting of Councillors and Staff deemed to be an Assembly of Councillors Meeting as defined in the Act.

An Assembly of Councillors Meeting is defined in the Act as a meeting of Councillors if the meeting considers matters that are likely to be the subject of a Council decision or the exercise of delegation and the meeting is:

A planned or scheduled meeting that includes at least half of the Councillors and a member of Council Staff; or

An Advisory Committee of the Council where one or more Councillors are present.

The Act also provides that the record of any Assembly of Councillors is to be reported to the next practicable Council Meeting and recorded in the Minutes.

A record of the Assembly of Councillors Meeting held on 1 April and 15 April 2020 is attached.

**BULOKE SHIRE COUNCIL**  
**RECORD**  
**Councillor Briefing**

---

<b>Date and Time:</b>	1 April 2020	<b>Time:</b>	5.00pm -8.00pm
<b>Location:</b>	Zoom		

---

**ITEMS**

---

<b>NO.</b>	<b>TOPIC</b>	<b>PURPOSE</b>
	<b>Councillor only time</b>	
1.	Welcome	
2.	Apologies	Nil
3.	Attendees	Cr Stewart, Cr. Milne, Cr White, Cr. Warren, Cr. Pollard, Cr. Simpson, Anthony Judd, Wayne O'Toole, Rose Harris, Hannah Yu, Travis Fitzgibbon
4.	Visitors	Nil
5.	Declarations of Pecuniary Conflicts of Interest	Nil
6.	Confirmation of Councillor Briefing Notes	
7.	Presentations - Nil	
8.	Items for Discussion	
	8.1 COVID-19 Implications	
	8.2 Budget 2020/2021	
9.	Councillor Matters	
10.	CEO Updates	
	<ul style="list-style-type: none"><li>Local Government Act</li><li>Draft Ordinary Meeting Agenda 8 April 2020</li></ul>	

---

**11. Next Briefing:**

---

<b>Date and Time:</b>	15 April 2020	<b>Time:</b> 3.00pm – 6.00pm
<b>Location:</b>	Zoom	

---

**12. Briefing Close**

## BULOKE SHIRE COUNCIL

### Notes

#### Councillor Briefing

---

<b>Date and Time:</b>	15 April 2020	<b>Time:</b>	3.00pm -6.00pm
<b>Location:</b>	Zoom		

---

#### ITEMS

---

NO.	TOPIC	PURPOSE
	<b>Councillor / CEO only time</b>	
1.	Welcome	
2.	Apologies	Cr Vis
3.	Attendees	Cr Stewart, Cr Pollard, Cr Warren, Cr Milne, Cr Simpson, Cr White, Anthony Judd, Hannah Yu, Wayne O'Toole, Rose Harris, Travis Fitzgibbon
4.	Visitors	Ben Sawyer– Preston Rowe Patterson David Cheal – VGV Melissa Sellick – Donald Pony Club
5.	Declarations of Pecuniary Conflicts of Interest	
6.	Confirmation of Councillor Briefing Notes	
7.	Presentations	
	7.1 Donald Pony Club (Melissa Sellick)	3.30pm
	7.2 Ben Sawyer– Preston Rowe Patterson /David Cheal from VGV	4.00pm
	7.3 Service Review – School crossings	4.30pm
8.	Items for Discussion	
	8.1 COVID - 19	Presentation from CEO

---



- 
- |            |  |  |
|------------|--|--|
| <b>8.2</b> | Review of Proposed '2020/21 Budget' in Model Budget format | Attachment for Copy of Draft Capital Program 2020/2021 |
|------------|--|--|
- 

**9. Councillor Matters**

---

**10. CEO Updates**

---

**11. Next Briefing:**

---

<b>Date and Time:</b>	6 May 2020	<b>Time:</b> 5.00pm – 8.00pm
<b>Location:</b>	Zoom	

---

**12. Briefing Close**

## 7.2 CORRESPONDENCE INITIATED BY COUNCIL

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** GO/06/06

**Attachments:** Nil

### **Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

### **RECOMMENDATION**

That Council notes the record of correspondence sent and responses received.

### **Table of Correspondence**

<b>Council Initiative</b>	<b>Correspondence sent to</b>	<b>Date sent</b>	<b>Date of Response</b>	<b>Summary of Response</b>
Requesting funding under the Roads of Strategic Importance be considered for the Baileys Road and Calder Highway intersection	The Hon Michael McCormack Deputy PM, Minister for Infrastructure (Commonwealth)	3 April 2020		
8 April 2020 Ordinary Meeting  Ordinary Meetings be held by telephone or electronically during times of disaster or emergency, to be in place from 14 April until pandemic restrictions are lifted.	The Hon Adem Somyurek Minister for Local Government and Premier of Victoria The Hon Daniel Andrews MP	20 April 2020		

### **7.3 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS**

**Author's Title:** Executive Assistant

**Department:** Office of the CEO

**File No:** CR/13/01

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Build a healthy and active community

#### **RECOMMENDATION**

That Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

#### **1. Executive Summary**

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any particular recognition of achievement that Council has received or been awarded in the past month.

#### **2. Recognition of Achievement Items**

<b>Provider</b>	<b>Recipient</b>	<b>Date</b>	<b>Purpose for Recognition</b>

## 7.4 BUILDING PERMITS - MONTHLY UPDATE

**Author's Title:** Statutory Administration Support

**Department:** Works and Technical Services

**File No:** DB/14/01

**Attachments:** Nil

### RECOMMENDATION

That the Council note information contained in the report on Building Permits approved by staff from 1 April 2020 to 30 April 2020.

#### 1. Executive Summary

This report provides information on Building Permits approved by staff from 1 April 2020 to 30 April 2020.

#### 2. List of Building Permits Approved by Council Surveyor

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20200047	9019389188016	4814 Donald-Swan Hill Road, Dumosa	Wool Shed	09/04/2020
20200048	4142790421554	11 Hillview Street, Wycheproof	New Dwelling	09/04/2020
20200050	4912069161010	Baileys Road, Lake Tyrrell	Viewing Platform / Amenities Building / Shelter (x2) (Lake Tyrrell)	16/04/2020
20200051	6859999258913	2006 Depot Road, Donald	Storage Container (Donald Tip)	23/04/2020
20200052	8595766706747	212 Charlton-St Arnaud Road, Charlton	Storage Container (Charlton Tip)	23/04/2020
20200053	8223350560168	281 Mackies Road, Wycheproof	Storage Container (Wycheproof Tip)	23/04/2020

**3. List of Building Permits Approved by Private Surveyor**

<b>Permit No.</b>	<b>Address</b>	<b>Project Description</b>	<b>Date Approved</b>
20200041	230 Best Street, Sea Lake	Shed	26/03/2020
20200042	1174 Nullawil-Birchip Road, Whirily	Farm Shed	31/03/2020
20200043	94 Elliots Road, Bimbourie	New Dwelling & Garage	02/04/2020
20200044	Depot Road, Donald	Farm Shed	03/04/2020
20200045	273 Smiths Road, Kalpienung	Machinery Storage	18/03/2020
20200046	1370 Nullawil-Quambatook Road, Towaninny	Hay Shed	05/04/2020
20200049	2428 Nullawil-Birchip Road, Nullawil	Hay Shed	12/04/2020

## 7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

**Author's Title:** Planning Officer

**Department:** Works and Technical Services

**File No:** LP/09/01

**Attachments:** Nil

### RECOMMENDATION

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

#### 1. Executive Summary

This report provides information on planning applications under consideration by staff and the status of each of these applications

#### 2. List of Planning Applications

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA840/20	John Spain	11 Peel Street, Charlton	07/02/2020	Removal of 2.1 metres of hedge in a Heritage Overlay	Permit issued
PPA842/20	Trevor Campbell	17 Camp Street, Donald	20/02/2020	Construction of a domestic shed within an overlay	Permit issued
PPA843/20	Christy Arnel	3256 Birchip-Wycheproof Road, Wycheproof	20/02//2020	Use and development of land for a boarding kennel and construction of a machinery shed	Permit issued
PPA844/20	Ashley Sheahan	224 Yeungroon-Woosang Road, Yeungroon East	21/02/2020	Construction of two hay sheds ancillary to existing cattle feedlot	Permit issued
PPA846/20	G & B McLoughlan	1914 Donald-Murtoa Road, Lawler	28/02/2020	Use and development of land for animal productions (duck sheds, 65,000 birds)	Permit issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA851/20	Kevin Thompson	Boort-Wycheproof Road, Bunguluke (CA 63 Sec. A Parish of Bunguluke)	02/04/2020	Construction of a hayshed within a setback	Permit issued
PPA854/20	Price Merrett Consulting	518 Ingrams Road, Springfield	02/03/2020	Creation of carriageway easement	Permit issued
PPA847/20	Rick Skinner	21 King Street, Birchip	04/03/2020	Use and development of land for a store (domestic storage shed)	Permit issued
PPA848/20	Ray Parker	548 Gretgrix Road, Teddywaddy West	04/03/2020	Use and development of land for dog breeding and boarding	Notice of application Referral
PPA849/20	Revd. Judith Bird	5 Armstrong Street, Charlton	11/03/2020	Construction of disabled access ramp	Awaiting report
PPA850/20	Charlton Travellers Rest Committee	John Curtain Drive, Charlton	23/03/2020	Construction of footpath, fence and covered walkway at Travellers Rest	Notice of application
PPA852/20	Sam Priest	89 Cumming Avenue, Birchip	07/04/2020	Construction of storage shed ancillary to existing emergency facility (Birchip SES)	Notice of application Referral
PPA853/20	Jeff Cox	7 Donald Road, Charlton	14/04/2020	Construction of carport ancillary to a dwelling	Notice of application Referral
PPA854/20	Action Steel Industries	408 Calder Highway, Wycheproof	14/04/2020	Construction of a hay shed	Referral
PPA855/20	Darren Gervasoni	246 Pinks Road, Chirrup	20/04/2020	Construction of a hay shed	Permit issued
PPA856/20	Entegra Signature Structures	296 Blue Allens Road, Sea Lake	21/04/2020	Construction of a hay shed	Permit issued

**8. GENERAL BUSINESS**

**8.1 POLICY REPORTS**

Nil



## **8.2 MANAGEMENT REPORTS**

### **8.2.1 APPLICATION FOR PERMIT TO KEEP EXCESS ANIMAL AT 22 KING STREET, BIRCHIP**

**Author's Title:** Compliance Team Leader

**Department:** Works and Technical Services

**File No:** LA/08/06

**Attachments:**

- 1 Application to keep excess animals
- 2 Objection to application

#### **RECOMMENDATION**

That Council refuses the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep (1) one Horse at 22 King Street, Birchip.

#### **1. Executive Summary**

Council has received a Local Laws application for a permit to allow the keeping of (1) one Horse at 22 King Street, Birchip.

#### **2. Discussion**

Council's Community Local Law 2019 prohibits the keeping of horses without a Local Law permit within the confines of a township.

Surrounding landowners and residents were requested in writing to consider the application and submit any objections to Council by the 13 March 2020. Council has received one signed objection from landowners/residents who state that they are concerned regarding the application to keep excess animals in the area (refer attachment).

#### **3. Financial Implications**

There are no financial implications in this report.

#### **4. Cost Shift Considerations**

There are no cost shift considerations in this report.

#### **5. Community Consultation**

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved Five (5) neighbouring properties that may, or could be, affected by the activity.

#### **6. Internal Consultation**

No internal consultation has taken place.

#### **7. Legislative / Policy Implications**

The application and decision making are in keeping with Council's Community Local Law 2019 Clause 42(1).

#### **8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

#### **9. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

**10. Conclusion**

It is recommended that Council refuses the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep (1) one Horse at 22 King Street, Birchip.



# APPLICATION FOR PERMIT - KEEPING OF ANIMALS

Community Local Law 2019 Clause 42

To be completed if applying to keep more than the maximum number of animals allowed in a residential area (see table below for maximum numbers or prohibited animals) \$58.00 Permit Application Fee Applies (Non - Refundable)

232804501

**BULOKE SHIRE COUNCIL**  
 CENTRAL MAIL REGISTRY  
 FILE NO: \_\_\_\_\_

RECEIVED 15 JAN 2020  
 DOCUMENT NO: \_\_\_\_\_  
 DISCUSSION NO: 20-000645  
 REFERRED TO: \_\_\_\_\_

**BULOKE SHIRE COUNCIL**  
 Office Use Only  
 Records Department

Property No: 232 804 501 File No: LA/08/06

Name: DARREN ANGELO  
 Address: 22 KING ST BIRCHIP Postcode: 3483

Address where animals kept: \_\_\_\_\_  
 (if different from above)  
 Phone: \_\_\_\_\_ Mobile: 0429 718 319

I wish to be able to: KEEP HORSE ON BLOCK/PROPERTY

**ANIMALS**

List ALL animal(s) to be kept on property:

	Breed and Type	M/F	Age	Tag No (if dog or cat)	Microchip No. (if dog or cat)
1	<u>SHARPEI BORDER COLLIE DOG</u>	<u>M</u>	<u>?</u>	<u>14957</u>	<u>ON SYSTEM</u>
2	<u>FOX TERRIER DOG</u>	<u>M</u>	<u>2</u>		<u>956080004817242</u>
3	<u>PONY/HORSE</u>	<u>F</u>	<u>3/5</u>	<u>-</u>	<u>-</u>
4					
5					
6					
7					
8					
9					
10					

**TABLE OF MAXIMUM NUMBER OF ANIMALS:**

Type of animal	Maximum number allowed in a Township without a permit	Maximum number allowed outside of Township without permit	Type of Animal	Maximum number allowed in residential area without permit	Maximum number allowed in farming areas
Dogs	2	5	Guinea Pigs	6	No Maximum Limit
Cats	2	2	Domestic Rabbits	6	No Maximum Limit
Pigeons	40	No Maximum Limit	Horse/Donkey	0	No Maximum Limit
Poultry	6 (chicken/ducks) 0 (roosters/geese/turkeys)	No Maximum Limit	Cattle	0	No Maximum Limit
Small Birds (finches, canaries, budgerigars)	20	No Maximum Limit	Sheep	0	No Maximum Limit
Large Birds (cockatoos, parrots, galahs)	0	10	Goats	0	No Maximum Limit
Domestic Mice	10	No Maximum Limit	Pigs	0	No Maximum Limit

**DECLARATION:**

I declare that to the best of my knowledge and belief all the above information is true and correct.

Name: Darren Angelo Signed: Darren Angelo Date: 12-1-20  
Applicant

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Signed by Owner where appropriate

**PRIVACY STATEMENT:**

We respect your privacy. We will not sell or give away your personal information, unless required by law. Occasionally, we may use your details for our own research purposes or to let you know about other council information. If you want to see your personal data, modify your details, or if you receive information from us you do not want in the future, please contact 1300 520 520.

Office Hours: 8:30am-5:00pm  
 Mon-Fri  
 District Office:  
 367 Broadway, WYCHEPROOF

Buloke Shire Council  
 P.O Box 1  
 WYCHEPROOF VIC 3527

All Enquiries: 1300 520 520  
 buloke@buloke.vic.gov.au

**Buloke Shire Council**  
 PO Box 1, Wycheproof 3527  
 Offices: 367 Broadway, Wycheproof 3527  
 Phone: (03) 5478 0100 Fax: (03) 5493 7395  
 Email: buloke@buloke.vic.gov.au  
 ABN: 89 293 793 980

Counter Sale Receipt: 423918      Paid: 14 Jan 2020  
 Tax Invoice/Receipt      Printed: 14 Jan 2020

*Received From:*

**Darren Ange**  
**22 King Street**  
**Birchip 3483**

*Notes:*

Qty	Description	Ledger a/c	Amount
1	Excess Animals Permit		\$52.7
	GST	1240280000	\$5.2
<b>Total (Inclusive of GST)</b>			<b>\$58.0</b>

Cashier: wycheecs2      Thankyo

BULOKE SHIRE COUNCIL  
CENTRAL MAIL REGISTRY  
FILE NO. LA.08.06  
RECEIVED 05 MAR 2020  
DOCUMENT NO 20-000645  
DIRECTED TO  
REFERRED TO

2/3/2020

Dear Wayne,

I am writing this in conjunction with an application for a permit to have a horse on the property at 22 King Street Birchip. I live at [REDACTED]

Objections are written below.

- 1) Flies= we have more than enough flies to contend with so why add more.
- 2) Mice= we don't have much trouble with mice but if they are allowed to have a horse it will only increase the mice food because of hay, oats and what else they eat.
- 3) Smell we have enough stink from his yard by bringing home duck poo and the smell is horrible if the wind is blowing towards our house.
- 4) Manure= the manure will attract flies and whatever else, not to mention the smell.
- 5) Dust= Creating a lot of dust due to the horse running around as the block has no grass on it and when it rains it will create a big slush yard.

Yoursincerely  
[REDACTED]

## **8.2.2 HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM**

**Author's Title:** Director Works and Technical Services

**Department:** Works and Technical Services

**File No:** GS/03/02

**Attachments:** Nil

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Responding to and enhancing our built and natural environment

### **RECOMMENDATION**

That Council:

1. Submit an application under the Heavy Vehicle Safety and Productivity Program for roadworks on two sections of Berriwillock-Birchip Road for \$1,500,000; and
2. Notes that matching funding for this project will be sourced from Council's 2020/21 Roads to Recovery funding allocation.

#### **1. Executive Summary**

This report is presented to Council to consider making an application under the Federal Government's Heavy Vehicle Safety and Productivity Program (HVSPP).

#### **2. Discussion**

The HVSPP is an Australian Government initiative to fund infrastructure projects that improve the productivity and safety outcomes of heavy vehicle operations across Australia. The Government is providing \$508 million to the HVSSP from 2013-14 until 2022-23.

Round 7 was announced on 17 March 2020, \$150 million is available in this round on a contribution of 50% of total project basis.

Based on projects identified as a priority in Council's Long Term Financial Plan, two sections of Berriwillock-Birchip Road, including a floodway near Birchip have been identified as a priority for this program. One of these sections is the creation of floodways in the area close to the Birchip township, which will help alleviate localised flooding experienced in 2018.

Both projects are currently featured in the draft 20/21 capital works budget program at a cost of \$3million, and this grant would provide additional external funding to these critical projects.

Council has received funding under this fund in 2018 for the Yeungroon Road. The funding closes in late May.

#### **3. Financial Implications**

The HVSSP requires a 50% matching contribution, Officers are proposing to use \$1.5 million from Council's 2020-21 Roads to Recovery allocation. Projects undertaken under Round 7 of the program are required to be completed within two years.

#### **4. Cost Shift Considerations**

There are no cost shift implications.

**5. Community Consultation**

Council receives regular feedback from the community on the condition of this road and the need for a floodway to better manage stormwater runoff.

**6. Internal Consultation**

Staff from the Infrastructure Management Unit and the Senior Leadership Team have discussed these projects.

**7. Legislative / Policy Implications**

These projects align with key strategies including the Council Plan, Community Plan and the Economic Development and Tourism Strategy.

**8. Environmental Sustainability**

There are no environmental sustainability considerations in this report.

**9. Conflict of Interest Considerations**

No Officer involved in the preparation of this report had a conflict of interest.

**10. Conclusion**

It is recommended that Council:

1. Submit an application under the Heavy Vehicle Safety and Productivity Program for roadworks on two sections of Berriwilllock-Birchip Road \$1,500,000.
2. Note that matching funding for this project will be sourced from Council's 2019/20 Roads to Recovery funding allocation.

# Heavy Vehicle Safety and Productivity Program



### 8.2.3 BULOKE ADVOCACY STRATEGY

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** ED/03/10

**Attachments:** 1 Advocacy Strategy

#### **Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

#### **RECOMMENDATION**

That Council adopt the draft Advocacy Strategy and review the Strategy within 12 months.

#### **1. Executive Summary**

This report is presented to Council to consider the adoption of an advocacy strategy.

#### **2. Discussion**

The establishment of an Advocacy Strategy is a commitment from the Council Plan and the year 3 annual plan. This is first advocacy strategy that Council has developed and adopted.

To achieve the vision of the 2017 – 2021 Council Plan and beyond, Council needs to advocate on behalf of our community to key decision-makers. This document is intended to aid in advocacy activities led by Council by setting out a clear and compelling case for financial and policy support.

The Buloke Shire Council Advocacy Strategy is a document that outlines the strategic priorities for Buloke and highlights the major advocacy campaigns Council will support, lead and pursue.

In considering the strategic priorities and projects, Council has reviewed relevant strategies and plans, including:

- Council Plan
- Buloke 2030 Community Plan
- Community Plan
- Economic Development and Tourism Plan and Investment Attraction Plan
- Master Plans
- Inclusiveness Plan
- Regional Plans, such as the Loddon Mallee Economic Growth Strategy
- Relevant asset management plans.

The above strategies and plans have all been established through rigorous consultation with our community.

This Advocacy Strategy follows the same themes identified by Buloke residents in the development of the Buloke 2030 Community Plan. These strategic themes are:

- Our Built and Natural Environment
- Our Community Wellbeing
- Our Economy
- Our Council and Community Leadership

The Strategy includes seventeen priorities, many of which are infrastructure projects that can be staged.

Whilst the strategy highlights the strategic priorities, it doesn't prohibit Council from applying for funding and requesting government support on other initiatives. Given the rapid changing environment, it has been recommended that the strategy be reviewed in twelve months.

### **3. Financial Implications**

Council is heavily reliant on external funding for the delivery of large scale capital works projects. Ultimately, one of the key aims of this document is to attract external funding for the for the delivery of the important projects detailed in this Advocacy Strategy. If funding is received, this will form part of future capital works programs.

### **4. Cost Shift Considerations**

There are no cost shift considerations in this report.

### **5. Community Consultation**

This Advocacy Strategy has been developed through a review of a large range of strategies, plans and consultation efforts of Council in recent years.

### **6. Internal Consultation**

Councillors have held a session through a briefing and the management team have provided input into this document.

### **7. Legislative / Policy Implications**

This Advocacy Strategy has strong alignment with key strategy and policy documents, including the Council Plan, 2030 Community Plan and Economic Development and Tourism Strategy.

### **8. Environmental Sustainability**

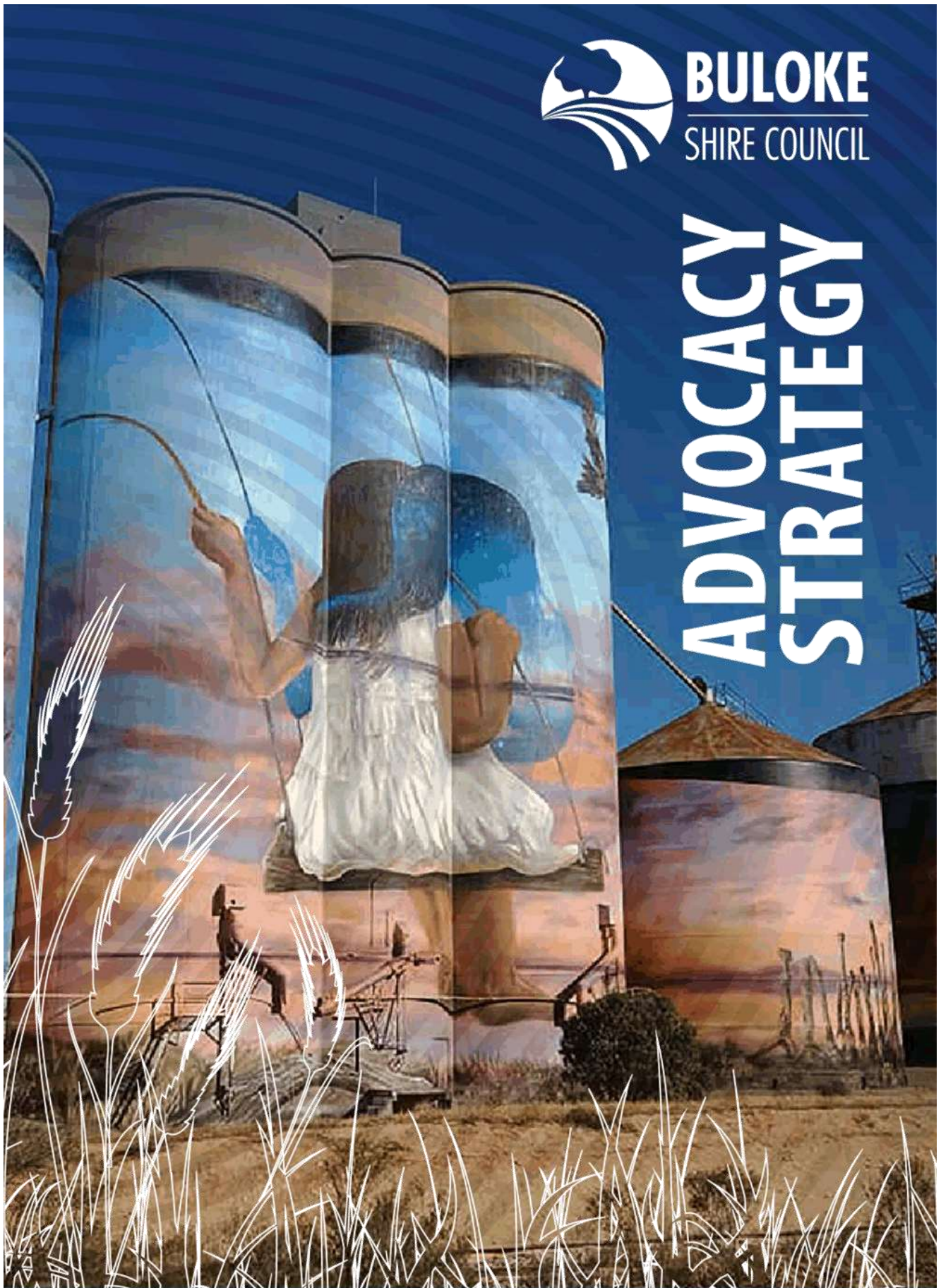
The Strategy includes a priority focussed on enhancing the environmental performance of the broader Buloke community.

### **9. Conflict of Interest Considerations**

No officer involved in the development of this report has a known conflict of interest

### **10. Conclusion**

It is recommended that Council adopt the draft Advocacy Strategy and review the document within the first twelve months of adoption.



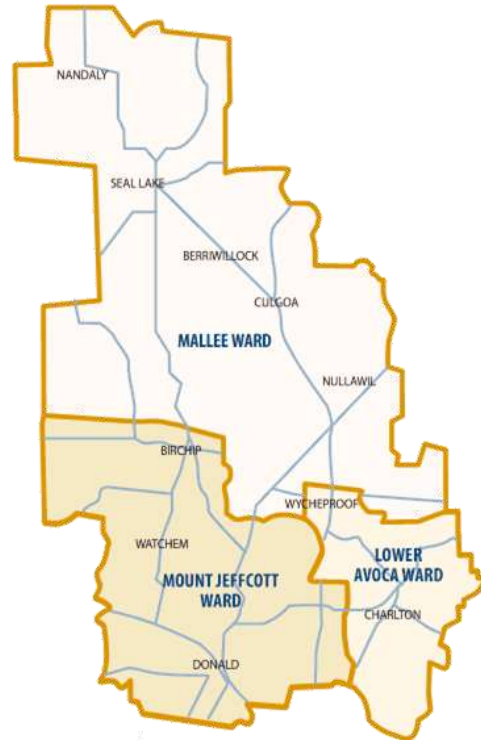


**Council continuously works with other levels of government, agencies and organisations to achieve its goals for the community.**

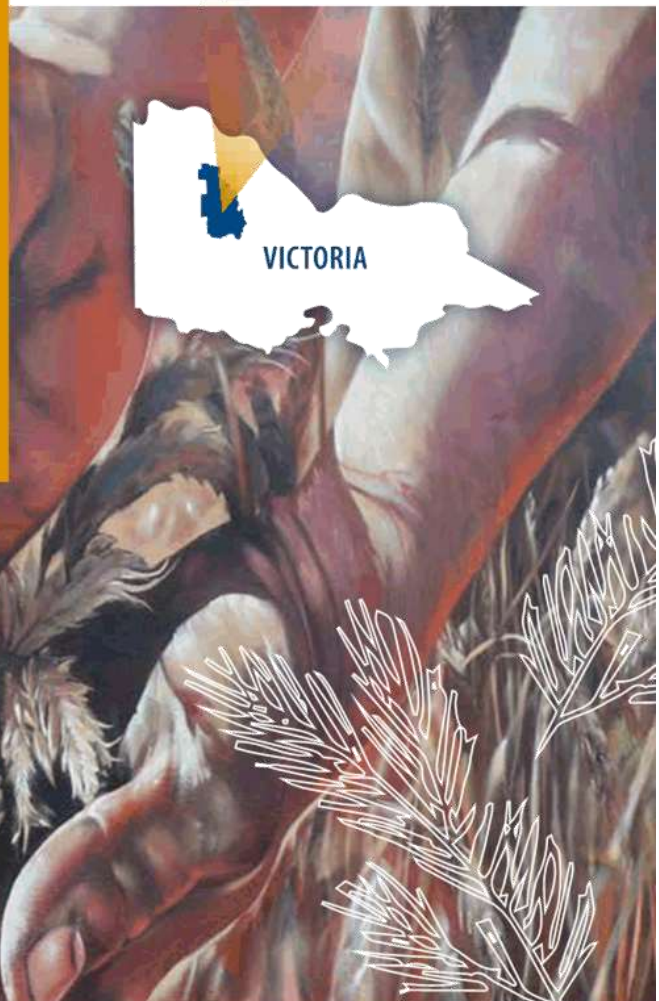


# OVERVIEW

This document outlines key advocacy priorities Council is committed to focusing on, and seeking partnerships in relation to, over the next three years. The projects identified in this document align with the themes and objectives of the Council Plan 2017-21 and the Buloke 2030 Integrated Community Plan, which sets out the long-term vision for the Shire.



Many of the projects in the agenda are chosen to recognise the challenges that Buloke Shire faces, as one of the geographically largest municipalities, with an ageing and declining population. Many rural councils face similar challenges and it is important to recognise that Council cannot, and does not, act alone – but works in partnership with all areas of society and other levels of government to deliver on our vision for the future. Council continuously works with other levels of government, agencies and organisations to achieve its goals for the community. The projects identified in the Strategy are not the only advocacy issues for Council and the Buloke community. Work will continue on a number of other advocacy issues as outlined in the Council Plan 2017-21, Buloke 2030 Integrated Community Plan and adopted policies and strategies as usual. However the Advocacy Strategy outlines our top tier asks impacting our community right now.



# OUR VISION FOR 2030

## IN 2030 WE WILL BE...

A healthy, socially connected, inclusive and accessible community with a prosperous economy offering services, amenities and activities that match our desired liveability.



### OUR BUILT AND NATURAL ENVIRONMENT

Buloke has quality, safe and accessible infrastructure valued by the community alongside attractive streetscapes and a protected and celebrated natural environment reflecting Buloke pride.



### OUR COMMUNITY WELLBEING

Buloke is a welcoming, well-connected and inclusive community built around social connections for all age groups and backgrounds and access to, as well as ongoing advocacy for, vital services.



### OUR ECONOMY

Buloke is an innovative and strong economy with agriculture, small business and industry capitalising on new ideas to provide a range of employment and tourism opportunities backed by the services, connectivity and housing to achieve population stability.



### OUR COUNCIL AND COMMUNITY LEADERSHIP

Buloke is strongly and dynamically led by a Council demonstrating effective communication to community, active partnerships, authentic advocacy and quality customer service delivering valued community services in a responsible way.



# ADVOCACY PRINCIPLES



The priorities within this document have also been identified in the Council Plan 2017-21, the Buloke 2030 Integrated Community Plan, Council's Capital Works Plan, and other relevant policies, plans and strategies adopted by Council



The priorities are realistic and attainable, in the short to medium term. We will stage or breakdown larger and longer-term priority projects



The priorities have a clear community need and benefit and are backed up by evidence



The priorities have broad community support



The priorities align with those of State and Federal decision-makers and Council will seek to work in partnership with other levels of Government, as well as candidates for election to other levels of Government, to deliver these priorities



Council has indicated the resources it will commit to these priorities as a partner



Council will also work with other advocacy organisations and local community groups where our interest align, to build support for our priorities

# ADVOCACY ACTIVITIES



Council will undertake a range of activities to promote and deliver on our advocacy objectives. These activities will be undertaken by council officers, the Senior Leadership Team and Councillors as appropriate. Activities may include:



**Undertaking public campaigns** and producing collateral to raise awareness of the issues in the community and encouraging their involvement in advocacy efforts



**Developing partnerships with key stakeholders**, local and regional organisations, and peak bodies whose interests align with the Advocacy Strategy objectives



**Liaising with government priorities** to local Members of Parliament, state and federal ministers, shadow ministers, opposition and cross bench members, and local state and federal election candidates



**Aligning Council activities** and participating in the advocacy work of peak bodies and regional organisations including the Municipal Association of Victoria (MAV) and the Victorian Local Governance Association (VLGA)

**Making submissions** to government and parliamentary enquiries to advance the goals of the Advocacy Strategy

**Identifying and applying for grants** to secure funding in order to deliver on our advocacy priorities

**Promoting commitments**, where we receive them, to encourage other parties and stakeholders to lend their support



# MONITORING AND EVALUATION

Over the next three years, Council will ask other levels of government as well as various agencies and organisations to join in developing and delivering these vital projects. The strategy is designed to be a live document and remain relevant as work on the advocacy priorities develops. Council will monitor progress towards delivery of these priorities on an ongoing basis, with regular updates provided to Council and the community through Council reports and a formal annual review.

## PRIORITIES

The following priorities have been established through a range of engagement activities with the wider Buloke community. These projects have clear strategic linkages from:



COUNCIL PLAN



COMMUNITY PLANS



RELEVANT MASTER PLANS, SUCH AS STREETScape AND RECREATION RESERVE MASTER PLANS



ECONOMIC DEVELOPMENT AND TOURISM STRATEGY



INDUSTRY GAP ANALYSIS



INCLUSIVENESS PLAN



RECREATION STRATEGY

BUILDING  
**BULOKE**  
2030

Perhaps most importantly, this Advocacy Strategy has been developed in close alignment with the Buloke 2030 Plan, that sets out the vision and aspirations of the Buloke Community and the strategies, projects and actions that will deliver them.



PROJECT	REQUEST	STRATEGIC ASSESSMENT	FEASIBILITY/ BUSINESS CASE	PROJECT DEVELOPMENT	CONSTRUCTION
<b>OUR BUILT AND NATURAL ENVIRONMENT</b>					
Buloke Heritage Places	\$1million to enhance and restore and key heritage buildings such as court houses, halls, museums and Rex Cinema	Complete	Underway	Underway	
Environmental water for Wycheproof and Culgoa	\$350,000 for stage one of the development of a wetlands at Wycheproof at the site of the old GWM reservoir and weir pool in Culgoa	Complete	Underway	Underway	
Charlton and Birchip flood mitigation and drainage improvements	\$3million for stage one of underground drainage improvements at Charlton and Birchip.	Complete			
Greening Buloke	\$750,000 over five years to retrofit environmentally sustainable design features at community facilities, improve tree canopy within towns, establish EV charging stations and convert main road streetlighting to LED.	Complete	Complete	Complete	
<b>OUR COMMUNITY WELLBEING</b>					
Boosting the Buloke Art Trail	\$300,000 for the expansion of the existing arts trail through the Wimmera and Southern Mallee region, through the street murals, activation of silo art and value-adding to trail	Complete	Underway		
Buloke Aquatic Upgrades	\$1.3million for the upgrade and renewal of seven pools across the Shire over three years.	Complete			
Major Park upgrades	Invest \$1.5million over 5 years to improve the major park in each of the ten townships	Complete	Underway	Underway	
Buloke's premier sporting reserves	\$3.2 million for upgrades to the Birchip, Nullawil and Sea Lake Recreation Reserve facilities	Complete	Complete		
<b>OUR ECONOMY</b>					
Streetscape improvements Wycheproof, Birchip and Sea Lake	\$1.8million for improvements to the streetscape amenity at Birchip, Wycheproof and Sea Lake. These streetscape improvements will create a sense of place and attract visitation and business investment	Complete	Complete	Underway	
Buloke Roads of Strategic Importance	\$1m annually for rural council's to invest into country roads, to ensure our agricultural supply chains, which span the equivalent of Melbourne to Jakarta, meet community expectations	Complete	Complete	Complete	
Buloke; A caravanners paradise	\$850,000 for implementation of caravan park improvements at Tchum, Wycheproof, Charlton Travellers Rest, Wooroonook, Sea Lake, Green Lake, Watchem and Donald	Complete	Complete	Underway	
Connecting Buloke	Upgrade Sea Lake NBN to Fixed Wireless. Construction of phone towers for the three worst blackspots:	Complete	Complete	Complete	
Lake Tyrrell Intersection	\$1million to complete the intersection works required for safe access to the tourism infrastructure at Lake Tyrrell.	Complete	Complete	Complete	
<b>OUR COUNCIL AND COMMUNITY LEADERSHIP (POLICY ASKS)</b>					
Clear decentralisation and housing policy	The development and funding of a very clear decentralisation policy, that aims to address transport, housing, health and jobs				
Asset Stabilisation Fund	The establishment of an Asset Stabilisation Fund to assist small rural Council's with largest renewal gap to address infrastructure needs				
Rural-proofing Childcare provision	Establish a new childcare funding model that meets the needs of rural people				
Murray Basin Rail	Full completion of the Murray Basin Rail project, including the standardisation of the Sea Lake and Manangatang lines.				



# PRIORITIES OUR BUILT AND NATURAL ENVIRONMENT

## BULOKE HERITAGE SPACES

ASK:  
\$1MILLION



TOTAL COST:  
\$1.2MILLION



The Buloke townships have amazing history and many of the heritage community buildings have an amazing story to tell. Buildings such as the Watchem and Wycheproof Halls, Rex Cinema, Auchmore Museum (Nullawil) stand to tell the stories of generations and pioneers of our region and are central to civic pride of current day residents.

Yet, there is a need to preserve and upgrade these historical buildings and make them suitable for current day use. This project will see the refurbishment, critical renewal works and expansion of Council's halls, museums and Rex Cinema. These facilities are some of the most utilised facilities in the Shire and are arts and culture hubs within the township and a tourism drawcard.

## ENVIRONMENTAL WATER FOR WYCHEPROOF AND CULGOA (STAGE 1)

ASK:  
\$350,000



TOTAL COST:  
\$370,000



The importance of recreational and environmental water to the townships in the Wimmera-Mallee region has been extensively documented. Wycheproof in particular is the only large town that is isolated from a lake or waterway within the Shire and this project aims to convert an unused reservoir to a wetlands that connects to the caravan park and further on to the iconic Mt Wycheproof.

The Culgoa Weir Pool project has long been a priority to pipe water into a natural weir pool in the Tyrrell Creek and add to the Tyrrell Trail that follows the Calder Highway.



## PRIORITIES OUR BUILT AND NATURAL ENVIRONMENT

### CHARLTON AND BIRCHIP FLOOD MITIGATION AND DRAINAGE WORKS

ASK:  
\$3MILLION



TOTAL COST:  
\$3.3MILLION



Charlton and Birchip are two of Buloke's largest townships and have had a history of flash flooding in recent years, causing damage to infrastructure and property. Reviews and investigations have found the underground drainage for each township was not designed to meet current climatic changes and large rainfall events.

Upgrades at Birchip and Charlton will mitigate against flash flooding, protect vital community and private property and provide these communities with improved security. Designs have been completed for these works and are ready to proceed.

### GREENING BULOKE

ASK:  
\$750,000



TOTAL COST:  
\$1MILLION



Over a five year period, the Buloke community aims to significantly improve its sustainability performance and provide a more liveable community for residents and tourists. The aim of this project is to have network of Electric Vehicle charging stations that ensure ease of visitation, to improve tree canopy cover and provide an appealing and cooler township, to convert street lighting to LED and to retrofit key community facilities, such as sporting clubs, with environmentally sustainable design features.

Council has worked closely with the CVGA to identify priority locations for EV Charging points and tree canopy deficiencies. In addition, facility audits in conjunction with Sustainability Victoria have highlighted opportunities to address energy and water reduction in our heavily utilised community assets.



# PRIORITIES OUR COMMUNITY WELLBEING

## BOOSTING THE BULOKE ART TRAIL

ASK:  
\$350,000



In recent years, Buloke has been invigorated by public and community art, and has seen the benefits of community connectedness and enhanced tourism outcomes. Off the back of the Silo Art Trail, there are now amazing painted silo's in Sea Lake and Nullawil and also wall art through many towns.

To build on this, and create a critical mass and a major international tourism drawcard, there is the need to create public art in the 'gaps' and enhance existing art through night time activation and augmented reality. This project will paint an additional silo, street art, create night time viewing and augmented reality on key public art spaces.

## BULOKE AQUATIC UPGRADES

ASK:  
\$1,300,000



TOTAL COST:  
\$1,700,000



With seven pools across the Shire all built between 1950 - 1970 (Charlton, Donald, Sea Lake, Wycheproof, Birchip, Watchem and Berrivillock), the need for investment into Council's aquatic facilities is significant. Upgrades to plant, pipework and pools shells are all important to ensure the pools remain accessible into the future, and value additions, such as solar heating and splash parks are required to drive additional patronage.



# PRIORITIES OUR COMMUNITY WELLBEING

## MAJOR PARK UPGRADES

ASK:  
\$1.5MILLION



TOTAL COST:  
\$1.75MILLION



A masterplan is currently underway for the major park in each of the ten townships across the Shire. In order to create an environment that is inclusive for all, attractive for families and conducive to play-based learning, upgrades to playspaces are required throughout the Shire.

These contemporary playspaces will create an active and connected community and also attract travellers on the busy Calder and Sunraysia Highway to stop and spend in the townships.

## BULOKE PREMIER SPORTING RESERVE REJUVENATION

ASK:  
\$3MILLION



TOTAL COST:  
\$3.5MILLION



The Birchip, Nullawil and Sea Lake Recreation Reserve facilities are some of Buloke's highest utilised community assets. Currently, these facilities do not provide female friendly change spaces and therefore restrict the current and future usage.

The upgrades will create a function space that acts as the hub for each community, create viewing spaces, redevelop netball courts and oval lighting and improve accessibility for players, spectators and umpires. These facilities are the heart of these communities and will increase community connectivity and participation in physical activity into the future.



## PRIORITIES OUR ECONOMY

### STREETSCAPE IMPROVEMENTS AT WYCHEPROOF, BIRCHIP AND SEA LAKE

#### ASK:

\$1.8MILLION

1. BIRCHIP: \$600,000
2. SEA LAKE: \$600,000
3. WYCHEPROOF, \$600,000



TOTAL COST:  
\$2MILLION



This project will deliver on the streetscape masterplans at Wycheproof, Birchip and Sea Lake. Located on the busy Calder and Sunraysia Highways, each of these communities has a significant amount of through traffic. By creating an attractive, accessible and cool urban centre, these townships will attract additional tourists and travellers to stop and spend.

The project will create additional green spaces, disabled parking, footpaths and crossovers, enhance traffic and pedestrian flow, create alfresco areas, interpretive signage and new trees and will transform the streetscape for each of the three communities.

The business precincts of the five key towns are responsible for a total of 410 jobs which represent a significant factor in the sustainability of the towns. Whilst the project has a key aim to attract new business and employment outcomes, the retention of these 410 jobs is seen as vital for the long term future of our communities.

There are currently 35 vacant premises within these towns and whilst some of these would not be attractive for business start-ups, the planning project and subsequent streetscape improvements would stimulate a percentage of these vacancies to be activated.

### BULOKE ROADS OF STRATEGIC IMPORTANCE

#### ASK:

\$1MILLION  
ANNUALLY



This project is aimed to improve the efficiency of the road network and remove blockages for freight to use the most direct route to get products to port. Key projects include pavement rehabilitation, seal widening, line marking, improving dangerous intersections and first-and-last mile issues.

By improving efficiency of freight movements, more money will end up in farmers pockets to reinvest into their businesses. This project extends beyond dry-land farming, and considers the emergence of intensive agriculture as a driving industry within the Shire.

Many projects have been designed and costed, with projects such as the Sea Lake Lascelles Road, Birchip-Berriwilllock Road requiring urgent works.



## PRIORITIES OUR ECONOMY

### BULOKE; A CARAVANERS PARADISE

ASK:  
\$850,000



TOTAL COST:  
\$950,000



This project aims to improve the caravan parks across the Shire, and improve visitation to the region. Masterplans are currently being undertaken for Tchum, Wycheproof, Charlton Travellers Rest, Woornook, Sea Lake, Green Lake, Watchem and Donald Caravan Parks and this project will implement those plans. Upgrades include creating new sites to improve capacity, implement signage, mark out sites, redevelop amenity blocks, create camp kitchens and landscaping and car parking works throughout.

The amount of caravans on the Sunraysia and Calder Highway is continuing to increase and the community-ran caravan parks need investment to attract and entice travellers to stay within the towns. Many caravan parks are connected to beautiful natural attractions, such as rivers, lakes and mountains, and have such amazing potential to create additional economic activity within the region. The rise of Lake Tyrrell and the Silo Art Trail has lifted the travellers in the region, and with Mildura and Swan Hill remaining key destinations, caravans will continue to pass through Buloke. The outcomes include greater sustainability of our retail business sectors.

### CONNECTING BULOKE FIXED WIRELESS TO SEA LAKE

3 MOBILE TOWERS



Sea Lake does not have a fixed wireless NBN and would be one of the largest towns in Victoria that has Skymuster as a poor alternative. With two schools, a hospital, ambulance, burgeoning tourism sector, large population and many businesses, there is a clear need to upgrade Sea Lake's NBN offering to fixed wireless. Without the upgrade, Sea Lake remains disadvantaged, with poorer speeds and higher costs.

In addition, Buloke has a range of mobile blackspots and in a time with technology in agriculture is creating significant efficiencies, connectivity is vital. The key blackspots for Buloke that need addressing are located north of Birchip, Woornook/Jeffcott and Coonoor West.





## PRIORITIES OUR ECONOMY

### LAKE TYRRELL INTERSECTION (CALDER HIGHWAY AND BAILEYS ROAD)

ASK:  
\$1MILLION



TOTAL COST:  
\$2.5MILLION



The Lake Tyrrell Infrastructure contract has recently been awarded and with a projected 150,000 visitors each year, the intersection off the Calder Highway is desperate for improvement. At 110km/h and on a sharp bend, the current intersection is an extreme hazard and accidents have occurred over the past three years. A Regional Roads Victoria approved design has been developed and the project is ready for tender. Partial funding has been secured, however the final piece is required to complete the project to the required standard.



## PRIORITIES OUR COUNCIL AND COMMUNITY LEADERSHIP (POLICY ASKS)



### CLEAR DECENTRALISATION AND HOUSING POLICY:

There is the need for the development and funding of a clear decentralisation policy that aims to address key inhibitors such as transport and accessibility, housing, health and jobs.

### ASSET STABILISATION FUND:

A recent KPMG report into the sustainability challenges of small rural councils highlighted the need for an asset stabilisation fund to address key asset renewal challenges that face Council's such as Buloke. The challenge of maintaining buildings across 10 towns and 5,300kms or road is growing for the declining rate base and a structural funding solution that addresses these challenges would make a significant difference to the liveability of these communities.


### RURAL-PROOFING CHILDCARE PROVISION

All five of the larger Buloke communities are set to have state-of-the-art childcare facilities, however the existing funding model is broken and requires adjustment for rural families. In Buloke, there is the need for more flexible childcare services, such as fewer days or after-school care, however the existing funding model does not allow these services to be offered in an affordable way. A model that considers a place-based approach to Childcare is needed to allow service providers and families to develop a service that meets the needs of Buloke communities.

### MURRAY BASIN RAIL PROJECT

Council considered the Murray Basin Rail Project one of the most important funding wins for the region over many years. With the Mildura line standardised, and the Sea Lake still on broad gauge, the outcome is simply poorer for the Buloke community. Council advocates for the full project to be completed to ensure that Buloke farmers have access to all ports in an efficient manner.

P. 1300 520 520  
A. PO Box 1, Wycheproof VIC 3527  
367 Broadway, Wycheproof VIC 3527  
E. buloke@buloke.vic.gov.au  
[www.buloke.vic.gov.au](http://www.buloke.vic.gov.au)

   Buloke Shire Council

## **8.2.4 ANNUAL REPORT 2019/20 - APRIL QUARTERLY UPDATE**

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** ED/03/10

**Attachments:** 1 Annual Plan update

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Deliver our service in a financially viable way

### **RECOMMENDATION**

That Council note the progress against the Year 3 Annual Plan 2019/20 – Quarterly Update.

#### **1. Executive Summary**

Council, at its Special Meeting 21 June 2017, adopted the Buloke Council Plan 2017-2021 and has subsequently developed and adopted a Year 1, Year 2 and Year 3 Annual Plan for the implementation of the strategic objectives. Quarterly progress reports are to be presented to Council throughout 2019/20.

#### **2. Discussion**

The purpose of the Annual Plan is for Council to develop a series of actions, projects, programs and initiatives to achieve on the Council Plan 2017-2021.

Council has received progress reports against the Year 3 Annual Plan throughout the 2019/20 year, and attached is the third report on the Plan.

The attached table highlights the updates against each of the annual plan actions, with positive progress being made against many of the items. Some of the actions that have been progressed since the February report include:

- The business case addendum for the Rural Councils Transformation Program collaboration project has been submitted to state government.
- Action Plan template has been established and distributed to the 10 Community Forums.
- Partnership formed with NCLLEN and consultant engaged for the 'state of the Buloke children' report, which will inform the Municipal Early Years Plan
- Solid progress on the Lake Tyrrell Infrastructure project with works in full swing.
- Funding submitted to Minister Michael McCormack for road infrastructure projects and proposals ready for the Heavy Vehicle Productivity Fund
- Presentation of the final plans and consultation findings from the Charlton Levee Feasibility project
- Tender let for the Birchip Streetscape Project
- Advocacy Strategy presented to Council for adoption
- Presentation of the draft Waste Strategy and Waste Service Review to council briefings along with progress of the Waste Annual Action Plan.

The impact of COVID-19 has meant that some initiatives have been delayed, including the development of the Municipal Early Years Plan, which is to be completed in partnership with the NCLLEN. In addition, the new Local Government Act has meant that the Workforce Development Plan will be delayed to ensure that the work that is completed is compliant with the legislation.

**3. Financial Implications**

The costs of the actions were included in the 2019/20 and 2020/21 budgets.

**4. Cost Shift Considerations**

There are no cost shift considerations applicable to this report.

**5. Community Consultation**

The Annual Plan for Year 3 was adopted by Council at the July 2019 Ordinary Meeting, and has been published on the Council website.

The development of the Council Plan included extensive community consultation.

In the past twelve months, as per the planned actions, community consultation on a range of topics including economic development and tourism, community planning, community grants, rate revenue strategy and early years have taken place that have informed the Year 3 Annual Plan.

**6. Internal Consultation**

Internal consultation has taken place with the wider Management Team.

**7. Legislative / Policy Implications**

In accordance with the *Local Government Act 1989* Council must prepare and approve a Council Plan.

The 2017-2021 Year 3 Annual Plan reviews the proposed tasks, measures and completion dates for the last financial year, in order to deliver the strategic objectives of the adopted Council Plan 2017-2021 required by the *Local Government Act 1989*.

**8. Environmental Sustainability**

The natural environment and sustainability considerations are included in many of the proposed actions, and actions already undertaken.

**9. Conflict of Interest Considerations**

No officer involved in the preparation of this report has a conflict of interest

**10. Conclusion**

That Council note the progress made to deliver the strategic objectives noted in the adopted Year 3 Annual Plan for the Buloke Council Plan 2017-2021.

### Year 3 Annual Plan - April 2020 Comments

Deliver our services in a financially viable way						
Action	Description of activity	Strategic Basis	Measure	Completion date	Status	April Comments
Improve our financial planning and reporting	Review and improve the Council finance reporting template	Council Plan 1.1	New report template implemented	Dec-19	Complete	New reporting system implemented for management and Council
Continuous service improvement for efficient and flexible service	Drive efficiencies through shared service Corporate System partnership (if successful with RTCP funding)	Council Plan 1.2	Finance, payroll and records system implemented	Dec-20	In progress	Funding successful. Addendum business case submitted to LGV. LGV response delayed due to COVID-19
Enhance our communication and technology to improve productivity, service delivery and communication with the community.	Review the IT strategy in line with shared service opportunities and sector improvements	Council Plan 1.3	Review complete and report to Council	Feb-20	In progress	Internal project control meetings commenced with monthly discussions to SLT. RFQ for IT, digital and GIS strategies currently in the market. Likely completion August.

Build a healthy and active Community						
Action	Description of activity	Strategic Basis	Measure	Completion date	Status	April Comments
Seek effective place based services and initiatives focussed on prevention based measures	Partner with Northern District Health to provide localised mental health support services	Council Plan 2.1	Program commenced	Aug-19	Complete (program commenced)	Program nearing completion. Sessions held throughout Buloke, including with Buloke staff.
Advocate for accessible public and community transport for all Buloke residents	Through the Flexible Local Transport Program, develop accessible materials on local transport options utilising the information gathered in the stage one baseline report for the Local Mallee Transport Options.	Council Plan 2.2	Accessible material distributed	October 2019	Complete	North west services mapped and production of information brochures and e-resources complete. Resources launched Monday 21 October.
Promote and enhance passive and active recreation	Partner with Northern District Health to provide localised mental health support services	Council Plan 2.3	Loddon Mallee Move It Program – 3 sessions ran	Mar-20	Complete (three sessions ran)	Mallee Sports Assembly have held sessions in Birchip, Donald and Sea Lake in October/November. Program on hold due to COVID-19
Develop community plans to enhance the liveability of all Buloke communities	Support the development and implementation of action plans for 10 townships	Council Plan 2.4	10 community action plans developed	Mar-19	In progress	Action plan template developed. Webinar under development for the Community Forums
Develop a Buloke inclusiveness plan to address access and engagement of all residents.	Work with the Dja Dja Wurrung Clan to progress a local Treaty	Council Plan 2.6	Treaty negotiations commenced	Oct-19	Measure complete (negotiations in progress)	Treaty negotiations have commenced. Surveys completed and meetings held. Awaiting next steps under the lead of Dja Dja Wurrung once they have met with all LGAs.

Implement the Municipal Early Years Plan and Child & Youth Strategy to address the needs of young people in the Shire.	Review the Municipal Early Years Plan and Youth Strategy	Council Plan 2.8	Reviews adopted by Council	Dec-19	In progress	Consultation session on 'State of Buloke Children' report delayed due to COVID-19 isolation requirements.
--	--	------------------	----------------------------	--------	-------------	---

Diversify and enhance the local economy						
Action	Description of activity	Strategic Basis	Measure	Completion date	Status	April Comments
Strengthen Agribusiness diversification	Develop Rural Land Study to ensure it reflects agricultural activities.	Council Plan 3.1	Rural land Study adopted by council	Sep-19	In Progress	Consultations held and draft study completed. Presentation to Council Briefing in October. Plan to be presented to Council June
Capitalise on Tourism opportunities	Implement Economic Development and Tourism Strategy	Council Plan 3.2	Years 1 and 2 Action Plans implemented	June 2020	In Progress	Implementation underway, with key measures such as the Better Approvals Project, streetscape upgrades, industry gap analysis in progress. Full report provided to December meeting. Next Report to June meeting
Capitalise on Tourism opportunities	Construction of tourism facilities at Lake Tyrrell to capitalise on visitors to the area.	Council Plan 3.2	construction completed	Dec-20	In Progress	Works commenced. Building permit issued for toilet facility. On track for August completion - ahead of plan.
Capitalise on Tourism opportunities	Amenity upgrades at Wycheproof, Nullawil, Culgoa, Berrillock and Nandaly	Council Plan 3.2	construction completed	Dec-19	Complete	Construction completed
Advocate and facilitate improved and equitable connectivity to promote liveability	Apply for all eligible locations in the State and Federal Governments Mobile Blackspot Program to improve telecommunications and liveability	Council Plan 3.3	applications submitted	Mar-20	Complete	List of sites supplied to state and federal governments. Funding announced in April, however the locations of new towers not yet disclosed.

Encourage and promote renewable energy options as a driver of economic growth and a sustainable environment	Partner with the BCG to run a climate change / farm diversification event	Council Plan 3.4	Event held	Dec-19	Complete	Event held in October.
Seek funding for regional supply chain strategies (Road and Rail) to secure viable market access for Buloke products	Seek funding under state and federal roads upgrade programs (i.e. FCRP, HVSP, R2M) for key freight routes.	Council Plan 3.5	Grants submitted	Jun-20	Complete	Applications made through the Building Better Regions Fund and additional R2R funding for Sea Lake Lascelles Road and Culgoa Lalbert Road.
Promote the lifestyle and economics of living in Buloke	Partner with the community to deliver on art projects at Sea Lake silo, Nullawil silo and Charlton murals	Council Plan 3.2	Projects completed	Dec-19	Complete	All three projects completed with positive community feedback
Enhance community cohesion and attractiveness with well-maintained and functional streetscapes.	Deliver improvements to the main street of Birchip to upgrade safety and implement their streetscape masterplan priorities.	Council Plan 3.7	construction completed	Sep-20	In progress	Tender let at April meeting. Works to commence in late May.

Responding to and enhancing our natural and built environment						
Action	Description of activity	Strategic Basis	Measure	Completion date	Status	April Comments
Reduce the asset renewal gap	Develop ten year capital works plan	Council Plan 4.1	10 year capital works plan developed	Jan-20	In Progress	Draft plan developed. To be presented in June.
Partner with communities to develop fit for purpose multi use hubs	Construction of Charlton Park 2020	Council Plan 4.2	Facility constructed and open to the public	Oct-19	Complete	Project completed and certificate of occupancy granted.
Partner with communities to develop fit for purpose multi use hubs	Construction of Donald Community Multi-Purpose Project	Council Plan 4.2	Facility constructed and open to the public	Nov-19	Completed	Contract works completed. Awaiting sign off on fire safety measures for certificate of occupancy.
Build community preparedness and resilience to the effects of extreme weather events	Review the Flood Response Plan	Council Plan 4.3	Flood Response Plan reviewed and endorsed by MEMPC	Feb-20	In Progress	Flood Response Plan has been updated to include provisions of Birchip flash flooding and new mitigation infrastructure and circulated to Council. To be presented at next MEMPC meeting.



Build community preparedness and resilience to the effects of extreme weather events	Finalise the Charlton levee feasibility/business case	Council Plan 4.3	Council adopted position on the Charlton levee	Feb-20	In Progress	Cardno presented to Council briefing. Final report to be presented to Council in June/July.
Enhance the strategic delivery of council assets	Review Councils Suite of Asset Management Plans	Council Plan 4.4	Asset Management Plans reviewed and presented to Council	Mar-20	In Progress	Maloney condition data received and buildings valuation work underway to inform the new plans.
Enhance the strategic delivery of council assets	Develop major projects advocacy document in line with Community Plans and other strategies	Council Plan 4.4	Major Projects Advocacy document developed	Dec-19	Completed	Advocacy Strategy drafted and presented to Council in May for endorsement
Support communities' access to recreational water by enhancing our aquatic features	Upgrade facilities at Green Lake	Council Plan 4.6	Green Lake amenity block constructed	Dec-19	Complete	Project completed and certificate of occupancy granted.
Become a champion of environmental sustainability through design and practice	Commence Stream 3 of Sustainability Victoria funding to retrofit use community buildings for better energy efficiency.	Council Plan 4.7	Works completed and funding acquitted.	Apr-20	Complete	All projects completed
Improve waste management practices and reduce waste to landfill for improved environmental outcomes	Undertake a review of the Waste Strategy	Council Plan 4.8	Strategy presented to Council	Oct-19	Completed	Three council workshops held and service review presented. Draft strategy presented to Council. Strategy delayed to consider the state Circular Economy Policy, however an action plan established to guide next 12 months work.

Support our Councillors, Staff, Volunteers and the Community to make informed and transparent decisions						
Action	Description of activity	Strategic Basis	Measure	Completion date	Status	September Comments

Implement a robust compliance and risk framework to ensure statutory obligations are fulfilled	Redevelop risk register	Council Plan 5.1	High rated risks presented bi-annually to Council	Jun-20	Complete	Risk register has been redeveloped and presented to Audit Committee. Forms part of audit committee minutes in February agenda.
Ensure the Buloke organisational development strategy supports our culture	Redevelopment of Workforce Development Plan.	Council Plan 5.2	Plan reported to Council briefing	Dec-19	In progress	Review of Plan commenced. Workforce profile developed. Consultation with key internal stakeholders, contributors and senior leadership team to commence. Rural Councils Victoria have commissioned best practice workforce development plan material in line with the new Act. Project delayed to ensure compliance with best practice and the new Act.
Ensure our Councillors have support in performing their roles and responsibilities	Implement professional development opportunities for Councillors	Council Plan 5.3 and 5.5	Councillor professional development plan developed	Aug-19	Complete	Plan developed and presented and agreed upon by Councillors
Increase our communication and involvement with the community in decision making	Develop a new complaints handling policy and process	Council Plan 5.5	report to council	Nov-19	Complete	Training session to be held in October. Adoption in November
Increase our communication and involvement with the community in decision making	Undertake audit of historical items and documents in Council offices	Council Plan 5.5	Audit published and displayed in offices	Dec-19	Complete	Audits to be completed between October - December and put in Council's Asset Management system.

<p>Recognise our volunteers and support their significant contributions</p>	<p>Implementation of Volunteer Strategy</p>	<p>Council Plan 5.6</p>	<p>90% of actions commenced</p>	<p>Jun-20</p>	<p>In progress</p>	<p>Of 25 listed actions, 10 are completed, 11 in progress and 5 yet to commence. Opportunities to promote and achieve the Volunteer Strategy include Seniors Week, sporting clubs, community forum conversations and linking to other strategic planning.</p>
---	---	-------------------------	---------------------------------	---------------	--------------------	---

## 8.3 FINANCIAL REPORTS

### 8.3.1 FINANCIAL PERFORMANCE REPORT AS AT 31 MARCH 2020

**Author's Title:** Manager Finance

**Department:** Corporate Services

**File No:** FM/19/01

**Attachments:**

1	Income Statement
2	Balance Sheet
3	Cashflow Statement
4	Cashflow Forecast
5	Cashflow Forecast Chart
6	Capital Program

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Deliver our service in a financially viable way

#### RECOMMENDATION

That Council receives and notes the Financial Performance Report for the month ending 31 March 2020.

#### 1. Executive Summary

Based on the reported Annual Forecast, the Income Statement, Cashflow Forecast and Chart demonstrates **worse-case scenario** for Buloke based on:

- Delay with funding on Lake Tyrrell project (\$2m) and Dec-18 Flood recovery (\$3m)
- Reset to timing of the Financial Assistance Grant to quarterly instalments with no advanced payment in June (\$2m)
- Provision for a call regarding the defined benefits superannuation scheme commitments (\$1m)

The table below outlines the summary of the impact on reported results:

## Income Statement — Buloke Shire Council

JUL 2019 - MAR 2020						
	YTD Actual (\$)	YTD Budget (\$)	YTD Variance (\$)	Annual Budget (\$)	Annual Forecast (\$)	Budget v Forecast Variance
<b>Normal Operating Surplus/Deficit</b>	753,157	2,270,878	(1,517,721)	(1,431,645)	(1,292,280)	139,365
<i>Special Projects Surplus/Deficit (Dec 18 Flood)</i>	(112,616)	106,250	(218,866)	25,000	(3,714,587)	(3,739,587)
<i>Covid-19 - Change in timing of FAG</i>					(2,116,110)	(2,116,110)
<i>Covid-19 - Provision for defined benefits super call</i>					(1,000,000)	(1,000,000)
<b>Operating Surplus/Deficit</b>	640,541	2,377,128	(1,736,587)	(1,406,645)	(8,122,977)	(6,716,332)
<b>Capital Income</b>	4,999,749	7,756,000	(2,756,251)	7,847,000	9,919,443	2,072,443
<b>Net Surplus/Deficit</b>	5,640,289	10,133,128	(4,492,838)	6,440,355	1,796,466	(4,643,889)

The **Income Statement** provides a summary of the total income and total expenditure relating to Council's annual operations. Capital grant income is included in the calculation of the Council's total surplus/(deficit) but is presented separately to distinguish operational activities. Capital grant income is specifically used to fund expenditure on Council assets which is reported on the balance sheet.

The reported surplus as at 31 March 2020 is \$6.14m. Excluding capital grant income of \$5.50m, the operating surplus is \$0.640m. Variances to budget have now been revised in the forecast and mostly related to issues outlined above.

The **Balance Sheet** summarises of the value of Assets (what Council owns) and our Liabilities (what Council owes), and the difference between assets and liabilities (Net Assets or Equity) reflects Council's net worth. Council's net worth as at this accounting period is \$279m. Net worth is anticipated to decrease by 30 June 2020 as a result of the change in timing of the FAG and advance expenditure on the Dec 18 Flood events but will recover in the next financial year as funding is received.

The **Cashflow Statement** reflects actual results for the year to date (July – March) in line with statutory financial reporting. At 31 March 2020, Council's Cash and Cash Equivalents were \$17.809m following the February rate instalment payments.

The **Cashflow Forecast** is a projection of cashflow for the remainder of the year based on the cash balance as at 31 March 2020, the monthly budgets and specified timing parameters (such as when BAS/super are due and quarterly rate receipts).

The **Cashflow Chart** visually depicts the cashflow forecast and the updated format is illustrated in a dual design, based on best practice reporting.

The cashflow chart shows:

1. The line graph to reflect the ending bank balance each month for the year to date and a projection of the ending bank balance for the rest of the year; and

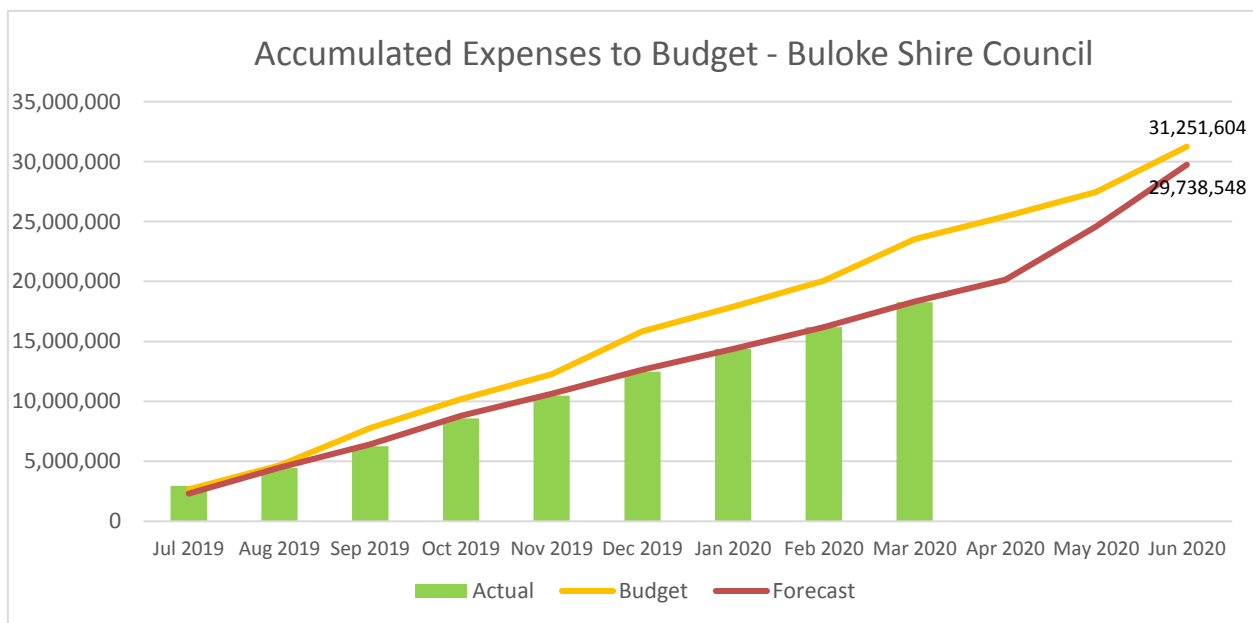
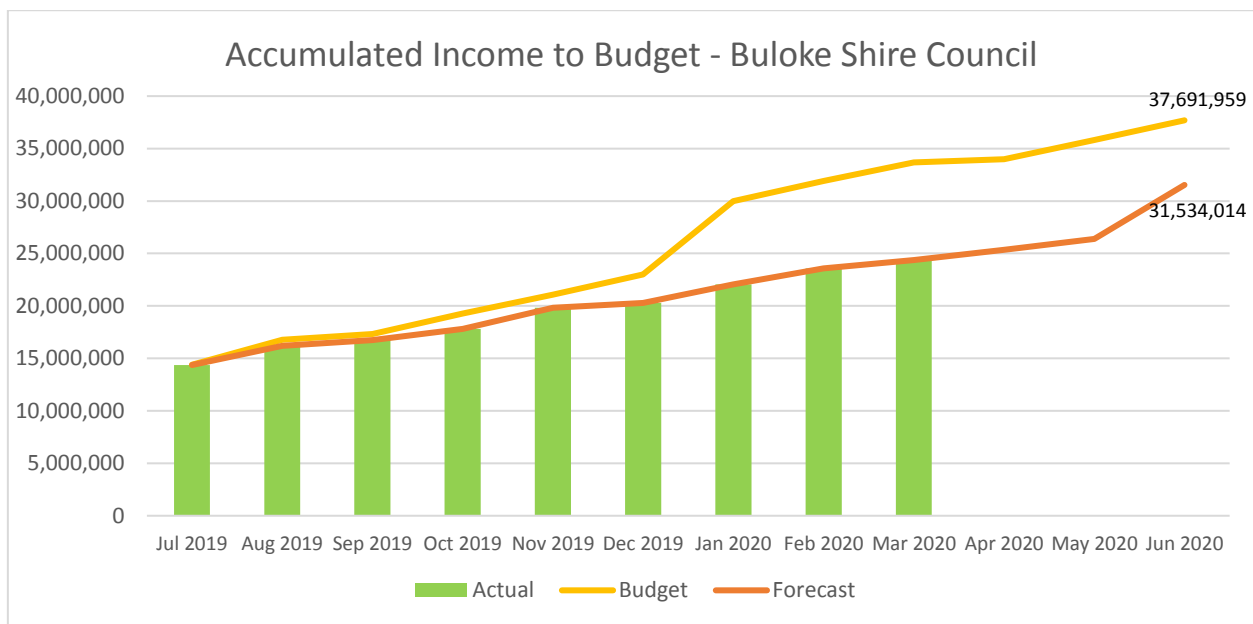
- The column graph which summarises what is expected to happen during each month's cashflow to explain the change in the bank balance.

The bank balance is expected to remain positive throughout the 2019/20 financial year. However, as demonstrated in the forecast (prepared on a worse-case basis) the potential impact of upfront cash outlays for the December 2018 flood, Lake Tyrrell projects and Covid-19 could bring cashflow below comfortable limits. Potential use of short-term overdraft funding may be necessary during low cashflow periods.

The **Capital Works Program** depicts \$9.1m of the annual capital works budget of \$11.754m has been expended or committed during July to March. Progress of project completion is detailed by percentage and chart.completion details will be further updated in April.

**Financial Implications**

The tables below provide an overview of Council's financial performance as at 30 March 2020. The format has been changed to add the forecast (draft).



**2. Community Consultation**

No consultation with the community was required for the production of this report.

**3. Internal Consultation**

The reports have been prepared in consultation with the budget managers directly responsible for Council budgets.

**4. Legislative / Policy Implications**

The report is consistent with the requirements of the *Local Government Act 1989*.

**5. Environmental Sustainability**

This report has no direct impact on environmental sustainability.

**6. Conflict of Interest Considerations**

No officer involved in the preparation of this report had a conflict of interest.

**7. Conclusion**

Although, normal operations remain aligned to annual budget, forecasted results indicate low cashflow periods due to potential delays in project funding and the impact of COVID-19 based on worse-case modelling. Use of overdraft funding may be required should worse-case eventuate.

## Income Statement — Buloke Shire Council

JUL 2019 - MAR 2020

	YTD Actual (\$)	YTD Budget (\$)	YTD Variance (\$)	Annual Budget (\$)	Annual Forecast (\$)	Variance (\$) Annual Forecast to Budget
<b>Operating Income</b>						
Rates and charges	13,749,147	13,671,492	77,655	13,691,489	13,774,380	82,891
Statutory fees and fines	274,155	166,672	107,483	187,550	318,906	131,356
User fees	513,119	543,458	(30,338)	777,612	702,242	(75,370)
Grants - operating	3,870,607	11,327,099	(7,456,492)	14,938,943	6,303,467	(8,635,476)
Contributions	113,593	47,264	66,329	52,536	123,865	71,329
Other Income	394,902	169,667	225,235	196,829	392,711	195,882
<b>Total Operating Income</b>	<b>18,915,522</b>	<b>25,925,652</b>	<b>(7,010,130)</b>	<b>29,844,959</b>	<b>21,615,571</b>	<b>(8,229,388)</b>
<b>Operating Expense</b>						
Employee Costs	6,941,784	7,247,889	306,105	9,890,819	10,500,888	610,069
Materials and services	5,388,705	10,117,501	4,728,795	13,189,089	10,822,977	(2,366,112)
Depreciation	5,488,857	5,488,854	(3)	7,318,458	7,298,928	(19,530)
Bad and doubtful debts	21,055	0	(21,055)	50,000	468,064	418,064
Borrowing costs	105,539	147,994	42,455	147,994	105,539	(42,455)
Other expenses	329,041	546,286	217,245	655,244	542,152	(113,092)
<b>Total Operating Expense</b>	<b>18,274,981</b>	<b>23,548,524</b>	<b>5,273,543</b>	<b>31,251,604</b>	<b>29,738,548</b>	<b>(1,513,056)</b>
<b>Operating Surplus/Deficit</b>	<b>640,541</b>	<b>2,377,128</b>	<b>(1,736,587)</b>	<b>(1,406,645)</b>	<b>(8,122,977)</b>	<b>(6,716,332)</b>
<b>Capital Income</b>						
Grants - capital	5,117,460	7,665,000	(2,547,540)	7,665,000	9,062,269	1,397,269
Other Capital Income	385,174	91,000	294,174	182,000	857,174	675,174
<b>Total Capital Income</b>	<b>5,502,634</b>	<b>7,756,000</b>	<b>(2,253,366)</b>	<b>7,847,000</b>	<b>9,919,443</b>	<b>2,072,443</b>
<b>Net Surplus/Deficit</b>	<b>6,143,174</b>	<b>10,133,128</b>	<b>(3,989,953)</b>	<b>6,440,355</b>	<b>1,796,466</b>	<b>(4,643,889)</b>





## Balance Sheet — Buloke Shire Council

MAR 2020

	Mar 2020	Jun 2019	Variance	% Variance
<b>Asset</b>				
<b>Current assets</b>	<b>20,989,096</b>	<b>23,848,089</b>	<b>(2,858,993)</b>	<b>(12%)</b>
Cash and cash equivalents	17,808,889	20,278,391	(2,469,502)	(12%)
Trade and other receivables	2,996,208	3,191,773	(195,565)	(6%)
Inventories	166,190	111,133	55,057	50%
Other assets	17,809	266,792	(248,983)	(93%)
<b>Non-current assets</b>	<b>266,713,110</b>	<b>262,470,688</b>	<b>4,242,422</b>	<b>2%</b>
Accrued Interest	0	87,269	(87,269)	(100%)
Property, infrastructure, plant and equipment	266,713,110	262,383,419	4,329,691	2%
<b>Total Asset</b>	<b>287,702,206</b>	<b>286,318,777</b>	<b>1,383,429</b>	<b>0%</b>
<b>Liability</b>				
<b>Current liabilities</b>	<b>7,045,486</b>	<b>11,805,231</b>	<b>4,759,746</b>	<b>40%</b>
Trade and other payables	4,527,814	2,173,399	(2,354,415)	(108%)
Trust funds and deposits	267,758	292,876	25,119	9%
Provisions	2,249,914	2,338,957	89,043	4%
Interest-bearing liabilities	0	7,000,000	7,000,000	100%
<b>Non-current liabilities</b>	<b>1,445,611</b>	<b>1,445,611</b>	<b>0</b>	<b>0%</b>
Provisions	1,445,611	1,445,611	0	0%
<b>Total Liability</b>	<b>8,491,097</b>	<b>13,250,842</b>	<b>4,759,746</b>	<b>36%</b>
<b>Net Assets</b>	<b>279,211,109</b>	<b>273,067,935</b>	<b>6,143,174</b>	<b>2%</b>
<b>Equity</b>				
<b>Equity</b>	<b>279,211,109</b>	<b>273,067,935</b>	<b>6,143,174</b>	<b>2%</b>
Accumulated Surplus	105,135,810	105,135,810	0	0%
Reserves	167,932,125	167,932,125	0	0%
Current Earnings	6,143,174	0	6,143,174	N/A
<b>Total Equity</b>	<b>279,211,109</b>	<b>273,067,935</b>	<b>6,143,174</b>	<b>2%</b>

## Cashflow Statement — Buloke Shire Council

JUL 2019 - MAR 2020

		Jul 2019 - Mar 2020
<b>Bank at Beginning</b>		<b>20,278,391</b>
<b>Cashflow from Operating Activities:</b>		
<b>Net Profit</b>		<b>6,143,174</b>
<b>Adjustments to Net Profit for Non-Cash Activities:</b>		
<b>Non - Cash expenses</b>		<b>5,488,857</b>
Depreciation		5,488,857
		<b>5,488,857</b>
<b>Adjustments to Net Profit for Non-Operating Activities:</b>		
<b>Operating Activities</b>		<b>111,647</b>
Interest - Borrowings		111,647
<b>Total Adjustments to Net Profit for Non-Operating Activities</b>		<b>111,647</b>
<b>Adjustments for Balance Sheet Movement on Operating Activities:</b>		
<b>Current assets</b>		<b>389,491</b>
Trade and other receivables		444,548
Inventories		(55,057)
<b>Non-current assets</b>		<b>87,269</b>
Accrued Interest		87,269
<b>Current liabilities</b>		<b>2,180,238</b>
Trade and other payables		2,179,344
Trust funds and deposits		894
<b>Total Adjustments for Balance Sheet Movement on Operating Activities</b>		<b>2,656,998</b>
<b>Net Cashflow from Operating Activities</b>		<b>14,400,677</b>
<b>Cashflow from Investing Activities:</b>		
<b>Non-current assets</b>		<b>(9,818,548)</b>
Property, infrastructure, plant and equipment		(9,818,548)
<b>Current liabilities</b>		<b>60,015</b>
Trade and other payables		86,028
Trust funds and deposits		(26,013)
<b>Net Cashflow from Investing Activities</b>		<b>(9,758,533)</b>

Cashflow from Financing Activities:

<b>Current liabilities</b>	<b>(6,999,999)</b>
Trade and other payables	1
Interest-bearing liabilities	(7,000,000)
<b>Operating Activities</b>	<b>(111,647)</b>
Interest - Borrowings	(111,647)
<b>Net Cashflow from Financing Activities</b>	<b>(7,111,646)</b>
<b>Net Cashflows</b>	<b>(2,469,502)</b>
<b>Bank at End</b>	<b>17,808,889</b>



## Cashflow Forecast — Buloke Shire Council

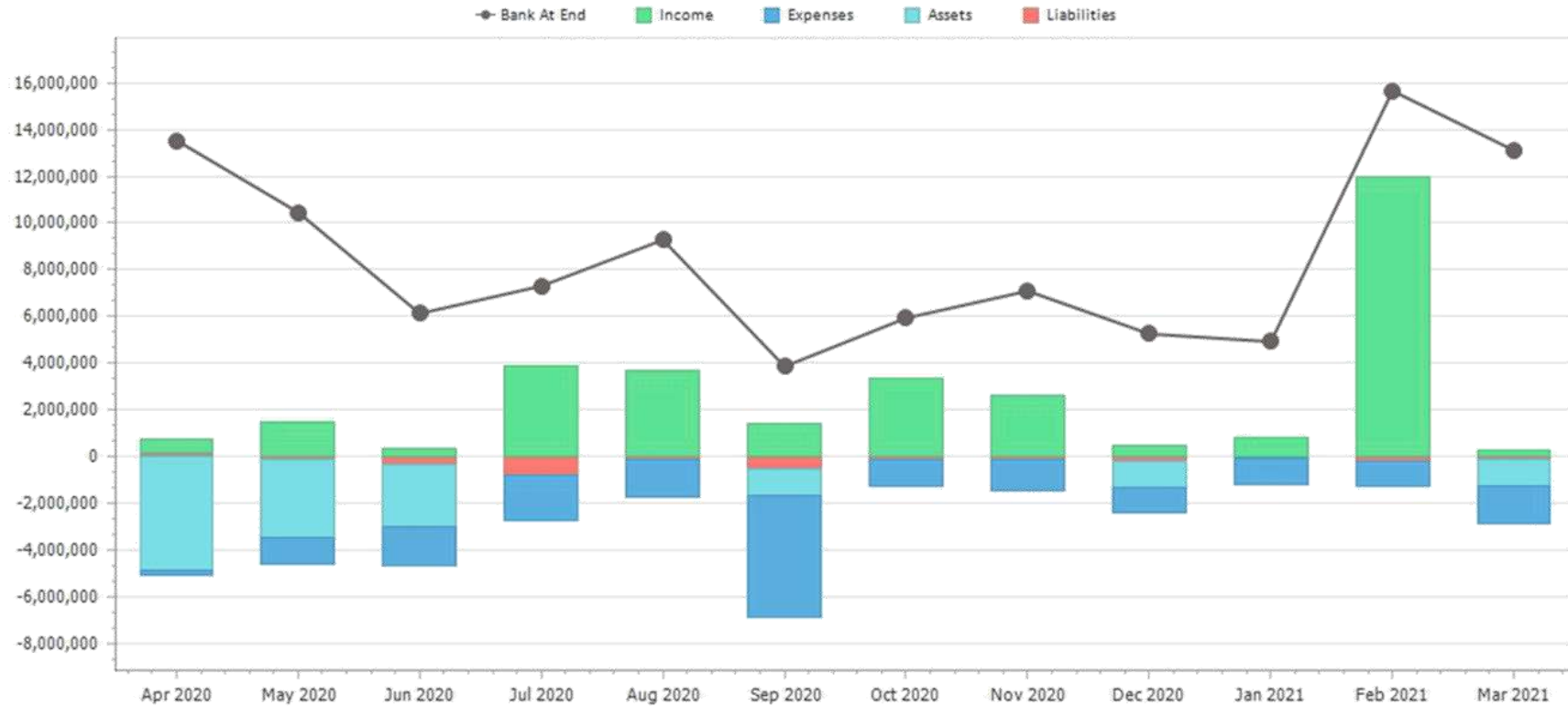
APR 2020

	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Total
<b>Bank at Beginning</b>	<b>17,808,889</b>	<b>13,535,104</b>	<b>10,462,461</b>	<b>6,135,942</b>	<b>7,313,504</b>	<b>9,285,885</b>	<b>3,874,530</b>	<b>5,945,032</b>	<b>7,100,898</b>	<b>5,267,824</b>	<b>4,932,871</b>	<b>15,655,666</b>	<b>17,808,889</b>
<b>Income</b>													
<b>Operating Activities</b>	<b>596,195</b>	<b>1,478,851</b>	<b>335,117</b>	<b>3,913,314</b>	<b>3,689,416</b>	<b>1,456,586</b>	<b>3,344,012</b>	<b>2,605,429</b>	<b>518,323</b>	<b>821,626</b>	<b>11,937,280</b>	<b>314,177</b>	<b>31,010,326</b>
Cash Inflows - Capital Income	317,495	514,208	113,719	3,357,986	0	14,040	1,389,960	0	5,280	530,717	791,688	19,320	7,054,413
Cash Inflows - Operational Income	278,700	964,643	221,398	555,328	3,689,416	1,442,546	1,954,052	2,605,429	513,043	290,909	11,145,592	294,857	23,955,913
<b>Cash Inflows from Operation</b>	<b>596,195</b>	<b>1,478,851</b>	<b>335,117</b>	<b>3,913,314</b>	<b>3,689,416</b>	<b>1,456,586</b>	<b>3,344,012</b>	<b>2,605,429</b>	<b>518,323</b>	<b>821,626</b>	<b>11,937,280</b>	<b>314,177</b>	<b>31,010,326</b>
<b>Expense</b>													
<b>Operating Activities</b>	<b>(202,772)</b>	<b>(1,134,240)</b>	<b>(1,705,282)</b>	<b>(1,955,351)</b>	<b>(1,615,446)</b>	<b>(5,204,338)</b>	<b>(1,136,703)</b>	<b>(1,313,869)</b>	<b>(1,049,981)</b>	<b>(1,096,791)</b>	<b>(1,042,201)</b>	<b>(1,590,788)</b>	<b>(19,047,762)</b>
Cash Outflows	(202,772)	(1,134,240)	(1,705,282)	(1,955,351)	(1,615,446)	(5,204,338)	(1,136,703)	(1,313,869)	(1,049,981)	(1,096,791)	(1,042,201)	(1,590,788)	(19,047,762)
<b>Cash Outflows from Operation</b>	<b>(202,772)</b>	<b>(1,134,240)</b>	<b>(1,705,282)</b>	<b>(1,955,351)</b>	<b>(1,615,446)</b>	<b>(5,204,338)</b>	<b>(1,136,703)</b>	<b>(1,313,869)</b>	<b>(1,049,981)</b>	<b>(1,096,791)</b>	<b>(1,042,201)</b>	<b>(1,590,788)</b>	<b>(19,047,762)</b>
<b>Asset</b>													
<b>Current assets</b>	<b>(4,424,815)</b>	<b>(498,427)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,923,241)</b>
Trade and other receivables	(4,424,815)	(498,427)	0	0	0	0	0	0	0	0	0	0	(4,923,241)
<b>Non-current assets</b>	<b>(422,448)</b>	<b>(2,775,256)</b>	<b>(2,658,434)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>(9,236,989)</b>
Property, infrastructure, plant and...	(422,448)	(2,775,256)	(2,658,434)	0	0	(1,126,950)	0	0	(1,126,950)	0	0	(1,126,950)	(9,236,989)
<b>Movement in Assets</b>	<b>(4,847,263)</b>	<b>(3,273,683)</b>	<b>(2,658,434)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>0</b>	<b>0</b>	<b>(1,126,950)</b>	<b>(14,160,230)</b>

	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Total
<b>Liability</b>													
<b>Current liabilities</b>	<b>180,055</b>	<b>(143,571)</b>	<b>(297,921)</b>	<b>(780,401)</b>	<b>(101,588)</b>	<b>(536,653)</b>	<b>(136,806)</b>	<b>(135,695)</b>	<b>(174,467)</b>	<b>(59,787)</b>	<b>(172,285)</b>	<b>(143,828)</b>	<b>(2,502,946)</b>
Trade and other payables	115,134	(146,541)	94,377	(780,401)	(101,588)	208,533	(136,806)	(135,695)	(174,467)	(59,787)	(172,285)	(143,828)	(1,433,353)
Trust funds and deposits	64,921	2,970	(392,298)	0	0	(745,186)	0	0	0	0	0	0	(1,069,593)
<b>Movement in Liabilities</b>	<b>180,055</b>	<b>(143,571)</b>	<b>(297,921)</b>	<b>(780,401)</b>	<b>(101,588)</b>	<b>(536,653)</b>	<b>(136,806)</b>	<b>(135,695)</b>	<b>(174,467)</b>	<b>(59,787)</b>	<b>(172,285)</b>	<b>(143,828)</b>	<b>(2,502,946)</b>
<b>Net Movement</b>	<b>(4,273,785)</b>	<b>(3,072,643)</b>	<b>(4,326,519)</b>	<b>1,177,562</b>	<b>1,972,381</b>	<b>(5,411,355)</b>	<b>2,070,503</b>	<b>1,155,866</b>	<b>(1,833,075)</b>	<b>(334,952)</b>	<b>10,722,795</b>	<b>(2,547,389)</b>	<b>(4,700,612)</b>
<b>Bank at End</b>	<b>13,535,104</b>	<b>10,462,461</b>	<b>6,135,942</b>	<b>7,313,504</b>	<b>9,285,885</b>	<b>3,874,530</b>	<b>5,945,032</b>	<b>7,100,898</b>	<b>5,267,824</b>	<b>4,932,871</b>	<b>15,655,666</b>	<b>13,108,277</b>	<b>13,108,277</b>

## Cashflow Chart — Buloke Shire Council

APR 2020 — MAR 2021



**BULOKE SHIRE COUNCIL - CAPITAL PROGRAM**

				<i>Expenditure</i>															
	Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD															
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
				19/20															
<b>PROPERTY</b>																			
<b>Land Improvements</b>																			
Parks and Gardens - Park Irrigation Upgrades	28	40	0%																
Parks and Gardens - Park and Street Furniture/BBQ Upgrade	10	20	0%																
Birchip Streetscape Improvement	58	440	20%																
Parks and Gardens - Town Entrances - Tree Planting & Bins		10	35%																
<b>Buildings</b>																			
Donald Community Precinct Construction	1,429	950	90%																
Charlton Park 2020 Redesign	478	560	95%																
Charlton Early Years Centre		350	15%																
Our Region Our Rivers - Buloke Shire: Charlton Riverfront Development (Weir Upgrade)	219	450	50%																
Our Region Our Rivers - Buloke Shire: Donald Rivefront Development	351	450	55%																
Lake Tyrell Infrastructure	2,015	526	45%																
Birchip Community Leisure Centre Oval Sprinkler System	187	85	50%																
Berriwillock Tynan Park Toilets Replacement	190	135	95%																
Culgoa Public Toilets Replacement	101	100	95%																

	Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD														
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
				19/20														
Nandaly Travellers Rest Development	120	122	95%															
Nullawil Public Toilet Replacement	162	95	95%															
Wycheproof Centenary Park Toilet Replacement	155	140	95%															



Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD	19/20													
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
<b>Building Improvements</b>																	
Municipal Offices - Depot Safety Improvements	14	30	15%														
Municipal Offices - Renewal Program	0	20															
Split System Replacement	6	15	5%														
Buloke Sustainability Upgrade Project		100	80%														
Birchip Leisure Centre Changerooms	8	145	6%														
Donald Skatepark (Our Region Our Rivers - Buloke Shire: Donald Rivefront Development)	203	193	95%														
Wycheproof Golf Club Kitchen		60	0%														
Wycheproof Bowls Club Kitchen	41	60	10%														
Donald Kindergarten Decking	63	70	10%														
<b>PLANT &amp; EQUIPMENT</b>																	
<b>Plant, Machinery and Equipment</b>																	
Major Plant Purchase	569	650	25%														
Small Plant Purchase	20	20	100%														
Wycheproof Saleyards Masterplan	30	25	45%														
Wycheproof Saleyards Ramp Replacement	33	45	40%														
Library Books Purchase	42	50	80%														
<b>Computers and Telecommunications</b>																	
IT Equipment Replacement	65	160	20%														

	Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD											
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
				19/20											
Asset Management System	40	40	80%												
IT Systems Renewel		200													
Purchase Engineering Design Equipment	3	30	100%												
<b>INFRASTRUCTURE</b>															
<b>Roads</b>															
Roads to Recovery - Road Resealing Program		1,008	35%												
Roads to Recovery - Birchip/Corack Road Final Seal	75	75	20%												
Roads to Recovery - Yeungroon Road Final Seal	75	75	95%												
Roads to Recovery - Watchem/Warrack Road Final Seal	80	80	100%												
Roads to Recovery - Major Patch Program	91	100													
Watchem/Warrack #2	376	450	84%												
Roads to Recovery - Gravel Road Resheeting Program	400	560	60%												
Road Renewal - Culgoa/Ultima Road	360	2,250	20%												
<b>Footpaths and Cycleways</b>															
Footpath Renewal Program	54	70	100%												
Donald/Avon Plains Road Culvert	29	60	40%												
<b>Drainage</b>															
Donald -Walker Street	5	75	20%												

	Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD														
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
				19/20														
Charlton Levee Bank Detailed Design	72	115	95%															
<b>Recreational, Leisure &amp; Community Facilities</b>																		
Swimming Pool Renewal Program	67	80	84%															
Parks and Gardens - Playground Replacement Program	29	80	25%															
<b>Waste Management</b>																		
Wycheproof Transfer Station Fence Upgrade	38	40	100%															
Solar Power to Charlton Transfer Station	22	25	70%															
Solar Power to Wycheproof Transfer Station	22	25	100%															
E-Waste Storage Sheds Donald, Charlton and Wycheproof	21	30	30%															
<b>Aerodromes</b>																		
Donald Aerodrome Runway Reseal		170	25%															
<b>TOTAL CAPITAL PROGRAM</b>	<b>8,461</b>	<b>11,754</b>																
<b>CARRIED FORWARD PROJECTS FY19</b>																		
Green Lake Stage 2	204		95%															
Roads and E-waste	593		100%															
	<b>9,257</b>	<b>11,754</b>																
<b>NEW PROJECTS FY20</b>																		

	Actual YTD \$000	Budget Full Year \$000	Works % Complete	PERIOD											
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
				19/20											
Direl (Lake Tyrrell)	345		0%												
Charlton-Swan Hill Rd Glenloth Blackspot	51		15%												
Wycheproof Library - Funding received FY21	0														
Project management oncosts	111		50%												
	<b>507</b>	<b>0</b>													
<b>Special Projects - Non Capital</b>															
Charlton Township Arts Mural	29	30	100%												
Sea Lake Silo Art	89	85	95%												
Donald Pony Club Facilites Upgrade	77	70	95%												
Watchem Hall Toilet Upgrade	98	80	95%												
Small Halls/Fire Sheds Upgrade Program	29	35	95%												
Climate Change/Farming Event	35	30	100%												
	<b>358</b>	<b>330</b>													

### **8.3.2 PRESENTATION OF PROPOSED 2020/21 BUDGET (FOR APPROVAL IN PRINCIPLE AND AT LEAST 28 DAYS PUBLIC SUBMISSIONS PERIOD)**

**Author's Title:** Chief Executive Officer

**Department:** Office of the CEO

**File No:** GS/04/02

**Attachments:**

- 1 Draft 2020/21 Annual Budget
- 2 Draft Schedule of Fees and Charges 2020/2021

**Relevance to Council Plan 2017 - 2021**

**Strategic Objective:** Deliver our service in a financially viable way

#### **RECOMMENDATION**

That Council:

1. Having prepared the Draft 2020/21 Annual Budget in accord with section 127 of the *Local Government Act 1989* (the Act), gives public notice in accord with section 129 of the Act to advertise in local newspapers for a minimum 28 day period and make the Draft 2020/21 Annual Budget available on Council's website;
2. Allows persons to make submissions under section 223 of the *Local Government Act 1989* on any proposal contained in the Draft 2020/21 Annual Budget; and
3. Allows presentations in support of written submissions to be heard at Council's Ordinary Meeting to be held on 10 June 2020.

#### **1. Executive Summary**

This report is for Council to consider the Draft 2020/21 Annual Budget (the Draft Budget) for approval to exhibit and call for public submissions.

The report also proposes the adoption of Council's fees and charges for the 2020/21 financial year for the purpose of section 223 of the Act.

#### **2. Discussion**

The Act requires Council to prepare and adopt a Budget for each financial year. The Budget is required to contain certain information about the rates and charges Council intends to levy, as well as a range of other information required by Regulations which support the Act.

The Draft Budget reflects Council's commitment to long term financial sustainability and continued support for the community with a range of initiatives. The Draft Budget builds on Council's adopted long term financial plan, adopted in February 2019.

Key initiatives contained within the Draft Budget are:

- Increased investment into roads, including larger capital works program and repair works from the December 2018 flood event
- Investment into key tourism elements, including streetscapes and caravan parks to assist communities and businesses in the recovery from the COVID-19 pandemic.

- Support for food, accommodation and beauty businesses, through a program to assist with rebates for registration costs
- Increased support for lakes committees, with a contribution towards water filling costs.
- Development of a Climate Change Mitigation and Adaptation Strategy.
- Development of a Municipal Early Years Plan
- Costs associated with the 2020 local government elections
- Establishment of a buy local and liveability campaign
- Improvements to community and Council preparedness through participation in the Safer Together Victoria program
- Implementation of the *Local Government Act 2020*
- Redevelopment of Council's asset management plans and 10 year capital works plan
- Implementation of initiatives from Council's Integrated Community Plan

The key capital works priorities outlined in the budget include:

- Roads (\$4.99M) – including Berriwillock/Birchip Road, Culgoa/Ultima Road, reseal and resheeting programs.
- Footpaths (\$150,000) – including Best Street Sea Lake, Birchip town drainage and crossovers
- Recreation, leisure and community facilities (\$550,000) – including Birchip Leisure Centre and Netball Court
- Buildings (\$3.83M) – including Charlton and Donald riverfronts, Charlton Early Years and Lake Tyrrell infrastructure
- Plant and Equipment (\$998,000)
- Land Improvements (\$1.5M) – including streetscape and town entrance improvements

In addition, the Draft Budget proposes support for food and accommodation businesses in the form of rebates for food and prescribed accommodation registration fees.

The Draft Budget highlights a general rating increase of 2%, and a further shift in the farming rate differential, reducing from 82% to 80%.

### **3. Financial Implications**

The Draft Budget is for the year 1 July 2020 to 30 June 2021, and contains financial statements including a budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash flows, Statement of Capital Works and Statement of Human Resources.

These statements have been prepared for the year ended 30 June 2021 in accord with the Act and Regulations. They are consistent with the annual financial statements prepared in accord with the Australian Accounting Standards.

The Draft Budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other information Council requires in order to make an informed decision about the adoption of the Budget.

The budget may require updating prior to finalisation with recalculation of depreciation and amortisation depending on the outcome of triannual valuations of Council's buildings. Variations to budget as a result of this valuation will be reported as soon as available.

### **4. Cost Shift Considerations**

There are no new cost shift implications in the Draft Budget. The Draft Budget does continue, however, to include costs which are considered to be the responsibility or product of decisions made by other levels of government including EPA levies, HACCC services, and central fixing of planning fees.

## **5. Community Consultation**

In order for members of the public to consider the Budget, Council will advertise the Draft Budget in local papers and make it available for inspection on Council's website. A copy of the Draft Budget will be provided to each community forum.

Members of the public will be invited to make written submissions by 5.00 pm 10 June 2020.

Those who have made a written submission will be requested to indicate if they wish to make a verbal submission to the Ordinary Council Meeting on 10 June 2020.

## **6. Internal Consultation**

Councillors have received briefings on the key assumptions underpinning the budget, and the proposed capital works program, since February 2020.

The Draft Budget has been provided to the Audit Committee for review and comment.

## **7. Legislative/Policy Implications**

The Draft Budget has been prepared in accord with section 127 of the *Local Government Act 1989*.

## **8. Environmental Sustainability**

The Draft Budget includes key initiatives to support environmentally sustainable practices, including a community grants program funded through revenue from the Coonooer Bridge Wind Farm expansion of arboriculture services. Through the budget, Council will also develop its first climate change mitigation and adaptation strategy.

## **9. Conflict of Interest Considerations**

No officer involved in the preparation of this report has a conflict of interest.

## **10. Conclusion**

The Draft Budget is a continuation of a detailed review of Council's financial position and services. It Budget details the resources required over the next year to fund the large range of services provided to the community, including proposed capital expenditure allocations to improve and renew our roads, buildings, footpaths, drainage and recreational facilities.

A photograph of a man in a plaid shirt holding a dog in front of a water tower. The man is smiling and looking towards the right. The dog is a black and brown breed, possibly a Rottweiler, and is looking towards the left. The water tower is a large, cylindrical structure with a spiral staircase on the side. The background is a blue sky with white clouds.

# BULOKE SHIRE COUNCIL DRAFT ANNUAL BUDGET 2020/21

[www.buloke.vic.gov.au](http://www.buloke.vic.gov.au)



**BULOKE**  
SHIRE COUNCIL



<b>Contents</b>	<b>Page</b>
Mayors and CEO's Introduction	3
<b>Budget Reports</b>	
1. Link to the Council Plan	7
2. Services and service performance indicators	9
3. Financial statements	17
4. Notes to the financial statements	24
5. Financial Performance Indicators	38
Appendix - Fees and Charges	

### **Disclaimer**

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

## Mayor and CEO's Introduction

### Mayor's Introduction

The Councillors and I are pleased to present this Budget to the Buloke community. This Budget will deliver on key priorities in our 2017 - 21 Council Plan and Long Term Financial Plan which focusses on the following five key objectives:

- Deliver our services in a financially viable way
- Build a healthy and active community
- Diversify and enhance our local economy
- Responding to and enhancing our built and natural environment
- Support our Councillors, staff, volunteers and the community to make informed and transparent decisions

The Budget details the resources required over the next year to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our roads, buildings, footpaths, drainage and recreational facilities.

As Councillors, it is our job to listen to community opinions and understand your priorities. During and following the Council elections in 2016 we have consistently heard that Council's services are valued by the community, and that Council also needs to be financially responsible. In response, Council has continued an organisation wide approach to identify savings and organisational improvements that don't impact negatively on its services, to provide increased value for money to ratepayers.

We develop this budget in a time where the COVID-19 pandemic is placing global, national and local economic conditions under significant stress. We have introduced a range of measures in order to support our residents and businesses in getting through this time and will initiate a buy local and liveability campaign in collaboration with the community.

Supporting business will be a huge priority for Council coming through the COVID-19 pandemic and there are some huge infrastructure initiatives that will benefit our retail and food and accommodation sector particularly. This includes:

- Streetscape rejuvenation works in Birchip and Wycheproof valued at \$1.6million
- Upgrades to the riverfronts at Donald and Charlton valued at \$1.7million
- Completion of the Lake Tyrrell Tourism Infrastructure project valued at \$4million
- Upgrades to caravan parks at Wooroonook Lake Caravan Park, Donald Caravan Park Lake, Charlton Travellers Rest Caravan Park and Tchum Lake Caravan Park valued at \$480,000

The 2020/21 year will be one of Council's largest investments into our road network for many years, with a \$5million capital works program and a further \$3million for improvements to the network following the December 2018 floods. In addition, there are important drainage improvements in Birchip to assist alleviate localised flooding.

Council's focus on ensuring that our youngest members get off to the right start continues, with a \$1.2million investment into the Charlton Early Years Facility. This is coupled with a \$1.2million investment for Wycheproof Early Years Centre and a \$1.1million upgrade in Sea Lake. Each of these projects have been funded through external funding.

We adopt this budget with more uncertainty than most years, which means that Council will need to be agile and flexible and monitor the budget closer than ever. Given the impact of COVID-19, Council has provided increased flexibility in our hardship policy to waive interest and enter payment plans for those who are experiencing difficulty. Other considerations will include timing of grants and any potential 'call' required on Council to top up the defined benefits superannuation fund.

The Budget proposes a rate increase of 2%, which is in line with the cap set by the Fair Go Rates System (FGRS). The impact of the FGRS combined with Council's ability to meet the expectations of the community within the rate cap continues to be a challenge.

The impact of annual valuations continues to impact on the individual rates that all of our property owners receive. With a large increase in farm values again this year, Council has revised its rating differentials and will adopt an 80% differential rate for farmland, down from 82% in 2020/21.

Waste service charges will increase slightly (2%) to maintain full cost recovery.

The Budget was developed through a rigorous process of consultation and review and Council endorses it as financially responsible. I encourage you to read the remainder of this document, in conjunction with our Long Term Financial Plan.

Cr Carolyn Stewart  
**Mayor**

## Executive Summary

Council has prepared a Budget for 2020/21 which is aligned to the vision in the 2017-2021 Council Plan, and Council's Long Term Financial Plan. Our commitment to the Buloke community is a robust and transparent financial planning process. In meeting this commitment Council continues to take steps to ensure planned long term service and infrastructure levels and standards are met and aligned with the values of our community as established under the Council Plan.

The Budget projects a total comprehensive surplus of \$5.7 million, before asset revaluation adjustments in 2020/21, predominantly due to higher capital grants than anticipated. With a large capital expenditure, particularly investing into roads, it is a cash neutral budget.

### 1) Key things we are funding

a) Ongoing delivery of services to the Buloke Shire Community funded by a combined operating and capital budget of \$40.3million. These services are summarised in Section 2.

b) Continued investment in infrastructure assets (\$12.244 million):

- i. Roads \$4,994,000
- ii. Footpaths \$150,000
- iv. Recreation, leisure and community facilities \$550,000
- v. Waste \$60,000
- vi. Buildings \$3,827,000
- vii. Plant and Equipment \$998,000
- viii. Land (streetscapes and parks) \$1,500,000

Section 4 sets out our capital works summary in further detail.

#### Strategic Objective 1: Delivering our services in a financially viable way

- Continued application of key principles established within Council's 2019-23 Revenue and Rating Strategy, and 2019-23 Rating Policy to ensure equitable outcomes for our ratepayers
- Investigate further shared service with other councils and governance bodies
- Redevelopment of asset management plans and ten year capital works plan

#### Strategic Objective 2: Build a healthy and active community

- Implementation of a range of initiatives coming out of the Integrated Buloke Community Plan
- Development of a Municipal Early Years Plan
- Actively advocate and involvement in the effective roll out of the NDIS in our community
- Development of new early years facilities at Charlton, Wycheproof and Sea Lake
- Continuation of the internally delivered library service
- Implementation of a Buloke Inclusiveness Plan

Council funds many community groups which are highly valued for the work they do in the community. These community groups are once again funded through the 2020/21 Budget. Some programs receive Council funding and some receive funding from other sources, including from State Government.

#### Strategic Objective 3: Diversify and enhance our local economy

- Implementation of the Economic Development Strategy and Tourism Strategy Action and Investment Gap Analysis and Prospectus
- Establish a buy local and liveability campaign
- Provide support for food and accommodation businesses in the form of rebates for food and prescribed accommodation registration fees
- Completion of the Lake Tyrrell Tourism Infrastructure Development project

#### Strategic Objective 4: Responding to and enhancing our built and natural environment

- An \$8.5million investment into renewing the road network, including pavement strengthening and flood mitigation works on the Birchip-Berriwillock Road.
- Improve community and Council emergency preparedness through participation in the Safer Together Victoria program
- Completion of key infrastructure projects, including completion of streetscape and riverfront projects at Charlton, Donald, Wycheproof and Birchip and caravan park upgrades.
- Continuation and completion of the December 2018 flood works restoration program

**Executive Summary - continued****Strategic Objective 5: Support our Councillors, staff, volunteers and the community to make informed and transparent decisions**

- Implementing the new Local Government Act
- Induction and development of a Councillor Development Program following the 2020 elections.
- Redevelopment and implementation of Information Communications Technology Strategy

**2) The Rate Rise**

a) The average general rates will rise by 2% for 2020/21 in line with the Fair Go Rates System (FGRS). The rate cap is determined by the Minister for Local Government in December each year under the FGRS. Rates contribute to the delivery of works and community services to the Buloke Shire. Council implements the Revenue and Rating Strategy, and Rating Policy to provide equity in the rating properties across the Shire.

## b) Key Drivers

- i. To fund ongoing service delivery
- ii. To allow Council to remain financially sustainable
- iii. To cope with cost shifting from the state government

c) As per the General Valuations dated 1 January 2020

d) The waste service charge incorporating kerbside collection and recycling is at full cost recovery.

The Fees and Charges schedule has been incorporated into this document under Section 4.1.1. Any cost increases are reflective of correspondence cost increases incurred in delivering the service and, in some instances, are reflective of mandated fees and charges required under Federal and State Legislation.

**3) Budget influences****External Influences**

- Continuation of the 'Fair Go Rates System' (rate capping) has placed pressure on long term financial plans of Council. Council's Long Term Financial Plan sets out further information on how Council plans to manage its expenditure in line with gazetted rate caps
- Setting of Statutory Fees such as Town Planning Fees by the Victorian State Government at levels which do not cover the cost of providing these services which Council is legislatively required to provide
- Funds received by local governments for the provision of services such as Home and Community Care and School Crossing Supervision are not increasing in line with actual service costs to provide this service
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*
- Known financial impacts of the novel Coronavirus (COVID-19) have been addressed in the 2020/21 Annual Budget, including the take up of provisions associated with a potential 'call' to Council to fund the Defined Benefits Superannuation Scheme

**Internal Influences**

- Council has implemented new financial management software through 2019/20 and with it, altered the way that each service level is budgeted for. Many of the centralised overheads have now been allocated directly to service provision to more accurately ascertain the cost of the service. This change is in line with recommendations from auditors.
- Council has embarked on a three-year review of all services in an effort to identify and implement efficiencies and reduce expenditure. The results these reviews will continue to be incorporated into Council's Long Term Financial Planning document
- Council repaid its \$7million loan in the 2019/20 financial year. This now provides the opportunity to increase asset renewal expenditure into the future. The 2020/21 Annual Budget will be achieved without resorting to loan borrowing to fund any operating or capital programs

Anthony Judd

**Chief Executive Officer**

**G2 1. Link to the Council Plan**

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

**G3 1.1 Legislative Planning and accountability framework**

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

**1.1.2 Key planning considerations**

**Service level planning**

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

**G4 1.2 Our purpose****Our Vision**

Buloke: Shaping our future together.

**Our Values**

Council addresses its key values through:

- Good communication
- Transparency in decision making
- Accountability for actions
- Working collaboratively with partners
- Taking responsibility
- Being responsive and timely

**G5 1.3 Strategic objectives**

Council delivers many services and initiatives. Each contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan for the years 2017 - 2021. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Delivering our services in a financially viable way	<ol style="list-style-type: none"> <li>1. Improve our financial planning and reporting.</li> <li>2. Continuous service improvement for efficient and flexible services.</li> <li>3. Enhance our Information Communication and Technology to improve productivity, service delivery and communication with the community.</li> <li>4. Advocate for improved financial outcomes for rural communities.</li> </ol>
2. Build a healthy and active community	<ol style="list-style-type: none"> <li>1. Seek effective place based health services and initiatives focused on prevention based measures.</li> <li>2. Advocate for accessible public and community transport for all Buloke residents.</li> <li>3. Promote and enhance passive and active recreation.</li> <li>4. Develop community plans to enhance the liveability of all Buloke communities.</li> <li>5. Actively work to reduce community violence and support victims in partnership with key agencies.</li> <li>6. Develop and implement a Buloke Inclusiveness Plan to address access and engagement of all residents.</li> <li>7. Explore localised delivery of education to address skill gaps and capitalise on local employment opportunities.</li> <li>8. Implement the Municipal Early Years Plan, and Child and Youth Strategy to address the needs of young people in the Shire.</li> </ol>
3. Diversify and enhance our local economy	<ol style="list-style-type: none"> <li>1. Strengthen agribusiness diversification.</li> <li>2. Capitalise on tourism opportunities.</li> <li>3. Advocate and facilitate improved and equitable connectivity to promote liveability.</li> <li>4. Encourage and promote renewable energy options as a driver of economic growth and a sustainable environment.</li> <li>5. Seek funding for regional supply chain strategies (road and rail) to secure viable market access for Buloke products.</li> <li>6. Promote the lifestyle and economics of living in Buloke.</li> <li>7. Enhance community cohesion and attractiveness with well-maintained and functional streetscapes.</li> </ol>

Strategic Objective	Description
4. Responding to and enhancing our built and natural environment	<ol style="list-style-type: none"> <li>1. Reduce the asset renewal gap.</li> <li>2. Partner with communities to develop fit for purpose multi-use hubs.</li> <li>3. Build community preparedness and resilience to the effects of extreme weather events.</li> <li>4. Enhance the strategic delivery of Council assets.</li> <li>5. Ensure the ongoing practical management and protection of the Shire's native vegetation.</li> <li>6. Support communities' access to recreational water by enhancing our aquatic features.</li> <li>7. Become a champion of environmental sustainability through design and practice.</li> <li>8. Improve waste management practices and reduce waste to landfill for improved environmental outcomes.</li> </ol>
5. Support our Councillors, staff, volunteers and the community to make informed and transparent decisions	<ol style="list-style-type: none"> <li>1. Implement a robust compliance and risk framework to ensure statutory obligations are fulfilled.</li> <li>2. Ensure the Buloke Organisational Development Strategy supports our culture.</li> <li>3. Ensure our Councillors have support in performing their roles and responsibilities.</li> <li>4. Review and monitor partnership arrangements to maximise services for Buloke.</li> <li>5. Increase our communication and involvement with the community in decision making.</li> <li>6. Recognise our volunteers and support their significant contributions.</li> </ol>

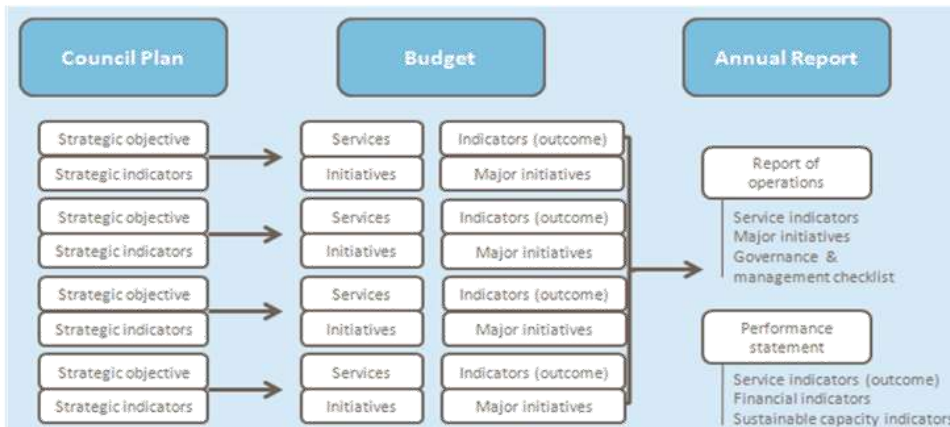
---



---

**G6 2. Services and service performance indicators**

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

**2.1 Strategic Objective 1:  
Delivering our services in a financially viable way**

To achieve our objective of delivering our service in a financially viable way, we will continue to review our services to provide high quality, cost effective, and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**G6 Services**

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Finance	Encompasses all areas of financial reporting, rates, debtors and creditors for Council. Expenses include loan interest, internal and external audit fees, property valuation fees and other miscellaneous corporate expenses. Revenue refers to Federal Assistance Grants	Exp	902	1,595	872
		Rev	3,021	2,135	4,260
		NET	- 2,119	- 540	- 3,388
Corporate Services	Provides organisational policy, systems and support in the areas of continuous improvement, corporate planning, risk management, governance, insurance, performance measurement and reporting. Expenses include general corporate expenses such as postage and stationery, staff amenities and pool cars.	Exp	414	482	589
		Rev	0.13	-	-
		NET	414	482	589

**G6 Major Initiatives**

1. Investigate further shared service with other Councils and governance bodies.
2. Continue to actively review a ten year financial plan to improve the long term financial management of the organisation.



**G6 2. Services and service performance indicators****2.2 Strategic Objective 2****Build a healthy and active community**

To achieve our objective of building a healthy and active community, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**G6 Services**

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual \$'000	Forecast \$'000	Budget \$'000
Library Services	Provides library services to all ten townships within the Buloke Shire. Council delivers the service internally resulting in increased opening hours and a range of value-added programs such as toddler reading programs.	<i>Exp</i>	234	217	220
		<i>Rev</i>	138	122	122
		<i>NET</i>	96	95	98
Public Health and Wellbeing	Promotes the health and well-being of the Shire's local communities through a range of Public Health Programs including immunisations, food surveillance and registration of food premises, accommodation standards and waste water management.	<i>Exp</i>	165	174	171
		<i>Rev</i>	65	65	62
		<i>NET</i>	100	109	109
Independence Support	Provides a range of maintenance and support services to assist frail older people and younger people with a disability to live independently at home. Council's service provides domestic assistance, personal care, respite care, home maintenance, meals services, volunteer coordination, aged accommodation and five senior citizens centres. These services are integral to allowing many people stay living in their own homes.	<i>Exp</i>	1,352	1,108	946
		<i>Rev</i>	1,337	1,172	1,212
		<i>NET</i>	15 -	64 -	266
Early Years	Advocates for the wellbeing of children and their families and ensure it is supported through planning and service development. The service provides pre-school services in five towns, as well as maternal and child health and support for playgroups run by parents.	<i>Exp</i>	312	414	395
		<i>Rev</i>	199	310	330
		<i>NET</i>	113	104	65
Community Support	Develops links between and within the communities in the Shire, working with local community groups to access community projects recognised as community priorities. It provides a range of youth services that support young people aged between 12 and 25.	<i>Exp</i>	100	422	348
		<i>Rev</i>	0	27	-
		<i>NET</i>	100	395	348
Community Grants	Provides donations, allocations and support to groups in the community that contribute to services that connect and involve the local area.	<i>Exp</i>	38	95	121
		<i>Rev</i>	63	27	21
		<i>NET</i>	-25	68	100

**Major Initiatives**

1. Implement Council's Integrated Community Plan to guide Council's decision making on township projects
2. Increased planning and design to support shovel-ready applications
3. Implement the Buloke Inclusiveness Plan
4. Develop the Municipal Early Years Strategy
5. Establish new early learning facilities in Charlton, Sea Lake and Wycheproof
6. Support for food, accommodation and beauty businesses through option for rebate of registration fees

**G6 2. Services and service performance indicators****2.2 Strategic Objective 3****Diversify and enhance our local economy**

To achieve our objective of diversifying and enhancing our local economy, we will continue to actively seek economic opportunities. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**G6 Services**

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual \$'000	Forecast \$'000	Budget \$'000
Development Services	Provides Statutory Planning, Building Services and Compliance and Local Laws services.	<i>Exp</i>	1,256	837	728
		<i>Rev</i>	366	399	327
		<b>NET</b>	890	438	401
Economic Development and Tourism	Facilitates economic development throughout the Shire and provides support to local businesses and assists in the promotion of tourism.	<i>Exp</i>	639	173	114
		<i>Rev</i>	257	47	-
		<b>NET</b>	381	126	114
Saleyards	Provides for the management and administration of the Council's Saleyards Precinct at Wycheproof for external Livestock Agents to sell Livestock.	<i>Exp</i>	148	58	64
		<i>Rev</i>	167	76	90
		<b>NET</b>	-	19	-

**Major Initiatives**

1. Actively promote our sustainability fund to communities
2. Continue to implement the Economic Development Strategy and Tourism Strategy

**Other Initiatives**

3. Work with the state government to develop tourism facilities and enhance visitor experience at Lake Tyrrell.
4. Work closely with business sector for a buy local and liveability campaign

**2.2 Strategic Objective 4****Responding to and enhancing our built and natural environment**

To achieve our objective of responding to and enhancing our built and natural environment, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**Services**

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual \$'000	Forecast \$'000	Budget \$'000
Property Maintenance	Provides Property Maintenance Services to a range of Council's building-based assets, focussing on the upkeep and renewal of buildings.	<i>Exp</i>	1,820	2,084	2,362
		<i>Rev</i>	59	56	39
		<b>NET</b>	1,761	2,028	2,323
Road Services	Provide road maintenance for the 1100km of Sealed, 650km of Gravel and 3,800km of Earth roads across the Shire. The higher than normal amount of expenditure in this area occurs as a result of the 2018 flood restoration works. Council anticipates spending \$3M on these works in 2020/21. The income relates to Local Roads Funding received from Victoria Grants Commission and flood restoration grant funding.	<i>Exp</i>	18,159	8,832	12,576
		<i>Rev</i>	9,616	2,632	6,333
		<b>NET</b>	8,543	6,200	6,243

**G6 2. Services and service performance indicators**

Swimming Pools	Manages and operates seven seasonal swimming pools, from the third week in November to the third week in March, annually.	<i>Exp</i>	602	621	637
		<i>Rev</i>	3	1	1
		<i>NET</i>	599	620	636
Assets and Project Management	Provide for the management, design and administration of Council's assets and infrastructure services, including planning and management of the capital works program. Provides recreational facilities and support to community run recreation reserves in ten townships across the Shire, as well as governance support to community recreation clubs and committees.	<i>Exp</i>	1,108	1,433	1,180
		<i>Rev</i>	866	205	-
		<i>NET</i>	242	1,228	1,180
Parks and Urban	Manages and coordinates Council's Parks and Gardens and Urban Infrastructure providing routine, preventative and on-going maintenance and improvements.	<i>Exp</i>	2,621	2,255	2,114
		<i>Rev</i>	34	12	-
		<i>NET</i>	2,587	2,243	2,114
Environmental Planning	Manages Council's Environmental Compliance and Sustainability Programs and Services.	<i>Exp</i>	133	277	315
		<i>Rev</i>	10	151	105
		<i>NET</i>	123	126	210
Lakes	Costs associated with support for recreational Lakes including Tchum, Green, Wooroonook, Watchem, and Folletti Lakes now allocated under Parks and Urban.	<i>Exp</i>	45	-	-
		<i>Rev</i>	-	-	-
		<i>NET</i>	45	-	-
Waste and Environment	Responsible for the maintenance and improvement of Council's landfills and transfer stations as well as providing a Residential Kerbside Garbage and Recycling service in all towns within the Shire.	<i>Exp</i>	1,467	1,523	1,544
		<i>Rev</i>	1,865	1,628	1,572
		<i>NET</i>	- 399 -	105 -	28
Municipal Emergency Management	Develops, coordinates and delivers Council's Municipal Emergency Management Plan.	<i>Exp</i>	49	35	182
		<i>Rev</i>	70	60	212
		<i>NET</i>	- 22 -	25 -	30

**Major Initiatives**

1. Continue to review and re-adopt a ten year capital works plan
2. Improve our emergency management readiness through involvement in the Safer Together Victoria Program

**Other Initiatives**

3. Implementation of key infrastructure projects, including Birchip and Wycheproof Streetscape improvements, and the Charlton and Donald riverfront projects
4. Construction of visitor amenities at Tchum, Wooroonook Gordon Park (Charlton), Green Lake, Donald Lakeside and Wycheproof Caravan Parks to improve capacity and increase tourism to the Shire
5. Develop and commence the implementation of a Climate Change Adaption and Mitigation Strategy

**G6 2. Services and service performance indicators****2.2 Strategic Objective 5****Support our Councillors, staff, volunteers and the community to make informed and transparent decisions**

To achieve our objective of supporting Councillors, staff, volunteers and the community to make informed and transparent decisions we will develop engagement frameworks and continuously review the way in which we communicate.

**Services**

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual \$'000	Forecast \$'000	Budget \$'000
Governance and Executive Management	Provides for Councillors, and Executive Support and associated which provides the overall Governance Services to the Council.	<i>Exp</i>	969	922	993
		<i>Rev</i>	0	26	-
		<b>NET</b>	969	896	993
Information Management	Provides the organisation with Records Management Services and Information Services.	<i>Exp</i>	1,109	1,461	1,126
		<i>Rev</i>	-	-	-
		<b>NET</b>	1,109	1,461	1,126
Customer Services	Provides for both internal and external customers by resolving the majority of customer enquiries, requests and payments at the first point of contact.	<i>Exp</i>	182	173	168
		<i>Rev</i>	-	13	-
		<b>NET</b>	182	160	168
Human Resources	Provides the organisation with recruitment, training, organisational development and occupational health and safety.	<i>Exp</i>	381	351	387
		<i>Rev</i>	4	-	-
		<b>NET</b>	377	351	387
Media and Communications	Provides information to the community on Council's services, activities and events through print and online media.	<i>Exp</i>	208	184	200
		<i>Rev</i>	-	-	-
		<b>NET</b>	208	184	200

**Major Initiatives**

1. Development of the Information Communications Technology Strategy
2. Implementation of the *Local Government Act 2020*
3. Induction of new Councillors and development of a Councillor Development Program following the 2020 elections
4. Implementation of the customer service strategy

**G6 2. Services and service performance indicators**

**2.2 Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

**G6 2. Services and service performance indicators**

Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population who receive a HACC service)	(Number of people that received a HACC service / Municipal target population for HACC services) x100
		Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people who receive a HACC service)	(Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services) x100
Early Years	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	(Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service) x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	(Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service) x100

**G6 2. Services and service performance indicators****G8 2.3 Reconciliation with budgeted operating result**

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Strategic Objective 1 - <i>Delivering our services in a financially viable way</i>	(2,799)	1,461	4,260
Strategic Objective 2 - <i>Build a healthy and active community</i>	454	2,201	1,747
Strategic Objective 3 - <i>Diversify and enhance our local economy</i>	489	906	417
Strategic Objective 4 - <i>Responding to and enhancing our built and natural environment</i>	12,648	20,910	8,262
Strategic Objective 5 - <i>Support our Councillors, staff, volunteers and the community to make informed and transparent decisions</i>	2,874	2,874	-
<b>Total</b>	<b>13,666</b>	<b>28,352</b>	<b>14,686</b>

**Expenses added in:**Depreciation (*allocated against Strategic Objectives above - Total \$7,318,457*)

-

Finance costs -

Others -

**Deficit before funding sources 13,666****Funding sources added in:**

Rates and charges revenue 12,570

Capital grants and contributions 6,842

**Total funding sources 19,412****Operating (surplus)/deficit for the year (5,746)**

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Comprehensive Income Statement

Balance Sheet

Statement of Changes in Equity

Statement of Cash Flows

Statement of Capital Works

Statement of Human Resources

#### Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of *AASB 16 Leases*, *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not-for-Profit Entities*, but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

*AASB 1059 Service Concession Arrangements: Grantors*



**G9 Comprehensive Income Statement**

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>						
Rates and charges	4.1.1	13,774	14,023	14,340	14,698	15,066
Statutory fees and fines	4.1.2	318	266	277	284	290
User fees	4.1.3	702	617	641	657	674
Grants - Operating	4.1.4	6,256	11,857	12,305	12,612	12,927
Grants - Capital	4.1.4	9,048	6,792	-	-	-
Contributions - monetary	4.1.5	583	70	50	55	75
Contributions - non-monetary	4.1.5	0	0	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		408	50	-	-	-
Other income	4.1.6	386	132	362	366	370
<b>Total income</b>		<b>31,474</b>	<b>33,807</b>	<b>27,975</b>	<b>28,672</b>	<b>29,402</b>
<b>Expenses</b>						
Employee costs	4.1.7	10,501	10,011	10,755	11,387	12,057
Materials and services	4.1.8	7,061	9,411	9,962	10,415	10,889
Depreciation and amortisation	4.1.9	7,300	7,318	4,953	5,010	5,075
Amortisation - right of use assets	4.1.10	289	269	287	294	293
Bad and doubtful debts		468	300	57	22	23
Borrowing costs		130	17	-	-	-
Other expenses	4.1.11	542	735	763	782	801
<b>Total expenses</b>		<b>26,291</b>	<b>28,061</b>	<b>26,777</b>	<b>27,910</b>	<b>29,138</b>
<b>Surplus/(deficit) for the year</b>		<b>5,183</b>	<b>5,746</b>	<b>1,198</b>	<b>762</b>	<b>264</b>
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to surplus or deficit in future periods</b>						
Net asset revaluation increment /(decrement)		(25)	-	-	-	-
<b>Total comprehensive result</b>		<b>5,158</b>	<b>5,746</b>	<b>1,198</b>	<b>762</b>	<b>264</b>

**G9 Balance Sheet**

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		7,596	8,383	9,475	7,455	3,987
Trade and other receivables		7,079	5,729	2,233	2,325	2,378
Other financial assets		-	-	160	151	164
Inventories		150	149	148	150	149
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		18	18	18	18	18
<b>Total current assets</b>	4.2.1	14,843	14,279	12,034	10,099	6,696
<b>Non-current assets</b>						
Trade and other receivables		-	-	-	-	-
Other financial assets		-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries		-	-	-	-	-
Property, infrastructure, plant & equipment		269,540	274,516	278,849	281,642	285,404
Investment property		-	-	-	-	-
Intangible assets		381	164	156	148	139
<b>Total non-current assets</b>	4.2.1	269,921	274,680	279,005	281,790	285,543
<b>Total assets</b>		284,764	288,959	291,039	291,889	292,239
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		2,326	990	1,881	1,977	2,072
Trust funds and deposits		109	108	108	108	108
Provisions		2,252	2,252	2,252	2,252	2,252
Interest-bearing liabilities	4.2.3	-	-	-	-	-
Lease liabilities	4.2.4	75	60	60	60	60
<b>Total current liabilities</b>	4.2.2	4,762	3,410	4,301	4,397	4,492
<b>Non-current liabilities</b>						
Provisions		1,446	1,446	1,445	1,445	1,445
Interest-bearing liabilities	4.2.3	-	-	-	-	-
Lease liabilities	4.2.4	331	132	124	116	107
<b>Total non-current liabilities</b>	4.2.2	1,777	1,578	1,569	1,561	1,552
<b>Total liabilities</b>		6,539	4,988	5,870	5,958	6,044
<b>Net assets</b>		278,225	283,971	285,169	285,931	286,195
<b>Equity</b>						
Accumulated surplus		110,293	116,039	117,237	117,999	118,263
Reserves		167,932	167,932	167,932	167,932	167,932
<b>Total equity</b>		278,225	283,971	285,169	285,931	286,195

**G9 Statement of Changes in Equity**

For the four years ending 30 June 2024

	Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
NOTES	\$'000	\$'000	\$'000	\$'000
<b>2020 Forecast Actual</b>				
Balance at beginning of the financial year	273,067	105,135	167,932	-
Surplus/(deficit) for the year	5,158	5,158	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
<b>Balance at end of the financial year</b>	<b>278,225</b>	<b>110,293</b>	<b>167,932</b>	<b>-</b>
<b>2021 Budget</b>				
Balance at beginning of the financial year	278,225	110,293	167,932	-
Surplus/(deficit) for the year	5,746	5,746	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves 4.3.1	-	-	-	-
Transfers from other reserves 4.3.1	-	-	-	-
<b>Balance at end of the financial year 4.3.2</b>	<b>283,971</b>	<b>116,039</b>	<b>167,932</b>	<b>-</b>
<b>2022</b>				
Balance at beginning of the financial year	283,971	116,039	167,932	-
Surplus/(deficit) for the year	1,198	1,198	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
<b>Balance at end of the financial year</b>	<b>285,169</b>	<b>117,237</b>	<b>167,932</b>	<b>-</b>
<b>2023</b>				
Balance at beginning of the financial year	285,169	117,237	167,932	-
Surplus/(deficit) for the year	762	762	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
<b>Balance at end of the financial year</b>	<b>285,931</b>	<b>117,999</b>	<b>167,932</b>	<b>-</b>
<b>2024</b>				
Balance at beginning of the financial year	285,931	117,999	167,932	-
Surplus/(deficit) for the year	264	264	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
<b>Balance at end of the financial year</b>	<b>286,195</b>	<b>118,263</b>	<b>167,932</b>	<b>-</b>

**G9 Statement of Cash Flows**

For the four years ending 30 June 2023

Notes	Forecast	Budget	Strategic Resource Plan Projections		
	Actual				
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	11,567	14,023	16,174	14,697	15,088
Statutory fees and fines	250	267	313	284	292
User fees	815	619	723	657	675
Grants - operating	2,906	6,792	6,928	7,066	7,208
Grants - capital	10,767	13,207	6,950	5,545	5,738
Contributions - monetary	583	70	-	-	-
Interest received	270	100	225	225	225
Dividends received	-	-	-	-	-
Trust funds and deposits taken	-	-	-	-	-
Other receipts	(235)	82	212	197	219
Net GST refund / payment	(56)	(155)	1,759	1,824	1,951
Employee costs	(9,652)	(11,068)	(10,859)	(11,912)	(12,611)
Materials and services	(8,515)	(10,906)	(10,361)	(11,222)	(11,732)
Trust funds and deposits repaid	-	-	-	-	-
Other payments	-	-	(770)	(818)	(838)
<b>Net cash provided by/(used in) operating activities</b> 4.4.1	8,700	13,031	11,294	6,543	6,215
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(14,455)	(12,244)	(10,202)	(8,563)	(9,683)
Proceeds from sale of property, infrastructure, plant and equipment	408	-	-	-	-
Payments for investments	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-
Loan and advances made	-	-	-	-	-
Payments of loans and advances	-	-	-	-	-
<b>Net cash provided by/ (used in) investing activities</b> 4.4.2	(14,047)	(12,244)	(10,202)	(8,563)	(9,683)
<b>Cash flows from financing activities</b>					
Finance costs	(151)	-	-	-	-
Proceeds from borrowings	-	-	-	-	-
Repayment of borrowings	(7,000)	-	-	-	-
<b>Net cash provided by/(used in) financing activities</b> 4.4.3	(7,151)	-	-	-	-
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>	(12,498)	787	1,092	(2,020)	(3,468)
Cash and cash equivalents at the beginning of the financial year	20,094	7,596	8,383	9,475	7,455
<b>Cash and cash equivalents at the end of the financial year</b>	7,596	8,383	9,475	7,455	3,987

**G9 Statement of Capital Works**

For the four years ending 30 June 2023

	Forecast Actual	Budget	Strategic Resource Plan Projections		
			2019/20	2020/21	2021/22
NOTES	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>					
Land	-	-	-	-	-
Land improvements	630	1,500	266	273	279
<b>Total land</b>	630	1,500	266	273	279
Buildings	4,866	3,827	903	371	883
Heritage buildings	-	-	-	-	-
Building improvements	-	-	-	-	-
Leasehold improvements	-	-	-	-	-
<b>Total buildings</b>	4,866	3,827	903	371	883
<b>Total property</b>	5,496	5,327	1,169	644	1,162
<b>Plant and equipment</b>					
Heritage plant and equipment	-	-	-	-	-
Plant, machinery and equipment	740	647	1,281	1,313	1,219
Fixtures, fittings and furniture	-	-	-	-	-
Computers and telecommunications	430	316	170	174	179
Library books	50	25	53	55	56
<b>Total plant and equipment</b>	1,220	988	1,504	1,542	1,454
<b>Infrastructure</b>					
Roads	3,998	4,994	5,470	4,949	4,963
Bridges	-	-	-	-	-
Footpaths and cycleways	130	150	175	158	162
Drainage	190	175	-	-	279
Recreational, leisure and community facilities	80	550	638	436	447
Waste management	120	60	53	55	56
Parks, open space and streetscapes	-	-	-	-	-
Aerodromes	170	-	266	-	279
Off street car parks	-	-	-	-	-
Other infrastructure	-	-	-	-	-
<b>Total infrastructure</b>	4,688	5,929	6,602	5,598	6,186
<b>Total capital works expenditure</b>	4.5.1 11,404	12,244	9,275	7,784	8,802
<b>Represented by:</b>					
New asset expenditure	1,819	1,538	-	-	-
Asset renewal expenditure	8,118	7,756	8,308	7,784	8,299
Asset expansion expenditure	-	290	-	-	-
Asset upgrade expenditure	1,467	2,660	967	-	503
<b>Total capital works expenditure</b>	4.5.1 11,404	12,244	9,275	7,784	8,802
<b>Funding sources represented by:</b>					
Grants	-	-	-	-	-
Contributions	-	-	-	-	-
Council cash	-	-	-	-	-
Borrowings	-	-	-	-	-
<b>Total capital works expenditure</b>	4.5.1 -	-	-	-	-

**G10 Statement of Human Resources**

For the four years ending 30 June 2023

	Forecast	Budget	Strategic Resource Plan Projections		
	Actual				
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	10,501	10,012	(10,755)	(11,387)	(12,057)
Employee costs - capital	-	183	-	-	-
<b>Total staff expenditure</b>	10,501	10,195	(10,755)	(11,387)	(12,057)
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	115.0	115.7	115.0	115.0	115.0
<b>Total staff numbers</b>	115.0	115.7	115.0	115.0	115.0

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 \$'000	Comprises			
		Permanent		Casual \$'000	Temporary \$'000
		Full Time \$'000	Part time \$'000		
Governance	571	320	219	32	-
Community Services	1,859	809	921	97	32
Corporate Services	1,661	971	608	6	76
Works and Technical Services	5,921	4,828	740	353	-
Total permanent staff expenditure	10,012	6,928	2,488	488	108
Capitalised labour costs	183				
<b>Total expenditure</b>	10,195				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
Governance	6	2	3	1	-
Community Services	24	9	12	2	1
Corporate Services	19	11	6	1	1
Works and Technical Services	88	64	10	14	-
Total permanent staff expenditure	137	86	31	18	2
Capitalised labour costs	2				
<b>Total staff</b>	139				

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### G11 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will be below the 2% rate cap.

This will raise total rates and charges for 2020/21 to \$13.689 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2019/20		2020/21	Change	
	Forecast	Actual	Budget		%
	\$'000	\$'000	\$'000	\$'000	
General rates*	11,358		11,622	264	2.32%
Municipal charge*	752		751	(1)	(0.07%)
Waste management charge	1,421		1,452	32	2.22%
Supplementary rates and rate adjustments	22		-	(22)	(100.00%)
Interest on rates and charges	106		82	(24)	(22.64%)
Revenue in lieu of rates	115		115	-	-
<b>Total rates and charges</b>	<b>13,774</b>		<b>14,023</b>	<b>249</b>	<b>1.81%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2019/20	2020/21	Change
	cents/\$CIV*	cents/\$CIV*	
General rate for rateable residential properties	0.7699	0.7650	(0.64%)
General rate for rateable commercial and industrial properties	0.7699	0.7650	(0.64%)
General rate for rateable farming properties	0.6314	0.6120	(3.08%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2019/20		2020/21	Change	
	\$'000	\$'000	\$'000	\$'000	%
Residential	2,521		2,552	31	1.23%
Commercial and Industrial	629		625	4	-0.64%
Farming	8,208		8,445	237	2.89%
<b>Total amount to be raised by general rates</b>	<b>11,358</b>		<b>11,622</b>	<b>264</b>	<b>2.32%</b>

#### 4. Notes to the financial statements

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	Number	Number	Number	%
Residential	2,921	2,927	6	0.21%
Commercial and Industrial	454	453	(1)	(0.22%)
Farming	2,884	2,892	8	0.28%
<b>Total number of assessments</b>	<b>6,259</b>	<b>6,272</b>	<b>13</b>	<b>0.21%</b>

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential	327,419	333,691	6,272	1.92%
Commercial and Industrial	81,706	81,706	0	0.00%
Farming	1,300,033	1,379,932	79,899	6.15%
<b>Total value of land</b>	<b>1,709,158</b>	<b>1,795,329</b>	<b>86,171</b>	<b>5.04%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Municipal	170	170	-	0.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
Municipal	751,910	751,400	-510	-0.07%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
<i>Kerbside garbage and recycling collection</i>	413	422	9	2.18%
<b>Total</b>	<b>413</b>	<b>422</b>	<b>9</b>	<b>2.18%</b>

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year



#### 4. Notes to the financial statements

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
<i>Kerbside garbage and recycling collection</i>	1,420,814	1,452,357	31,543	2.22%
<b>Total</b>	1,420,814	1,452,357	31,543	2.22%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
<i>General rates</i>	11,358	11,622	264	2.32%
<i>Municipal charge</i>	751	751	-	-
<i>Kerbside collection and recycling</i>	1,421	1,452	32	2.22%
<i>Supplementary rates</i>	-	-	-	-
<i>Electricity generation charge in lieu of rates</i>	81	115	34	42.09%
<b>Total Rates and charges</b>	13,611	13,941	330	2.42%

4.1.1(l) Fair Go Rates System Compliance

Buloke Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2018/19	2019/20
Total Rates	\$ 12,109,662	\$ 12,373,583
Number of rateable properties	6,259	6,272
Base Average Rate	\$ 1,934.76	\$ 1,972.83
Maximum Rate Increase (set by the State Government)	2.25%	2.00%
Capped Average Rate	\$ 1,898.86	\$ 1,973.46
Maximum General Rates and Municipal Charges Revenue	\$ 11,884,979	\$ 12,377,510
Budgeted General Rates and Municipal Charges Revenue	\$ 12,109,662	\$ 12,373,583
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue	\$ 12,109,662	\$ 12,373,583

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020/21: estimated \$nil and 2019/20: \$4,396)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

## 4. Notes to the financial statements

### Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.0076495% (0.76495 cents in the dollar of CIV) for all rateable residential properties; and
- A general rate of 0.0076495% (0.76495 cents in the dollar of CIV) for all rateable commercial and industrial properties.
- A general rate of 0.0061196% (0.61196 cents in the dollar of CIV) for all rateable farming properties.

Each differential rate will be determined by multiplying the Capital Improved Value (CIV) of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

### Commercial and Industrial land

Commercial and Industrial land is any land, which is:

- Occupied for the principal purpose of carrying out the manufacture or production of, or trade in, goods or services; or
- Unoccupied but zoned commercial or industrial under the Buloke Shire Council Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to commercial and industrial land. The vacant land affected by this rate is that which is zoned commercial and/or industrial under the Buloke Shire Council Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

### Residential land

Residential land is any land which is:

- Occupied for the principal purpose of physically accommodating persons; or
- Unoccupied but zoned residential under the Buloke Shire Planning Scheme and which is not commercial land.

#### 4. Notes to the financial statements

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land. The vacant land affected by this rate is that which is zoned residential under the Buloke Shire Council Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

##### Farm Land

Farm land is any rateable land:

- That is not less than 2 hectares in area;
- That is used primarily for grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or any combination of those activities; and that is used by a business;
- That has significant and substantial commercial purpose or character;
- That seeks to make a profit on a continuous or repetitive basis from its activities on the land;

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services;
- Provision of general support services;
- To maintain agriculture as a major industry in the municipal district; and,
- To ensure that the concessional rate in the dollar declared for defined Farm Land properties is fair and equitable, having regard to the cost of provision of Council services, and the level of benefits derived from expenditures made by Council on behalf of the farm sector.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is where it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

#### 4. Notes to the financial statements

##### G12 4.1.2 Statutory fees and fines

	Forecast Actual		Budget	Change	
	2019/20		2020/21		
	\$'000		\$'000	\$'000	%
Election fines	-		-	-	0.00%
Town planning fees	76		73	-3	-3.95%
Revenue collection	7		6	-1	-14.29%
Compliance	150		121	-29	-19.33%
Building	85		66	-19	-22.35%
<b>Total statutory fees and fines</b>	<b>318</b>		<b>266</b>	<b>-52</b>	<b>-16.35%</b>

##### G12 4.1.3 User fees

	Forecast Actual		Budget	Change	
	2019/20		2020/21		
	\$'000		\$'000	\$'000	%
Compliance	53		35	(18)	(34.0%)
Home Help General	330		336	6	1.8%
Public Health and Wellbeing	45		42	(3)	(6.7%)
Building Regulations and Inspections	19		18	(1)	(5.3%)
Swimming Pools	1		1	0	0.0%
Halls	24		5	(19)	(79.2%)
Pump Stations Water Re Use and Standpipes	3		-	(3)	(100.0%)
Landfill and Transfer Stations	115		90	(25)	(21.7%)
Saleyards Truck Wash	112		90	(22)	(19.6%)
<b>Total user fees</b>	<b>702</b>		<b>617</b>	<b>(85)</b>	<b>(12.1%)</b>

#### 4. Notes to the financial statements

##### G13 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
<b>Grants were received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	7,927	9,772	1,845	23%
State funded grants	7,377	5,377	(2,000)	(27%)
<b>Total grants received</b>	<b>15,304</b>	<b>15,149</b>	<b>(155)</b>	<b>(1%)</b>
<b>(a) Operating Grants</b>				
<i>Recurrent - Commonwealth Government</i>				
Financial Assistance Grants	4,482	6,653	2,171	48%
General home care	696	719	23	3%
<i>Recurrent - State Government</i>				
Aged care	146	157	11	8%
School crossing supervisors	12	12	0	-
Libraries	122	122	0	-
Maternal and child health	277	273	(4)	(1%)
Other	5	19	14	280%
Playgroups	23	57	34	148%
Community safety - Emergency management	60	0	(60)	(100%)
<b>Total recurrent grants</b>	<b>5,823</b>	<b>8,012</b>	<b>2,189</b>	<b>38%</b>
<i>Non-recurrent - Commonwealth Government</i>				
Lake Tyrrell Intersection		0	0	-
<i>Non-recurrent - State Government</i>				
Flood rehabilitation works	0	3,500	3,500	#DIV/0!
Economic development	48	0	(48)	(100%)
Environmental management	170	317	147	86%
Other	215	28	(187)	(87%)
Family and children	0	0	0	#DIV/0!
<b>Total non-recurrent grants</b>	<b>433</b>	<b>3,845</b>	<b>3,413</b>	<b>789%</b>
<b>Total operating grants</b>	<b>6,256</b>	<b>11,857</b>	<b>5,602</b>	<b>90%</b>
<b>(b) Capital Grants</b>				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	2,749	2,400	(349)	(13%)
<b>Total recurrent grants</b>	<b>2,749</b>	<b>2,400</b>	<b>(349)</b>	<b>(13%)</b>
<i>Non-recurrent - Commonwealth Government</i>				
Buildings	0	0	0	-
<i>Non-recurrent - State Government</i>				
Buildings	1,992	4,392	2,400	120%
Roads infrastructure	1,927	0	(1,927)	(100%)
Other	2,380	0	(2,380)	(100%)
<b>Total non-recurrent grants</b>	<b>6,299</b>	<b>4,392</b>	<b>(1,907)</b>	<b>(30%)</b>
<b>Total capital grants</b>	<b>9,048</b>	<b>6,792</b>	<b>(2,256)</b>	<b>(25%)</b>
<b>Total Grants</b>	<b>15,304</b>	<b>18,649</b>	<b>3,346</b>	<b>22%</b>

The budget allows all Financial Assistance Grants to be received during the 2020/21 financial year. In the 2019/20 forecast 50% of the grant was received June 2019.

#### 4. Notes to the financial statements

##### G12 4.1.5 Contributions

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21		
	\$'000	\$'000	\$'000	\$'000	%
Monetary	583	70		(513)	(87.99%)
Non-monetary	0	0		0	-
<b>Total contributions</b>	<b>583</b>	<b>70</b>		<b>(513)</b>	<b>(87.99%)</b>

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21		
	\$'000	\$'000	\$'000	\$'000	%
Interest	172	100		(72)	(41.86%)
Other Income	214	32		(182)	(85.05%)
<b>Total other income</b>	<b>386</b>	<b>132</b>		<b>(254)</b>	<b>(65.80%)</b>

##### G12 4.1.7 Employee costs

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21		
	\$'000	\$'000	\$'000	\$'000	%
Wages and salaries	8,465	8,920		456	5.38%
WorkCover	207	218		11	5.38%
Superannuation	1,804	847		(957)	(53.03%)
Fringe Benefit Taxation	25	25		-	-
<b>Total employee costs</b>	<b>10,501</b>	<b>10,011</b>		<b>(490)</b>	<b>(4.67%)</b>

Superannuation forecast 2019/20 includes provision for \$1M call regarding defined benefits scheme commitments

##### G12 4.1.8 Materials and services

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21		
	\$'000	\$'000	\$'000	\$'000	%
Materials, services and contracts	5,192	7,771		2,579	49.67%
Utilities	522	494		(28)	(5.36%)
Plant costs	1,347	1,146		(201)	(14.92%)
<b>Total materials and services</b>	<b>7,061</b>	<b>9,411</b>		<b>2,350</b>	<b>33.28%</b>

## 4. Notes to the financial statements

### G12 4.1.9 Depreciation and amortisation

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21	\$'000	%
	\$'000	\$'000	\$'000		
Property	1,432	1,535	103	7.19%	
Plant & equipment	935	928	(7)	(0.75%)	
Infrastructure	4,933	4,855	(78)	(1.58%)	
<b>Total depreciation and amortisation</b>	<b>7,300</b>	<b>7,318</b>	<b>18</b>	<b>0.25%</b>	

Property and infrastructure valuation not finalised at the time of preparing budget. Depreciation and amortisation based on 18/19 valuations

### G12 4.1.10 Amortisation - Right of use assets

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21	\$'000	%
	\$'000	\$'000	\$'000		
Right of use assets - Motor Vehicles	289	269	- 20	-6.92%	
<b>Total amortisation - right of use assets</b>	<b>289</b>	<b>269</b>	<b>- 20</b>	<b>-6.92%</b>	

### G12 4.1.11 Other expenses

Add additional tables for each material component of the Comprehensive Income Statement

	Forecast Actual		Budget	Change	
	2019/20	2020/21	2020/21	\$'000	%
	\$'000	\$'000	\$'000		
Auditors remuneration - VAGO	45	45	-	-	
Bank fees	33	32	(1)	(3.03%)	
Mayoral and Councillor allowances	183	200	17	9.29%	
Council meeting expenses	14	16	2	14.29%	
Contributions and donations	196	368	172	87.76%	
Auditors remuneration - Internal and Audit Committee	33	42	9	27.27%	
Other	38	32	(6)	(15.79%)	
<b>Total other expenses</b>	<b>542</b>	<b>735</b>	<b>193</b>	<b>35.61%</b>	

## 4.2 Balance Sheet

### 4.2.1 Assets

Council is forecasting cash and investment position at 30 June 2021 of \$8.38M. The continues to reflect Council's strong cash position after the Council has repaid a loan liability of \$7 M in November 2019.

### 4.2.2 Liabilities

Loan liability of \$7M was repaid in November 2019

#### 4. Notes to the financial statements

##### G14 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2019/20	2020/21
	\$	\$
Amount borrowed as at 30 June of the prior year	7,000,000	-
Amount proposed to be borrowed	-	-
Amount projected to be redeemed	- 7,000,000	-
<b>Amount of borrowings as at 30 June</b>	<b>-</b>	<b>-</b>

##### G14 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual	Budget
	2019/20	2020/21
	\$	\$
Amount borrowed as at 30 June of the prior year	7,000,000	-
Amount proposed to be borrowed	-	-
Amount projected to be redeemed	- 7,000,000	-
<b>Amount of borrowings as at 30 June</b>	<b>-</b>	<b>-</b>

##### 4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual	Budget
	2019/20	2020/21
	\$	\$
<b>Right-of-use assets</b>	-	-
Vehicles	381	164
<b>Total right-of-use assets</b>	<b>381</b>	<b>164</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Vehicles	75	60
<b>Total current lease liabilities</b>	<b>75</b>	<b>60</b>
<b>Non-current lease liabilities</b>		
Vehicles	331	132
<b>Total non-current lease liabilities</b>	<b>331</b>	<b>132</b>
<b>Total lease liabilities</b>	<b>406</b>	<b>192</b>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 5.5%.



#### **4. Notes to the financial statements**

##### **4.3 Statement of changes in Equity**

###### **4.3.1 Reserves**

Nil change anticipated

###### **4.3.2 Equity**

Movement in equity due to increased accumulated surplus only

#### 4. Notes to the financial statements

##### 4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

##### G15 4.5.1 Summary

	Forecast	Budget	Change	
	Actual	2020/21		%
	2019/20	2020/21	\$'000	
	\$'000	\$'000	\$'000	
Property	5,166	5,327	161	3.12%
Plant and equipment	1,220	988	- 232	-19.02%
Infrastructure	5,368	5,929	561	10.45%
<b>Total</b>	<b>11,754</b>	<b>12,244</b>	<b>490</b>	<b>4.17%</b>

	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	5,327	1,538	839	2,660	290	4,347	-	980	-
Plant and equipment	988	-	988	-	-	-	-	988	-
Infrastructure	5,929	-	-	-	-	2,445	-	3,484	-
<b>Total</b>	<b>12,244</b>	<b>1,538</b>	<b>1,827</b>	<b>2,660</b>	<b>290</b>	<b>6,792</b>	<b>-</b>	<b>5,452</b>	<b>-</b>

Refer to 4.5.2 for details of Capital Projects summarised above on pages 36-37

**4. Notes to the financial statements**

## 4.5.2 Current Budget

## 4.5 Capital works program - continued

G15	Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>										
<b>Land Improvements</b>										
	<i>Park Irrigation</i>	-	-	-	-	-	-	-	-	-
	<i>Park &amp; street furniture/BBQ</i>	80	-	80	-	-	-	80	-	-
	<i>Streetscape Improvements</i>	1,400	-	-	1,400	930	-	470	-	-
	<i>Town entrances</i>	20	-	-	20	-	-	20	-	-
<b>Buildings</b>										
	<i>Donald Community Precinct</i>	200	-	200	-	-	-	200	-	-
	<i>Charlton Riverfront</i>	467	467	-	-	467	-	-	-	-
	<i>Donald Riverfront</i>	467	467	-	-	467	-	-	-	-
	<i>Lake Tyrrell Infrastructure</i>	604	604	-	-	604	-	-	-	-
	<i>Charlton Early Years</i>	1,150	-	-	1,150	1,150	-	-	-	-
	<i>Halls Improvements</i>	75	-	75	-	75	-	-	-	-
	<i>Town Brochures</i>	50	-	-	-	50	-	-	-	-
	<i>Wycheproof Library</i>	240	-	-	-	240	-	-	-	-
	<i>Camping Grounds</i>	364	-	364	-	364	-	-	-	-
<b>Building Improvements</b>										
	<i>Depot Safety</i>	45	-	45	-	-	-	45	-	-
	<i>Split system replacement</i>	15	-	15	-	-	-	15	-	-
	<i>Birchip Town Centre Plan</i>	90	-	-	90	-	-	90	-	-
	<i>Donald Pony Club</i>	20	-	20	-	-	-	20	-	-
	<i>Watchem Hall Entrance</i>	20	-	20	-	-	-	20	-	-
	<i>Lakes CCTV</i>	20	-	20	-	-	-	20	-	-
	<b>TOTAL PROPERTY</b>	<b>5,327</b>	<b>1,538</b>	<b>839</b>	<b>2,660</b>	<b>290</b>	<b>4,347</b>	<b>-</b>	<b>980</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>										
<b>Plant, Machinery and Equipment</b>										
	<i>Major Plant</i>	647	-	647	-	-	-	647	-	-
<b>Computers and Telecommunications</b>										
	<i>General IT and equipment replacen</i>	166	-	166	-	-	-	166	-	-
	<i>New IT system</i>	150	-	150	-	-	-	150	-	-
<b>Library books</b>										
	<i>Book purchases</i>	25	-	25	-	-	-	25	-	-
	<b>TOTAL PLANT AND EQUIPMENT</b>	<b>988</b>	<b>-</b>	<b>988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>988</b>	<b>-</b>	<b>-</b>

**4. Notes to the financial statements**

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
<i>Reseal Program</i>	1,000	-	1,000	-	-	-	-	1,000	-
<i>Berrillock/Birchip Road Floodway</i>	1,607	-	1,607	-	-	1,400	-	207	-
<i>Berrillock/Birchip Road Rehabilitation</i>	1,400	-	1,400	-	-	-	-	1,400	-
<i>Final Seal Watchem/Warracknambeal</i>	50	-	50	-	-	-	-	50	-
<i>Final Seal Culgoa/Ultima</i>	277	-	277	-	-	-	-	277	-
<i>Donald Avon Plains Road Bridge</i>	100	-	100	-	-	-	-	100	-
<i>Road Resheeting</i>	560	-	560	-	-	520	-	40	-
	-	-	-	-	-	-	-	-	-
<b>Footpaths and Cycleways</b>									
<i>Crossovers</i>	75	-	75	-	-	75	-	-	-
<i>Best Street Sea Lake</i>	75	-	75	-	-	-	-	75	-
<b>Drainage</b>									
<i>Birchip town drainage improvements</i>	175	-	175	-	-	-	-	175	-
<b>Recreational, Leisure &amp; Community Facilities</b>									
<i>Swimming pools</i>	100	-	100	-	-	-	-	100	-
<i>Birchip Netball Court Upgrades</i>	270	-	270	-	-	270	-	-	-
<i>Birchip Leisure Centre</i>	180	-	180	-	-	180	-	-	-
<b>Waste Management</b>									
<i>Glass skips</i>	60	-	60	-	-	-	-	60	-
<b>TOTAL INFRASTRUCTURE</b>	<b>5,929</b>	-	-	-	-	<b>2,445</b>	-	<b>3,484</b>	-
<b>TOTAL NEW CAPITAL WORKS</b>	<b>12,244</b>	<b>1,538</b>	<b>1,827</b>	<b>2,660</b>	<b>290</b>	<b>6,792</b>	-	<b>5,452</b>	-

**G16 5. Financial performance indicators**

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	6.80%	(20.36%)	(4.14%)	4.11%	2.47%	0.64%	-
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	415.00%	311.70%	418.74%	279.80%	229.68%	149.07%	o
Unrestricted cash	Unrestricted cash / current liabilities	3	375.00%	157.22%	242.67%	217.79%	167.09%	86.35%	o
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	54.00%	-	-	-	-	-	-
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		2.30%	52.86%	0.12%	-	-	-	-
Indebtedness	Non-current liabilities / own source revenue		55.00%	-	-	-	-	-	-
Asset renewal	Asset renewal expenses / Asset depreciation	5	%	111.21%	105.99%	167.74%	155.37%	163.53%	o
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	6	58.00%	63.06%	52.04%	51.35%	51.36%	51.37%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.94%	0.00%	0.00%	0.80%	0.82%	0.84%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
<b>Efficiency</b>									
Expenditure level	Total expenses/ no. of property assessments		\$4,036	\$4,192	\$4,474	\$4,269	\$4,450	\$4,646	o
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,406	\$863	\$872	\$889	\$907	\$925	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		16%	12%	5%	5%	5%	5%	-

**Key to Forecast Trend:**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

## APPENDIX

## 2020/21 Fees &amp; Charges

## VENUE HIRE - PUBLIC HALLS

Events or Groups defined by the following categories will be eligible to have hire fees waived:

1. Ceremonies held in recognition of Australia Day or Anzac Day.
2. Community Groups - community based non- for-profit organisation or association of persons where open membership and participation in activities is encouraged. A community group may take part in profit-making activities, but the surplus is reinvested in pursuit of the group's goals. A community group may be:
  - o An organisation whose primary aim is to provide services and benefits to the community (e.g. Lions Clubs, Community forums, Business Networks, Schools, Health Related services and Sporting Clubs)
  - o Special interest or advocacy groups for particular sections of the community (e.g. Senior Citizens, Probus, Red Cross). This does not include political parties or groups
  - o A group of people having a shared ethnic, cultural or religious identity
  - o Neighbourhood or shared interest groups

<i>Casual Hall hire (all locations)</i>	<i>2019/2020</i>	<i>2020/2021</i>
<b>Main Hall (max. 6 hours)</b>	\$230	\$235
<b>Supper Room (max. 6 hours)</b>	\$65	\$66
<b>Cost p/h (over max. hours)</b>	\$50	\$51
<b>Kitchen</b>	\$42	\$43
<b>All Day Booking (24 hours, full use of venue)</b>	\$400	\$408
<b>Bond</b>	\$500	\$510

*Maximum hall capacity:*

*250 people Birchip, Donald, Wycheproof*

*300 people Charlton*

*A Bond is required for all bookings where alcohol is served. The Bond is refundable if there is no damage or requirement for additional cleaning.*

*\*Inspections will be carried out by Buloke Shire Council's Hall Attendant.*

*Casual Hire is defined as: Any group, individual or organisation that hires the facility once off or on an irregular basis.*

## SENIOR CITIZENS

<i>Clubrooms (all locations)</i>	<i>2019/20</i>	<i>2020/21</i>
<b>Max. 6 hours</b>	\$105	\$107
<b>Cost per hour over max.</b>	\$28	\$29
<b>Regular Hire</b>	<b>2019/20</b>	<b>2020/21</b>
Private or Commercial	\$42	\$43

*Regular Hire: Any group, individual or organisation that hires the facility on an ongoing basis. To be considered a Regular User, one of the following criteria must be met;*

- *Weekly hire - minimum of 10 consecutive weeks,*
- *Fortnightly hire - minimum of 10 consecutive fortnights,*
- *Monthly hire - minimum of 10 consecutive months*

*Commercial hirers: Those who undertake activities for the purpose of generating a profit.*

*Private/Individual hirers: Those who undertake activities for the purpose of private events and activities.*

## APPENDIX

## WYCHEPROOF SALEYARDS

<i>Wycheproof Saleyards</i>	<i>2019/2020</i>	<i>2020/2021</i>
Yard Fees	0.90% of gross sales turnover	0.90% of gross sales turnover
Agent's Fees	13% of yard fees	13% of yard fees
Public Holiday Penalty Rate	\$1,000	\$1,020
Unsold stock fee (per head)	.20 cents	.20 cents
Destruction and disposal of dead stock fee (per head)	\$20	\$20
Truck Wash	\$26.00	\$27
Key Deposit (Avdata) Refunded on return of keys		
Water Usage	\$0.90 per minute	\$0.90 per minute

## STAND PIPES

<i>Stand Pipes</i>	<i>2019/2020</i>	<i>2020/2021</i>
	\$10.00 minimum charge for under 1,000 litres or \$10.00 per 1,000 litres	\$10.00 minimum charge for under 1,000 litres or \$10.00 per 1,000 litres

## ANIMAL CONTROL

## Dog and Cat Registration Fees

<i>*Since May 2007 Council can only register animals that have been micro chipped</i>	<i>2019/2020</i>	<i>2020/2021</i>
<i>* \$4.00 levy per dog &amp; cat is collected by Council on behalf of the State government</i>		
Dog or Cat (Not Micro chipped or Desexed – only relevant to animals registered prior to May 2007)	\$118	\$121
Dog or Cat (Micro chipped plus one or more of the following – desexed, not desexed, working or farm dog, over 10 years old or VCA members)	\$39	\$40
Pensioner Concession - Dog/Cat full (Half price for all dog and cat registration categories)	\$59	\$61
Pensioner Concession - Dog/Cat reduced (Half price for all dog and cat registration categories)	\$19	\$20
Guide dogs, racing dogs (greyhounds), police dogs	No charge	No charge
Replacement lifetime tag/s	No charge	No charge
Registered animals moving to Buloke	No charge	No charge

## IMPOUNDED LIVESTOCK

<i>Release Fees</i>	<i>2019/2020</i>	<i>2020/2021</i>
Sheep up to 5 head	\$100	\$102
Sheep per head over 5	\$12	\$13
Goats and pigs up to 2 head	\$100	\$102
Goats and pigs per head over 2	\$20	\$21
Cattle up to 3 head	\$250	\$255
Cattle per head over 3	\$100	\$102
Horses per head	\$250	\$255
Transport of livestock	Total cost of transport	Total cost of transport

## APPENDIX

<i>Sustenance – per day or part thereof – per head</i>	<i>2019/2020</i>	<i>2020/2021</i>
Sheep	\$10	\$11
Goats and Pigs	\$25	\$26
Cattle and Horses	\$25	\$26
<i>Dogs and Cats (includes sustenance) – per dog and cat</i>	<i>2019/2020</i>	<i>2020/2021</i>
1 to 4 days	\$80	\$82
Second impoundment (within a 12 month period)	\$160	\$164
Third and subsequent impoundments (within 12 month period)	\$320	\$328
For every day in excess of 4 days (maximum 8 days)	\$20	\$21
Animal Surrender fee	\$200	\$200
<i>Impounded Vehicles and Caravans – per vehicle plus other associated costs</i>	<i>2019/2020</i>	<i>2020/2021</i>
Release fee (plus towing fee incurred)	\$285	\$290
<i>Impounded Goods – including signage and street furniture - per lot – plus other associated costs</i>	<i>2019/2020</i>	<i>2020/2021</i>
Release fee (plus any associated costs)	\$185	\$189
<i>Local Laws</i>	<i>2019/20</i>	<i>2020/21</i>
Local laws Annual Fee	\$58	\$60
Permit for the keeping of excess animals (valid for three years)	\$58	\$75
<i>Administration Fees</i>	<i>2019/20</i>	<i>2020/21</i>
Fire Prevention Notice Issue Fee (first notice)	\$20	n/a
Notice To Comply Issue Fee	\$58	\$60
<i>Hire of Cat trap</i>	<i>2019/20</i>	<i>2020/21</i>
Deposit	\$100	\$100
<b>Hire charges:</b>		
First two weeks per week	\$10	\$10
Third and subsequent weeks per week	\$50	\$50
<i>Domestic Animal Businesses</i>	<i>2019/20</i>	<i>2020/21</i>
Registration Renewal	\$200	\$200
Annual Audit Inspection Fee	\$100	\$100
New Registration	\$250	\$250



## APPENDIX

## SUNDRY DEBTORS

<i>Hire of Council equipment and operator where local service alternatives are not available, including compulsory fire clearances.</i>	<i>2019/2020</i>	<i>2020/2021</i>
Plant	150% of plant hire rate	150% of plant hire rate
Operator (Labour)	\$55 per hour plus plant fee – as above	\$56 per hour plus plant fee – as above
Quarry products from non-Council quarry sources	<b>150%</b> Cost to Council plus plant and operator costs – as above.	<b>150%</b> Cost to Council plus plant and operator costs – as above.

## WASTE CHARGES

<i>Waste</i>	<i>2019/20</i>	<i>2020/21</i>
Municipal Waste Collection and Disposal Charge (One 120L bin for putrescibles waste (collected weekly) and one 240L bin for recyclables (collected fortnightly). Service is compulsory for all residential properties and available to commercial and farm properties on request.	\$413	\$422
Optional additional 240L bin for recycling	\$90 per bin	\$90 per bin
<i>Landfill</i>	<i>2019/20</i>	<i>2020/21</i>
Minimum General Waste charge	\$8	\$8
Green Waste	\$8 per cubic mtr/minimum charge	\$8 per cubic mtr/minimum charge
Car boot per load	\$16	\$16
6 x 4 Trailer Load/Ute Load up to 1 cubic metre	\$26	\$27
Tandem Trailer up to 2 cubic metres	\$50	\$51
Wheelie bin 120L	\$11	\$11
Wheelie bin 240L	\$14	\$14
General Waste to Landfill (per cubic metre)	\$26	\$27
Commercial Waste (per cubic metre)	\$30	\$31
Builder Waste and Concrete (per cubic metre)	\$40	\$41
Concrete uncontaminated (per cubic metre)	\$40	\$41
Bricks uncontaminated (per cubic metre)	\$40	\$41
White Goods (doors must be removed from refrigerators, ovens and dishwashers)	Free to local residents only	Free to local residents only
Car Bodies	Free to local residents only	Free to local residents only
TV Screens and Computer Monitors	\$12	\$12
Mattresses	\$40	\$41

**APPENDIX**

<b>Tyres</b>	<b>2019/2020</b>	<b>2020/2021</b>
Light car tyre	\$10	\$10
Car tyre on rim	\$26	\$27
4WD and Light Truck tyre	\$16	\$16
Truck tyre	\$35	\$36
Truck tyre on rim	\$60	\$61
Small tractor tyres	\$120	\$122
Large tractor tyres	\$200	\$204
<b>Animal Carcasses</b>	<b>2019/20</b>	<b>2020/21</b>
Poultry (including turkeys) per bird	\$7	\$7
Cats and Dogs	\$10	\$10
Sheep, Pigs and Goats	\$20	\$20
Horses and Cattle	\$40	\$41
<b>Recycling</b>	<b>2019/20</b>	<b>2020/21</b>
<b>Comingled</b>		
6 x 4 Trailer Load/Ute Load up to 1 cubic metre	\$8	\$8
Tandem Trailer up to 2 cubic metres	\$15	\$15
<b>Separated</b>		
<b>6 x 4 Trailer Load/Ute Load up to 1 cubic metre</b>		
Glass	\$6	\$6
Paper & Cardboard	\$6	\$6
Plastics	\$6	\$6
<b>Tandem Trailer up to 2 cubic metres</b>		
Glass	\$11	\$11
Paper & Cardboard	\$11	\$11
Plastics	\$11	\$11

## APPENDIX

## BUILDING FEES AND CHARGES

	2019/2020	2020/2021
<b>Alterations/Additions/Sheds/Carports/Garages</b>		
Building Works - \$0 to \$10,000	\$510	\$510
Building Works - \$10,001 to \$20,000	\$735 plus Levy	\$735 plus Levy
Building Works - \$20,001 to \$50,000 (inc. 4 inspections)	\$1070 plus Levy	\$1250 plus Levy
Building Works - \$50,001 to \$80,000 (inc. 4 inspections)	\$1700 plus Levy	\$1400 plus Levy
Building Works - \$80,001 to \$120,000 (inc. 4 inspections)	\$2040 plus Levy	\$1550 plus Levy
Building Works - \$120,001 to \$200,000 (inc. 4 inspections)	\$2525 plus Levy	\$1800 plus Levy
Building Works - \$200,001 plus (inc. 4 inspections)	\$2525 plus Levy	\$2200 plus Levy
<b>Dwellings</b>		
New Dwellings - \$0 to \$120,000	\$1360 plus Levy	\$1500 plus Levy
New Dwellings - \$120,000 to \$200,000	\$1697 plus Levy	\$1800 plus Levy
New Dwellings - \$200,001 to \$350,000	\$2035 plus Levy	\$2200 plus Levy
New Dwellings - \$350,001 to \$500,000	\$2626 plus Levy	\$2850 plus Levy
New Dwellings - \$500,001 plus	\$2626 plus Levy	\$3200 plus Levy
<b>Swimming Pools</b>		
Swimming Pool and Fence – Above Ground	\$450	\$460
Swimming Pool and Fence – In-Ground Pool \$0 to \$50,000 (inc. 4 inspections)	\$900	\$900
Swimming Pool and Fence – In-Ground Pool \$50,001 plus (inc. 4 inspections)	new fee	\$1,050
Swimming Pool Safety Audit Inspection fee	\$258	\$400
Any additional inspections	new fee	\$300
Application for registration fee (statutory fee)	new fee	\$31.84
Information search fee (statutory fee)	new fee	\$47.24
Lodgement of certificate of pool barrier compliance (statutory fee)	new fee	\$20.44
Lodgement of certificate of pool barrier non compliance (statutory fee)	new fee	\$385.06
<b>Commercial Building Work</b>		
Commercial Works - \$0 to \$20,000	\$762 plus Levy	\$785 plus Levy
Commercial Works - \$20,001 to \$120,000	\$1473 plus Levy	\$1650 plus Levy
Commercial Works - \$120,001 to \$500,000	\$3862 plus Levy	\$value x 0.4 plus \$1900 plus Levy
Commercial Works - \$500,001 plus	\$value x 0.25% plus \$2150 plus Levy	\$value x 0.45% plus \$2150 plus Levy
<b>Multi-Unit Development</b>		
Units - \$0 to \$200,000	\$2029 plus Levy	\$2029 plus Levy
Units - \$200,001 to \$350,000	\$2260 plus Levy	\$2330 plus Levy
Units - \$350,001 plus	\$value/128 plus Levy	\$value/127 plus Levy

**Notes:**

- The State building levy is 0.128% of the value of the works.
- A \$37.10 Lodgement Fee applies to all applications for works valued at \$5,000 or more, where a private surveyor is engaged.

	2019/20	2020/21
<b>Enforcement</b>		
Building Notices/Orders	Building Permit Fee plus 30%	Building Permit Fee plus 40%

**APPENDIX**

Minor Works Compliance (including swimming pools, spas and other minor works)	Building Permit Fee plus 30%	Building Permit Fee plus 30%
	2019/20	2020/21
<b>Miscellaneous Items</b>		
Fence	\$221	\$225
Demolitions or Removals - \$0 to \$10,000	\$390	\$400
Demolitions or Removals - \$10,000 plus	\$566	\$570
Re-Erections of Dwellings – Security Deposit	\$5,150	\$5,150
Extensions of Time Requests (first request)	\$150	\$155
Extensions of Time Requests second and subsequent request)	new fee	\$255
Amended Plans	\$111	\$115
Information Request Reg. 326 (1) Permit Info, Final Certifications, Current Orders or Notices	Legislative fee	Legislative fee
Information Request Reg. 326 (2) Flooding, Termite, Bushfire, Snowfall, Designated	Legislative fee	Legislative fee
Information Request Reg. 326 (3) Mandatory notification states, Inspection Dates	Legislative fee	Legislative fee
Request for search of Building Permit Plans	\$67	\$70
<b>Report and Consent</b>		
Planning Authority for Demolition Section 29A of the Act	Legislative fee	Legislative fee
Build Over Council Easement Reg. 310 (1)	Legislative fee	Legislative fee
Report & Consent under Parts 4, 5 or 8	Legislative fee	Legislative fee
Request Legal Point of Discharge for Stormwater Reg. 610 (2)	Legislative fee	Legislative fee

**Government Levy (only applies if development value over \$10,000)**

Additional Inspection	\$134	\$137
Other/General inspection fee (includes report required) (Includes Red Line Application)	\$175.00 per hour	\$180.00 per hour
Red Line Application fee	\$975	\$995
POPE-(Includes 1 inspection)	\$975	\$995
Siting Approval for Marque (Includes 1 inspection)	\$550	\$565
Title Search	\$45	\$46
Community Group (Not -for-profit) Building Works	Levy	Levy
Discount on Permit fees only. (State Government Levy still applies)		

**Notes:**

- A (Stat Fee) Lodgement Fee applies to all applications for works valued at \$5,000 or more, where a private surveyor is engaged.

<b>PLANNING FEES AND CHARGES</b>		
<b>Miscellaneous Items (non-statutory fees)</b>	2019/20	2020/21
<b>Application for Extension of Time to a Planning Permit</b>		
First Request	\$195	\$200
Second Request	\$295	\$300
Third Request	\$395	\$400
Giving Notice of Application for a Planning Permit (advertising)	\$95	\$97
Secondary Consent	new fee	\$200
Endorse minor amendment to plans	new fee	\$100

**PUBLIC HEALTH**

	2019/20	2020/21
<b>Food Act</b>		
<b>Class 1 Food Premises</b> – High Risk ready to eat food serves to vulnerable groups. Including hospitals, nursing homes, child care centres. Must have 3 <sup>rd</sup> party audited FSP.	\$325	\$325

## APPENDIX

<b>Class 2 Food Premises</b> – High Risk or unpackaged foods. Including hotels, restaurants cafes, takeaway, supermarkets, manufacturers, caterers, milk bars and some service stations. Must have FSPI (may be template or 3 <sup>rd</sup> Party audited)	\$320	\$320
<b>Class 3 Food Premises</b> – Premises selling low risk pre-packaged food only e.g. Packaged confectionary, soft drink, Newsagents, video stores, some service stations.	\$220	\$220
<b>Non Profit Organisations &amp; Community Groups</b> – Food is prepared predominately for consumption by members, or for fundraising activities Service Clubs, mostly Sporting Clubs	N/A	N/A
<b>Street Stalls/Temporary Food Vendor Permits;</b>		
<b>Non Profit &amp; Community Groups</b> (fetes, sausage sizzle, street stall)	<b>2019/20</b>	<b>2020/21</b>
Single Event Permit	N/A	N/A
Yearly Permit (up to 12 Events per year)	N/A	N/A
<b>Private Individuals &amp; Businesses</b> (Markets, Private Stalls)		
Single Event Permit	\$61	\$61
Yearly Permit (up to 12 Events per year)	\$90	\$90
<b>Transfers Fees</b>	50% of the current classed fee both Food Act 1984 & Public Health & Wellbeing Act 2008	50% of the current classed fee both Food Act 1984 & Public Health & Wellbeing Act 2008
<b>Transfer Inspection Fee</b>	\$220.00	\$220.00
<b>Late Payment of Registration (more than 1 month late)</b>	50% of the registration fee	50% of the registration fee
<b>Additional Inspections after first follow up</b>	\$195	\$195
<b>Public Health and Wellbeing Act 2008</b>		
<b>Hairdresser (One off registration fee)</b>	\$175	\$175
<b>Beauty Therapy</b>	\$175	\$175
<b>Skin Penetration</b>	\$175	\$175
<b>More than 1 health activity</b>	\$220	\$220
<b>Prescribed Accommodation</b> Premises providing accommodation for 5 or more persons including hotels, motels, hostels and camps.	\$220	\$220
<b>Late Payment of Registration (more than 1 month late)</b>	50% of the current registration fee	50% of the current registration fee
<b>Additional Inspections after first follow up</b>	\$195	\$195
<b>Immunisations</b>		
Private Immunisations	Cost to Council – Materials & Labour	Cost to Council – Materials & Labour
<b>Environment Protection Act 1970</b>		
<b>Septic Tank</b>		
→ New	\$325	\$325
Alteration to Existing	\$205	\$205
<b>Home and Community Care (HACC)</b>		
HACC General Home Care Low	\$4.50	\$4.60
HACC General Home Care Medium	\$11.50	\$11.70
HACC General Home Care High	\$48.50	\$49.40
Home Maintenance Low	\$9.00	\$9.15

**APPENDIX**

Home Maintenance Medium	\$15.00	\$15.30
Home Maintenance High	\$48.50	\$49.40
HACC Personal Care Low	\$3.00	\$3.05
HACC Personal Care Medium	\$7.50	\$7.60
HACC Personal Care High	\$48.50	\$49.40
HACC Respite Care Low	\$3.00	\$3.05
HACC Respite Care Medium	\$4.50	\$4.60
HACC Respite Care High	\$48.50	\$49.40
HACC Meals on Wheels Low	\$9.50	\$9.70
HACC Meals on Wheels Medium	\$9.50	\$9.70
Meals on Wheels (Full cost recovery)	\$14.00	\$14.25
<b>Brokerage</b>	<b>2019/20</b>	<b>2020/21</b>
General Home Care	\$62.00	\$63.10
Personal Care	\$62.00	\$63.10
Home Maintenance	\$62.00	\$63.10
Respite Care HIGH	\$62.00	\$63.10
TRAVEL	\$2.50	\$2.50
All weekend services	\$125.00	\$127.25
To complete OH & S Assessment for packaged care client	\$135.00	\$137.45
To complete a MEPACS/PAV Assessment – personal security alarm for packaged care client	\$130.00	\$132.35
MEPACS Referral	\$60.00	\$61.10

**CARAVAN PARKS**

	<b>2019/20</b>	<b>2020/21</b>
Unpowered Site (2 people)	\$15 per night	\$15 per night
<b>Powered Site (2 people)</b>	\$20 per night	\$20 per night
<b>Weekly fee</b>	\$120	\$122
<b>Additional people</b>	Extra \$5 per night	Extra \$5 per night

**POOL HIRE**

	<b>2019/20</b>	<b>2020/21</b>
Pool Hire - Commercial	\$25 per hour	\$26 per hour
	\$100 per day (up to 6 hours)	\$102 per day (up to 6 hours)
<b>Pool Hire - Community use</b>	FREE	FREE
Pool Entry Fees	FREE	FREE
Pool Lifeguard Hire		\$46 p/h

**8.4 ORGANISATIONAL REPORTS**

Nil

**8.5 REPORTS FROM COUNCILLORS**

Nil

**9. OTHER BUSINESS**

**9.1 NOTICES OF MOTION**

Nil

**9.2 QUESTIONS FROM COUNCILLORS**

Nil

**9.3 URGENT BUSINESS**

Nil

**9.4 ANY OTHER BUSINESS**

Nil

**9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC**

Nil

**10. MEETING CLOSE**