



ORDINARY COUNCIL MEETING

MINUTES

Wednesday 11 December 2019

Commencing at 7.00pm

Wycheproof Supper Room

367 Broadway, Wycheproof

**Anthony Judd
Chief Executive Officer
Buloke Shire Council**

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**MOTION:**

That Council adopt the Minutes of the Statutory Meeting held on Wednesday, 13 November 2019 and Council adopt the Minutes of the Ordinary Meeting held on Wednesday, 13 November 2019.

MOVED: CR ELLEN WHITE

SECONDED: CR BRONWYN SIMPSON

**CARRIED.
(R682/19)**

4. REQUESTS FOR LEAVE OF ABSENCE

Cr Ellen White from 21 December 2019 to 15 January 2020.

MOTION:

Council to approve the request for leave of absence for Cr Ellen White from 21 December 2019 to 15 January 2020.

MOVED: CR DARYL WARREN

SECONDED: CR DAVID POLLARD

**CARRIED.
(R683/19)**

5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

Cr Warren declared an indirect Conflict of Interest in Item 8.2.2 on the basis of being a member of the Donald 2000, a recipient listed for a Community Grant.

6. QUESTIONS FROM THE PUBLIC

NIL 5

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NEXT MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 12 FEBRUARY 2020 AT 7.00PM.

Anthony Judd
CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Development Services Administration

Department: Works and Technical Services

File No: DB/14/02

Attachments:

MOTION:

That the Council note information contained in the report on Building Permits approved by staff from 1 November 2019 to 30 November 2019.

MOVED: CR DARYL WARREN

SECONDED: CR DAVID POLLARD

CARRIED.

(R684/19)

1. Executive Summary

This report provides information on Building Permits approved by staff from 1 November 2019 to 30 November 2019.

2. List of Building Permits Approved by Council Surveyor

Council Ref Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20190094	4448354394818	469 Borung-Charlton Road, Charlton	Shearing Shed (extension)	31/10/2019
20190099	9273719419950	34 Elliots Road, Bimbourie	Hay / Machinery Shed	07/11/2019
20190100	9233313421082	90 Hilliards Lane, Yeungroon East	Machinery Shed	07/11/2019
20190110	8148573401280	224 Woods Street, Donald	Storage Shed	21/11/2019
20190111	7607441577566	7359 Calder Highway, Sea Lake	Swimming Pool	21/11/019
20190112	7605390320713	15 Willow Court, Donald	Carport	21/11/2019

3. List of Building Permits Approved by Private Surveyor

Council Ref No.	Address	Project Description	Date Approved
20190095	53 Taverner Street, Berriwillock	Amenities Block (Demolition)	15/10/2019
20190096	370 Bellevilles Road, Watchem	Farm Shed	23/10/2019
20190097	53 Tavernet Street, Berriwillock	Amenities Block	23/10/2019
20190098	4 Cox Street, Sea Lake	Billboard	30/08/2019
20190101	236 Berriwillock North Road, Berriwillock	Hay Shed (x2)	08/08/2019
20190102	3118 Calder Highway, Nandaly	Garage Replacement dwelling & alfresco	02/10/2019
20190103	225 Broadway, Wycheproof	Re-stump dwelling	08/11/2019
20190104	7 Peel Street, Charlton	Re-stump dwelling	31/10/2019
20190105	2-4 Messines Street, Nandaly	Amenities Block	07/11/2019
20190106	Racecourse Road Donald (Donald Pony Club)	Shed (Demolition)	07/11/2019
20190107	1A Aitken Avenue, Donald (Donald Hospital)	Ambulance Air Lock Acute Care Door Installation	29/10/2019
20190108	220 Broadway, Wycheproof	Amenities Block (Demolition)	25/10/2019
20190109	41 Main Street, Culgoa	Amenities Block (Demolition) Maternal Child Health Building (Demolition)	25/10/2019

7.2 REPORT OF ASSEMBLY OF COUNCILLORS MEETINGS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

Attachments: 1 Councillor Briefing Record - 6 November 2019
2 Councillor Briefing Record - 20 November 2019

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

MOTION:

That Council note the reports of the Assembly of Councillor Meetings held on 6 and 20 November 2019.

MOVED: CR ELLEN WHITE

SECONDED: CR DAVID POLLARD

CARRIED.

(R685/19)

1. Key Points/issues

The Local Government Act 1989 (the Act) provides that a record must be kept of any Meeting of Councillors and Staff deemed to be an Assembly of Councillors Meeting as defined in the Act.

An Assembly of Councillors Meeting is defined in the Act as a meeting of Councillors if the meeting considers matters that are likely to be the subject of a Council decision or the exercise of delegation and the meeting is:

A planned or scheduled meeting that includes at least half of the Councillors and a member of Council Staff; or

An Advisory Committee of the Council where one or more Councillors are present.

The Act also provides that the record of any Assembly of Councillors is to be reported to the next practicable Council Meeting and recorded in the Minutes.

A record of both the Assembly of Councillors Meetings held on 6 and 20 November is attached.

7.3 LETTERS OF CONGRATULATIONS AND RECOGNITION OF ACHIEVEMENT/AWARDS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: CR/13/01

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Build a healthy and active community

MOTION:

That Council acknowledge and congratulate the persons and/or groups mentioned in the report for their achievements.

MOVED: CR ELLEN WHITE

SECONDED: CR DAVID POLLARD

CARRIED.

(R686/19)

1. Executive Summary

This report acknowledges and congratulates community persons and/or groups for their success in being recognised for a significant achievement or for being a recipient of an honourable award.

The report also informs Council of any letters of congratulations or any particular recognition of achievement that Council has received or been awarded in the past month.

2. Recognition of Achievement Items

Provider	Recipient	Date	Purpose for Recognition
The ABC Heywire Competition	Josie Carrigg Wycheproof		One of the young regional winners for the ABC Heywire 2020 story telling competition.

7.4 CORRESPONDENCE INITIATED BY COUNCIL

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/06/06

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

MOTION:

That Council notes the record of correspondence sent and responses received.

MOVED: CR DARYL WARREN

SECONDED: CR BRONWYN SIMPSON

CARRIED.

(R687/19)

Table of Correspondence

Council Initiative	Correspondence sent to	Date sent	Date of Response	Summary of Response
Social Housing Flats in Wycheproof to be replaced; investigate social housing stock in Buloke Shire in general, and Buloke Shire investigate opportunities to increase social housing in Buloke Shire with relevant partners such as Haven: Home, Safe.	Mr Richard Wynne MP, Minister for Housing; and	Sent 20 August 2019	27 November 2019	Advised DHHS are working with tenants of the non-damaged units in Wycheproof to find them more suitable homes. Once this occurs the site will be sold and proceeds from the sale will be invested in more social housing in the region.
	CEO of Haven; Home, Safe.	Sent 27 August 2019	5 September 2019	Forwarded a copy of letter they sent to Director of Housing, Chris Hotham and Loddon Area Director DHHS, Nathan Chapman affirming their support for Council's request to address dire local social housing situation.

Council Initiative	Correspondence sent to	Date sent	Date of Response	Summary of Response
Requesting ongoing funding support for lake committees impacted by the free boat launching fee policy.	Jaala Pulford, Minister for Boating and Fishing	Sent 27 November 2019		

7.5 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Works and Technical Services

File No: LP/09/01

Attachments: Nil

MOTION:

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

MOVED: CR DAVID POLLARD

SECONDED: CR DARYL WARREN

**CARRIED.
(R688/19)**

1. Executive Summary

This report provides information on planning applications under consideration by staff and the status of each of these applications.

2. List of Planning Applications

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA817/19	Buloke Shire Council	2A High Street, Charlton (CA 2056, Parish of Charlton East	10/09/2019	Removal of native vegetation	Permit Issued
PPA821/19	Visionstream Pty Ltd	Boort-Wycheproof Road, Glenloth East (CA 20A, Parish of Jeruk)	1/10/2019	Construction of a Telecommunications facility (monopole)	Permit Issued
PPA822/19	Visionstream Pty Ltd	2468 Galaquil East Road, Wilkur (CA 59, Parish of Wilkur	1/10/2019	Construction of a Telecommunications facility (monopole)	Permit Issued
PPA823/19	AWB Grainflow	Back Teddywaddy Road, Charlton (Lot 1 PS547644)	03/10/2019	Construction of a grain bunker	Permit Issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA824/19	DK Wood	480 Donald-Laen Road, Laen	18/10/2019	Construction of three new pig sheds	Request for Further Info
PPA825/19	Lacey McInnes	94 Elliots Road, Bimbourie	13/11/2019	Use and development of land for a second dwelling on a lot	Notice of application
PPA826/19	Green Lake Committee of Management	4567 Birchip-Sea Lake Road, Banyan	18/11/2019	Installation of two entrance signs at Green Lake Recreation Reserve	Permit Issued
PPA827/19	Cindy McCallum	56 Dempsey Street, Wycheproof	25/11/2019	Construction of a shed ancillary to a dwelling	Notice of application
PPA828/19	Charlton Men's Shed	7 Armstrong Street, Charlton	26/11/2019	Construction of skillion roof	New

8. GENERAL BUSINESS

8.1 POLICY REPORTS

8.1.1 BULOKE SHIRE COUNCIL COMPLAINTS HANDLING POLICY

Author's Title: Manager Customer Engagement

Department: Office of the CEO

File No: CM/14/22

Attachments: 1 Buloke Shire Council Complaints Handling Policy

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

MOTION:

That Council:

1. Adopts the Buloke Shire Council Complaints Handling Policy; and
2. Communicates the availability of the policy to the community and places the policy on Council's website.

MOVED: CR ELLEN WHITE

SECONDED: CR DAVID POLLARD

CARRIED.

(R689/19)

1. Executive Summary

Buloke Shire Council historically has not had a Complaints Handling Policy in place, but rather operated under Complaints Procedure as part of our Customer Service Charter.

Members of the public have the right to complain about Council services.

Council is committed to managing complaints in a transparent, fair and consistent way and feedback is encouraged. It helps improve Council services and the way business is conducted.

This policy aims to ensure that customers can raise their complaints easily and with confidence that Council will listen and respond to their concerns, and handle their complaint in a fair and equitable way. If Council is not the right organisation to respond to the complaint, the complainant will be referred to an organisation that can help.

2. Discussion

The Complaint Handling Policy aligns with the Victorian Ombudsman's "Complaints –Good Practice Guide for Public Sector Agencies", which reflects the revised standard for complaint handling, Victoria's public sector values, and the *Charter of Human Rights & Responsibilities Act* 2006.

The revised Complaint Resolution policy is based on the following guiding principles:

- Commitment
- Accessibility
- Transparency
- Objectives and fairness
- Privacy
- Accountability
- Continuous improvement.

The policy also provides details on how to make a complaint and the responsibility of complainants.

3. Financial Implications

There are no financial implications outside operational items budgeted for.

4. Cost Shift Considerations

There are no cost shift considerations.

5. Community Consultation

There has been no consultation with the community about this policy. Council has been guided by the Victorian Ombudsman Office in the compilation of this policy.

6. Internal Consultation

This policy was considered by the Senior Management Team.

7. Legislative / Policy Implications

This policy includes a section on human rights considerations outlining Council's obligations in accordance with the *Charter of Human Rights and Responsibilities Act 2006*.

8. Environmental Sustainability

This policy will be made available online and not printed unless requested.

9. Conflict of Interest Considerations

There were no conflicts in the preparation of this policy.

10. Conclusion

That Council adopts the Buloke Shire Council Complaints Handling Policy, places the document on Council's website and informs the community of the benefits of this policy to Council and community.

8.1.2 ELECTION PERIOD POLICY

Author's Title: Chief Executive Officer

Department: Office of the CEO

File No: GO/07/08

Attachments: 1 Election Period Policy

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

MOTION:

That Council receive and adopt the Election Period policy for the 2020 General Elections, pursuant to Section 93B of the *Local Government Act 1989 (the Act)*.

MOVED: CR ELLEN WHITE

SECONDED: CR DAVID POLLARD

CARRIED.

(R690/19)

1. Executive Summary

Section 93B of the Act provides that a Council must prepare, adopt and maintain an Election Period policy in relation to procedures to be applied by Council during the election period for a general election.

The attached Election Period policy has been reviewed against the requirements under Section 93A and Section 93B of the Act to ensure Council complies with its legislative requirements.

2. Discussion

Council Elections will be held on Saturday 24 October 2020. The Caretaker period begins on the Nomination day 22 September 2020 and is for a period of 32 days concluding on Election Day 24 October 2020.

Section 93B of the Act states that Council is required to review and adopt an Election Period policy no later than 12 months before a general election. An Election Period policy must detail how Council will:

- Prevent inappropriate decisions or inappropriate use of resources during the election period before a general election
- Limit public consultation and the scheduling of Council events
- Ensure access to information held by Council is made equally available and accessible to candidates during the election.

Council adopted its Election Caretaker Policy in February 2016. The review of the Election Period policy has considered Council's obligations under the Act immediately prior to the general election, as well as the need to ensure these obligations are clearly explained to the Buloke community.

3. Financial Implications

Section 93A of the Act prohibits Council from making certain major policy decisions relating to expenditure during an election period, including decisions:

- Relating to the remuneration of a Chief Executive Officer
- To enter into a contract, the total value of which exceeds 1% of the Council's revenue from rates and charges, and
- To exercise any entrepreneurial power if the sum assessed under Section 193(5A) of the Act in respect of the proposal exceeds 1% of the Council's revenue from rates and charges -

Without first obtaining Ministerial exemption.

The Election Period policy outlines how Council resources, including reimbursement of Councillor's out-of-pocket expenses, will be administered during the election period.

4. Cost Shift Considerations

There are no cost shift considerations from this report.

5. Community Consultation

There has been no community consultation in the development of the Election Period policy. The Election Period policy will be made available on Council's internet website and placed on exhibition at Council's Wycheproof District Office.

6. Internal Consultation

Council's Director Corporate Services has been consulted in the review of the Election Period policy. Advice was sought from Council's solicitors to ensure provisions reflected Council's requirements under the Act and reflected best practice.

7. Legislative / Policy Implications

The Election Period policy is a statutory document which incorporates the prescribed requirements of Section 93A and 93B of the Act. Council is required to adopt an Election Period policy not later than 12 months before the commencement of each general election period, and once adopted make the policy publicly available as soon as possible.

8. Conflict of Interest Considerations

All Council Officers involved in the preparation of this report and the review of the Election Period policy have declared they do not have a conflict of interest.

9. Conclusion

Council has an ongoing commitment to good governance and transparency. The Election Period policy provides clarity regarding Council's obligations under the Act to Councillors, candidates, Council staff and the Buloke community.

8.2 MANAGEMENT REPORTS

8.2.1 APPLICATION FOR PERMIT TO KEEP EXCESS ANIMALS AT 28 CAMP STREET WATCHEM

Author's Title: Compliance Team Leader

Department: Works and Technical Services

File No: LA/08/06

Attachments: 1 Application to keep goats - **Confidential**
2 Objection - **Confidential**

RECOMMENDATION:

That Council refuses the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep three (3) goats at 28 Camp Street Watchem.

ALTERNATE MOTION TABLED BY CR MILNE:

Council approve the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep (3) goats at 28 Camp Street Watchem, subject to the following conditions:-

Conditions:-

1. Maximum of (3) three goats to be kept at property
2. Each goat to be identified by NLIS tag
3. If an animal dies or is removed from property it cannot be replaced
4. No breeding or rearing to occur
5. Provide adequate shelter
6. Erection of fencing to prevent escape of goats from property
 - a. Fence Height minimum 1.5 Metres
 - b. Construction steel posts and mesh wire
 - c. Stay posts to be located on outside of fence
 - d. All gates to be secured to prevent escape
7. Abatement controls to prevent nuisance from
 - a. Dust
 - b. Odour
 - c. Vermin and insects
 - d. Storage of feed
8. Supplementary feeding to occur to ensure animals receive adequate sustenance.
9. Compliance with Agriculture Victoria *Code of accepted farming practice for the welfare of goats*
10. If council receives valid complaints regarding the keeping of the goats the permit may be revoked.

MOVED: CR GRAEME MILNE

SECONDED: CR ELLEN WHITE

CARRIED.

(R691/19)

1. Executive Summary

Council has received a Local Laws application for a permit to allow the keeping of three (3) goats at 28 Camp Street Watchem.

2. Discussion

Council's Community Local Law 2019 prohibits the keeping of goats without a local law permit within the confines of a township. Council has received an application requesting a permit to keep (3) goats at 28 Camp Street Watchem.

Surrounding landowners and residents were advised in writing to consider the application and submit any objections to Council by the 9 September 2019. Council has received one (1) signed objection from landowners/residents who state that they are concerned regarding the fencing of the property and that the goats will be allowed to roam the area (refer attachment).

3. Financial Implications

There are no financial implications in this report.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

Following normal Local Laws procedures, Council has undertaken a notification process and advertising of the application that involved Five (5) neighbouring properties that may or could be affected by the activity.

6. Internal Consultation

No internal consultation has taken place.

7. Legislative / Policy Implications

The application and decision making are in keeping with Council's Community Local Law 2019 Clause 42(1).

8. Environmental Sustainability

There are no environmental sustainability considerations in this report.

9. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest.

10. Conclusion

It is recommended that Council refuse the application for a permit under Council's Community Local Law 2019 Clause 42(1) to keep (3) goats at 28 Camp Street Watchem.

8.2.2 COMMUNITY GRANTS AND SPONSORSHIPS

Author's Title: Community Development Officer

Department: Community Development

File No: GS/09/42

Attachments: 1 Cumulative Grants table - 19-20

Relevance to Council Plan 2017 - 2021

Strategic Objective: Build a healthy and active community

Cr Warren declared an indirect Conflict of Interest in Item 8.2.2 on the basis of being a member of the Donald 2000, a recipient listed for a Community Grant.

Cr Warren left the Council Chamber at 7.20pm.

MOTION:

That Council award:

1. \$500 Sponsorship to the Charlton X-Mas Fest Committee;
2. \$500 Sponsorship to the Birchip P-12 School L2P Program;
3. \$2000 Project Support Grant to the Donald 2000 Skate Park Project;
4. \$250 Sponsorship to the Birchip Neighbourhood House Christmas Party; and
5. \$250 Sponsorship to the Tchum Lake Aquatic Club Inc. New Year Celebrations.

MOVED: CR DAVID POLLARD

SECONDED: CR BRONWYN SIMPSON

CARRIED.

(R692/19)

1. Executive Summary

This report is presented to Council to consider the allocation of funds from the Community Grants and Sponsorship Program.

2. Discussion

Project:	Charlton Community X-Mas Fest
Organisation:	Charlton X-Mas Fest Committee
Amount Applied:	\$1500.00 Project Support Grant
Funding Amount Recommended:	\$500 Given the application is for a township Christmas party, the panel evaluated this application consistent with similar Christmas party applications under the sponsorship guidelines. The sponsorship guidelines have a maximum grant of \$500.
Total project cost:	\$5850.00
Project Description:	The Charlton Community X-Mas Fest is run annually for the Charlton Community. This event is free to attend and entertainment for the kids is supplied with a magician, face painting, a jumping castle and Santa will visit

	giving out lollies and icy poles. The Rotary Club will also host a spinning wheel with great prizes. The Oasis Service Club will again have their BBQ and drinks available to feed everyone.
Project Benefit:	This project aligns with the Council Plan theme to Diversify and Enhance our local economy: 3.7 Support Community Celebrations of important national events and days in public spaces. The project will enhance inclusion in the community and is open to all. The prizes for the raffles are purchased by the committee helping to boost the local economy and encourage people to shop locally. The date chosen is the 20 th of December.
Project:	Advanced Driving Course
Organisation:	Birchip P-12 School
Amount Applied:	\$500.00 Sponsorship
Funding Amount Recommended:	\$500
Full project cost:	\$5470.00
Project Description:	Advanced driving course aimed at 16-18 year olds. Aimed to help improve driving abilities in unexpected driving situations. Will help to build the confidence of young drivers while they are building up to the 120 hours of experience.
Project Benefit:	The project aligns with the Council plan through the Build a Healthy and Active Community: 2.8.4 Work with funded partners such as the LLEN and Resource centres in the delivery of youth specific programs. As well as aligning with the Birchip 2030 plan for recreation activities that are not sport specific. The project will help to improve driving skills of young people in adverse situations. This will benefit 20 students as well as their parents and guardians. The catering for the project will be provided by local caterers.
Project:	Donald Skate Park Fundraising
Organisation:	Donald 2000 Inc.
Amount Applied:	\$2500.00 Project Support Grant
Funding Amount Recommended:	\$2000.00
	The maximum grant under the Project Support Grant as detailed in the guidelines is \$2000.
Total Project Cost:	\$60,000 (fundraising required)
Project Description:	Develop and build a skate park in Donald. Aim to raise \$60,000 as a community contribution.
Project Benefit:	This project aligns with the Council Plan through the Building a Healthy and Active Community, Enhancing our local economy, working with community groups, Responding to community needs as well as the Child and Youth Strategy. The Donald Skate Park Project will provide a space for all ages and an opportunity to be involved in activities outside the usual mainstream offerings. The Donald community consulted with the youth about the need for this project to help encourage healthy living for youth of Donald.
Project:	Birchip Community Christmas Party
Organisation:	Birchip Neighbourhood House Inc.
Amount Applied:	\$500 Sponsorship
Funding Amount Recommended:	\$250.00
	Given there are two applications for events in or around Birchip over the

	Christmas period, the panel has recommended \$250 for each application (cumulative \$500).
Total project cost:	\$6500.00
Project Description:	<p>A Christmas party for the whole community, for all ages with a Christmas Carol concert and community carol singing. The concert will feature local musicians, particularly young local musicians and the community choir. There will also be rides in the street for young people to enjoy including the Cha Cha and a bouncy slide.</p> <p>After the carol program there is a slide show presentation of the Year that Was which is a visual display of photographs of significant events, activities and milestones that have occurred in 2019. There is a BBQ meal served at the beginning of the evening. As Birchip doesn't have an Agricultural Show this event allows them to enjoy a carnival type experience. The event is held on the 21st of December.</p>
Project Benefit:	This project aligns with the Birchip Community 2030 Plan to create opportunities that encourage wellbeing, social connections and inclusion and active and healthy lifestyles as well as offer a range of non-sport activities, event and leisure opportunities for residents of all ages including children and young people. It also will support, encourage and recognise community volunteers. The Birchip Christmas Party will help to celebrate the community and its achievements for the 2019 year, it will help to celebrate the community volunteers without them having to work and showcase local musical talents particularly those of youth.
Project:	New Year's Eve at Tchum
Organisation:	Tchum Lake Aquatic Club Inc.
Amount Applied:	\$500.00 Sponsorship
Funding Amount Recommended:	<p>\$250</p> <p>Given there are two applications for events in or around Birchip over the Christmas period, the panel has recommended \$250 for each application (cumulative \$500).</p>
Total Project Cost:	\$7200
Project Description:	<p>This is a family friendly community event held on New Year's Eve on the foreshore of Tchum Lake. The night is designed for a cross section of ages so that families can relax and enjoy the evening together. There is face painting and a bouncy castle for young children, music and fireworks.</p> <p>It is a great chance to promote Buloke's economic and tourism opportunities.</p>
Project Benefit:	This project aligns with Council Plan in the following areas. 2.3.2 Support local community, arts and cultural events; 2.3.3 Work with sport assemblies, government and local sporting groups to provide accessible programs; 2.8.4 delivery of youth specific programs; 3.2 Capitalise on tourism opportunities; Promote the lifestyle and economics of living in Buloke. This event helps to encourage tourism in the region as well as support social inclusiveness.

3. Financial Implications

This brings the allocation under the community grants scheme for the 2019 – 20 financial year to \$12,196.50 out of a total of \$20,000. The sustainability fund contributions so far totals \$0 out of \$50,000 available.

4. Cost Shift Considerations

There are no cost shift considerations in this report

5. Community Consultation

Staff have sought clarification where necessary from community groups.

6. Internal Consultation

Council officers have consulted with the applicants and reviewed all documentation associated with the sponsorship applications

7. Legislative / Policy Implications

The community grants and sponsorship program has been developed in response to the Local Government Investigations and Compliance Inspectorate guidelines

8. Environmental Sustainability

There are no environmental sustainability matters considered in this report.

9. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest

10. Conclusion

That Council considers providing funding allocations as per the recommendations.

Cr Warren returned to the Council Chamber at 7.23pm.

8.2.3 RDV FUNDING APPLICATION - WYCHEPROOF STREETScape

Author's Title: Chief Executive Officer

Department: Office of the CEO

File No: GS/03/01

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Diversify and enhance our local economy.

MOTION:

That Council:

1. Applied for \$450,000 from the Regional Development Victoria Regional Jobs and Infrastructure Fund for the redevelopment of the Wycheproof streetscape; and
2. Consider the allocation of \$150,000 of matching funding as part of the 2020/21 budget deliberations.

MOVED: CR BRONWYN SIMPSON

SECONDED: CR ELLEN WHITE

CARRIED.

(R693/19)

1. Executive Summary

This report is presented to Council to consider submitting an application under Regional Development Victoria's, Regional Jobs and Infrastructure Fund for the redevelopment of the Wycheproof Streetscape (Brightening Broadway).

2. Discussion

The Regional Jobs and Infrastructure Fund (RJIF) is the Victorian Government's overarching regional development package. It focuses on major projects, employment and communities. Regional Development Victoria (RDV) are administering the grants and the closing date is 18 December 2019. The grant is open for one round only and maximum applications to \$500,000. In addition, the criteria have now improved the matching contribution requirements for small rural councils to \$3:\$1.

Council developed streetscape masterplans for the five larger towns in 2016 and has secured funding to complete works in Donald (riverfronts project), Charlton (riverfronts project) and Birchip (Safer Cumming Avenue). In addition, Council has recently delivered improvements to Apex Park in Sea Lake.

Wycheproof Alive and Wycheproof Traders Group have been working with Council over many years to upgrade the streetscape in Wycheproof. The community and local businesses have recently completed a significant amount of work, by painting shopfronts and introducing vines on verandas along Broadway.

The streetscape masterplan outlines a range of improvement opportunities that will be incorporated into this grant including:

- Improving accessibility, through redevelopment of safe and attractive footpaths and crossovers and compliant disabled carparks
- Greening the street through trees and vines
- Greening and landscaping civic area (around Shire Office and Senior Citizens Centre)
- Implementation of wayfinding/interpretive signage
- Development of street art
- Improvement of street furniture (seating, bin surrounds, bike parking)
- Long vehicle parking to allow for caravans and trucks
- Lighting key natural assets

In addition, the establishment of an electric car charging point is fast becoming a priority for the region and will add to tourism stays into the future.

Staff are working alongside the community to develop a \$600,000 package of works, with an aim to apply for \$450,000.

3. Financial Implications

This project aims to apply for \$450,000 state government funding and does need to co-contribution of \$150,000. This funding would need to be considered in the 2020/21 budget and could be accommodated within the existing long term financial plan.

Importantly, this project will also aim to target some of Council's asset renewal challenges, by replacing ageing footpaths.

The ultimate aim is to increase visitation and to make Wycheproof an attractive stopover point for travellers to stay and spend in the township.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

The development of the streetscape masterplans were completed through heavy community consultation. The establishment of streetscapes has for a long time been a priority in the Wycheproof Community Plan

6. Internal Consultation

Council's management team have met to discuss the project.

7. Legislative / Policy Implications

This project hits a number of Council policy and strategy documents, including but not limited to:

- 2030 Community Plan
- Council Plan
- Economic Development and Tourism Strategy
- Inclusiveness Plan
- Wycheproof Community Plan
- Wycheproof Streetscape Master Plan

8. Environmental Sustainability

This project will incorporate key environmental sustainability initiatives, including the electric car charging point and greening of the community, through tree planting.

9. Conflict of Interest Considerations

No staff involved in the development of this report has a conflict of interest.

10. Conclusion

It is recommended that Council apply for \$450,000 for the Brightening Broadway and consider matching allocation of \$150,000 in the 2020/21 budget deliberations.

8.2.4 PROGRESS AGAINST ECONOMIC DEVELOPMENT & TOURISM STRATEGY

Author's Title: Economic Development & Tourism Lead

Department: Office of the CEO

File No: ED/03/08

Attachments: 1 Economic Development & Tourism Strategy Progress Report
Nov 2019

Relevance to Council Plan 2017 - 2021

Strategic Objective: Diversify and enhance our local economy.

MOTION:

That Council note the progress made against the Economic Development & Tourism Strategy 2018-2021.

MOVED: CR GRAEME MILNE

SECONDED: CR ELLEN WHITE

CARRIED.

(R694/19)

1. Executive Summary

This report is provided to Council to note the progress made against the priorities and initiatives outlined in the Economic Development and Tourism Strategy.

2. Discussion

In August 2018, Council adopted a new Economic Development and Tourism Strategy. One of the key actions in the Year 3 Annual Plan was to report on the progress of the implementation of the Strategy.

Whilst the full progress report is an attachment to the report, some of the key recent highlights include:

- Establishment of the Economic Development and Tourism Advisory Committee.
- Completion of the Better Approvals Project program, which aims to streamline permits for businesses.
- Industry gap analysis project funded and underway, with a draft report received in November.
- Signed the Small Business Friendly Council charter
- Completion of a Skills Demand Profile in partnership with the Victorian Skills Commissioner.
- Supported the running of a social enterprise workshop in Nandaly in September.
- Secured additional funding for three mobile blackspots across the Shire.
- Significant investment in tourism initiatives and infrastructure, including Trading of the Trail, Lake Tyrrell, Green Lake, Watchem Lake, Wooroonook Lake, Tchum Lake, Birchip streetscape, Silo and street art and travellers rest/public toilet upgrades.
- Secured funding for infrastructure for Sea Lake and Charlton childcare centres.
- Partnering with Agriculture Victoria to deliver Internet of Things trial across the Shire.
- Applications made for a Buloke Branding Project and Investment Gap Analysis.
- Delivered the local transport solutions project

- Redevelopment of a range of travellers rest facilities throughout the Shire
- Development of street art, including painting two silos to connect to the Silo Art Trail

The Economic Development and Tourism Strategy is a four-year plan. Solid progress was noted in June 2019 at an ordinary Council meeting. Further progress has since been made with additional actions being started and completed.

3. Financial Implications

Many of the initiatives have been externally funded, whilst others are being delivered through the operational budget. Further funding will need to be sought externally, and internal contributions through the operational budget should be considered in the next financial year to continue to deliver initiatives identified in the strategy. By implementing these initiatives, it is hoped the financial and economic activity of the region is strengthened.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

The Economic Development and Tourism Advisory Committee now provide a focussed consultative mechanism for Council's economic development and tourism priorities, and many of these projects will continue to be tested with the committee.

6. Internal Consultation

This report has been developed with input across the management team. Members of the management team are also involved in advising on and the implementation of actions in the strategy.

7. Legislative / Policy Implications

The Economic Development and Tourism Strategy is a key strategic document for Council and the implementation of the action plan is an important part of Council's role.

The need to report on progress against the strategy was outlined in the Year 3 Annual Plan.

8. Environmental Sustainability

There are no environmental sustainability implications within this report.

9. Conflict of Interest Considerations

No officer involved in the development of this report has a known conflict of interest.

10. Conclusion

That Council note further progress in the implementation of the Economic Development & Tourism Strategy since the last progress update in June 2019, and that there are a number of projects started, in progress and complete.

8.2.5 BUILDING BETTER REGIONS FUND APPLICATIONS

Author's Title: Chief Executive Officer

Department: Office of the CEO

File No: GS/03/02

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Responding to and enhancing our built and natural environment

MOTION:

That Council:

1. Submits applications under the Building Better Regions Fund for:
 - Buloke Roads of Strategic Importance (Sea Lake Lascelles and Culgoa Ultima Road) for \$1,000,000; and
 - Birchip Safer Cumming Avenue Project for \$450,000
2. Considers matching funding for Buloke Roads of Strategic Importance of \$1,000,000 in the development of the 2020/21 budget.

MOVED: CR DAVID POLLARD

SECONDED: CR GRAEME MILNE

CARRIED.

(R695/19)

1. Executive Summary

This report is presented to Council to consider making applications under the Federal Government's Building Better Regions Fund

2. Discussion

The \$841.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to:

- create jobs
- drive economic growth
- build stronger regional communities into the future

For Round 4 there is a total of \$200 million available. The Infrastructure Projects Stream supports projects that provide economic and social benefits to regional and remote areas. The projects can be either construction of new infrastructure or the upgrade or extension of existing infrastructure. Applications require a \$1:\$1 co-contribution and applications close 19 December.

Officers have identified two projects that meet the eligibility, but also critically, where Council have the ability to meet the \$1:\$1 co-contribution. These projects are:

- Buloke Roads of Strategic Importance (Sea Lake Lascelles and Culgoa Ultima Road); and
- Birchip Safer Cumming Avenue Project for \$450,000.

Buloke Roads of Strategic Importance (Sea Lake Lascelles and Culgoa Ultima Road)

Council has recently undertaken an assessment of the condition of all key freight and tourism routes in the Shire and in the long term financial plan, have increased Council's ability to fund the renewal of the link roads. Two of the projects requiring investment include the Sea Lake Lascelles Road and the Culgoa Ultima Road. Both roads are heavy freight routes and are increasingly taking more b-doubles. In addition, both are now serving as key tourism routes, particularly the Sea Lake-Lascelles Road through the extension of the Silo Art Trail into Sea Lake.

This \$2million project would include widening these roads, improving the rideability and the strength of the pavements of 3.5kms of the Sea Lake Lascelles Road and 1.9kms of the Culgoa Ultima Road.

Council has the ability to match this co-contribution requirements for this through the 2020/21 budget, with the Long Term Financial Plan outlining strong investment into road pavement rehabilitation.

Birchip Safer Cumming Avenue Project

Council secured \$320,000 of funding from Regional Roads Victoria in early 2019, with Council co-contributing \$130,000. The planning for these works are well underway and tenders are to be called for in the first quarter of 2020. Given the works haven't started, there provides a good opportunity to apply for a larger streetscape project and leverage existing \$450,000 of funding and apply for an additional \$450,000 under the Building Better Regions Fund.

Officers are working with landscape planners and the community to scope up a \$900,000 project that includes:

- Reduction to one lane of traffic, and introduction of a cycling and reversing lane,
- Creation of turning lanes and extension of median strips
- Hard and soft landscaping, including greening of town
- Improved wayfinding signage and creation of alfresco eating at bakery
- Street art
- Improvements to overall visual amenity of the township.

In the event this funding is unsuccessful, Council will deliver upon the existing project.

3. Financial Implications

These grants would provide a strong financial outcome for Council in ensuring overarching benefit for Council.

For the road specific project, it uses future budget allocations to leverage additional federal grants to target Council's key challenge, which is sealed road pavements.

For the Birchip streetscape project, we aim to leverage existing committed funds to gain a larger project that will have a bigger impact in the community.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

The Birchip streetscape project has had a significant amount of consultation through streetscape masterplans and the Birchip Forum.

6. Internal Consultation

Staff from Council's management team have met to discuss the projects.

7. Legislative / Policy Implications

This project hits a number of Council policy and strategy documents, including but not limited to:

- 2030 Community Plan
- Council Plan
- Economic Development and Tourism Strategy
- Inclusiveness Plan
- Birchip Community Plan
- Birchip Streetscape Master Plan

8. Environmental Sustainability

This project will incorporate key environmental sustainability initiatives, including the electric car charging point and greening of the community, through tree planting.

9. Conflict of Interest Considerations

No staff involved in the development of this report has a conflict of interest.

10. Conclusion

It is recommended that Council apply for:

- Buloke Roads of Strategic Importance (Sea Lake Lascelles and Culgoa Ultima Road) for \$1,000,000; and
- Birchip Safer Cumming Avenue Project for \$450,000

8.2.6 DROUGHT COMMUNITIES PROGRAMME EXTENSION - WYCHEPROOF EARLY YEARS FACILITY AND BIRCHIP LEISURE CENTRE

Author's Title: Chief Executive Officer

Department: Office of the CEO

File No: GR/05/04

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Build a healthy and active community

PROPOSED MOTION:

That Council:

1. Apply for \$300,000 from the Federal Government Drought Communities Programme for upgrades to the Birchip Community Leisure Centre precinct;
2. Apply for \$300,000 from the Federal Government Drought Communities Programme for the Wycheproof Early Years Facility development;
3. Work closely with the State Government to secure \$500,000 from the Children's Facility Capital Program for the Wycheproof Early Years Facility development;
4. Consider the allocation of up to \$200,000 of Council funding out of the 2020/21 Council budget for the Wycheproof Early Years Facility development;
5. Receives a further report regarding the status of these projects if state government funding is not successful for either project; and
6. Receives a further report on the application of other projects under the Federal Government Drought Communities Programme.

MOVED: CR GRAEME MILNE

SECONDED: CR DARYL WARREN

AMENDED MOTION PUT BY CR POLLARD

That Council:

1. Apply for \$300,000 from the Federal Government Drought Communities Programme for upgrades to the Birchip Community Leisure Centre precinct;
2. Apply for \$500,000 from the Federal Government Drought Communities Programme for the Wycheproof Early Years Facility development;
3. Work closely with the State Government to secure \$500,000 from the Children's Facility Capital Program for the Wycheproof Early Years Facility development;
4. Consider the allocation of up to \$200,000 of Council funding out of the 2020/21 Council budget for the Wycheproof Early Years Facility development;

5. Receives a further report regarding the status of these projects if state government funding is not successful for either project; and
6. Receives a further report on the application of other projects under the Federal Government Drought Communities Programme.

MOVED: CR DAVID POLLARD

SECONDED: CR BRONWYN SIMPSON

CARRIED.

(R696/19)

1. Executive Summary

In November 2019, the Federal Government made the declaration that Buloke Shire Council is eligible to apply for funding under the Drought Communities Programme (DCP) - Extension. The fund is designed to support local infrastructure and other projects for communities and businesses that have been impacted by drought. This report is presented to Council to consider making applications under this fund.

2. Discussion

The DCP funding guidelines state that funding will be targeted at infrastructure projects that provide employment for people whose work opportunities have been impacted by drought; stimulate local community spending; use local resources, businesses and suppliers; and/or provide a long-lasting benefit to communities and the agricultural industries on which they depend.

Declared Councils are eligible to apply for up to \$1million of projects that can be completed and acquitted prior to 31 December 2020. Councillors and officers have conducted initial workshops on the options available, relying heavily on the priorities listed in the individual township community plans. In addition, there are many state funding programs that require a matching contribution, and strong consideration has been given to the ability to leverage the federal drought funding an even stronger outcome for the community.

In mid-2019, Council made an application for \$1.48 million for a new Wycheproof Early Years Facility (Kindergarten, childcare and maternal child health centre) to be located on the site of the Wycheproof P-12 School. This application was unsuccessful and feedback from the State Government has been to consider a smaller application, consider reducing the cost (and scope) of the project and the ability to co-contribute for the development (noting the guidelines called for a co-contribution).

In considering this feedback, staff are currently working to rescope the project to a \$1million total project cost, and also working with the community on their capacity to contribute. The Drought Communities Programme has been identified as a potential funding source, as has the community fundraising and Council's own capital budget for 2020/21.

In addition, Council have been working alongside the Birchip Community Leisure Centre Committee for many years to develop the site and improve facilities. Currently, the facility requires upgrades to change facilities (partially funded), netball courts and light to playing surfaces. The changerooms project currently has a shortfall of funding, and there is currently an opportunity to leverage further funding from Sport and Recreation Victoria to deliver a larger project at the Birchip Community Leisure Centre (netball courts and lighting upgrades). If successful, these projects would add to the current upgrades occurring to the oval surface.

The funding strategies for both projects require funding from all three levels of government and therefore, there is some level of risk in the approach. Given this, a further report should be provided to Council in early 2020 outlining the status and if any adjustments are required to the funding strategies. In addition, Council will need to make further applications under the Drought Communities Programme Extension.

3. Financial Implications

These projects are likely to significantly increase the size of the 2020/21 budget. This recommendation is aiming to leverage the maximum amount of Federal and State government funding available. This recommendation does commit up to \$200,000 of funding from own-source revenue to the Wycheproof Early Years Facility from the Council budget in 2020/21, however this can be accommodated in the Long Term Financial Plan.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

The development of this recommendation was based on priority projects listed in the Buloke 2030 Plan, and the individual township community plans. In addition, Council has toured both sites over the past eighteen months. Additional community consultation will be held following the outcomes of the applications.

6. Internal Consultation

Staff and Councillors have workshopped these applications over the November/December period.

7. Legislative / Policy Implications

This list of projects is significant in that it addresses recommendations from a number of Councils key plans and strategies including:

- Council Plan;
- Building Buloke 2030;
- Individual Community Plans;
- Economic Development and Tourism Plan;
- Asset Management Plans; and
- Recreation Plan.

8. Environmental Sustainability

Careful consideration of environmental sustainability design elements will be considered in the design and procurement phase.

9. Conflict of Interest Considerations

No staff involved in writing this report has declared a conflict of interest

10. Conclusion

It is recommended that Council

- Work closely with the State Government to secure \$500,000 from the Children's Facility Capital Program for the Wycheproof Early Years Facility development;
- Apply for \$300,000 from the Federal Government Drought Communities Programme for the Wycheproof Early Years Facility development;
- Consider the allocation of up to \$200,000 of Council funding out of the 2020/21 Council budget for the Wycheproof Early Years Facility development;

- Applies for \$300,000 from the Federal Government for upgrades to the Birchip Community Leisure Centre precinct; and
- Receives a further report regarding the status of these projects and other funding applications under the Drought Communities Programme.

8.3 FINANCIAL REPORTS

8.3.1 FINANCE PERFORMANCE REPORT AS AT 31 OCTOBER 2019

Author's Title: Manager Finance

Department: Corporate Services

File No: FM/19/03

Attachments:

- 1 Income Statement October 2019
- 2 Balance Sheet October 2019
- 3 Cashflow Statement October 2019
- 4 Capital Works Program October 2019
- 5 Cashflow Forecast October 2019
- 6 Cashflow Chart October 2019

Relevance to Council Plan 2017 - 2021

Strategic Objective: Deliver our service in a financially viable way

MOTION:

That Council receives and notes the Financial Performance Report for the month ending 31 October 2019.

MOVED: CR ELLEN WHITE

SECONDED: CR BRONWYN SIMPSON

CARRIED.

(R697/19)

1. Executive Summary

The **Income Statement** provides a summary of the total income and total expenditure relating to Council's annual operations. Capital grant income is included in the calculation of the Council's total surplus/(deficit) but is presented separately to distinguish operational activities. Capital grant income is specifically used to fund expenditure on Council assets which is reported on the balance sheet.

The reported surplus as at 31 October 2019 is \$9.23m. Excluding capital grant income of \$1.87m, the operating surplus is \$7.36m. This operating surplus is lower than budget (surplus \$7.74m) which is now largely due to the timing of the December 2018 flood event funding and related expenditure which were planned in September/October.

The **Balance Sheet** summarises the value of Assets (what we own) and our Liabilities (what we owe), and the difference between assets and liabilities (Net Assets or Equity) reflects our net worth. Council's net worth as at this accounting period is \$282m due to the recognition rate income at this early stage of the financial year. Net worth is anticipated to decrease to \$279m by 30 June 2020 as budgeted expenditure occurs (\$273m as at 30 June 2019).

The **Cashflow Statement** reflects actual results for the year to date (July – October) in line with statutory financial reporting. At 31 October 2019, Council's Cash and Cash Equivalents were \$17.33m.

The **Cashflow Forecast** is a projection of cashflow for the remainder of the year based on the cash balance as at 31 October, the monthly budgets and specified timing parameters (such when BAS/super are due and quarterly rate receipts). **Cashflow following the \$7m loan repayment in early November remains strong at \$10.91m on hand at the date of this report.**

The **Cashflow Chart** visually depicts the cashflow forecast and the updated format is illustrated in a dual design, based on best practice reporting.

The cashflow chart shows:

1. The line graph to reflect the ending bank balance each month for the year to date and a projection of the ending bank balance for the rest of the year.
2. The column graph which summarises what is expected to happen during each month's cashflow to explain the change in the bank balance. For example, in November the large pay out of the loan (shown by the negative cashflow red block) will significantly decrease the bank balance. Conversely, the following months show income (positive green cashflow blocks) exceeds expenses and asset expenditure (negative blue cashflow blocks) leading to some increase of the bank balance.

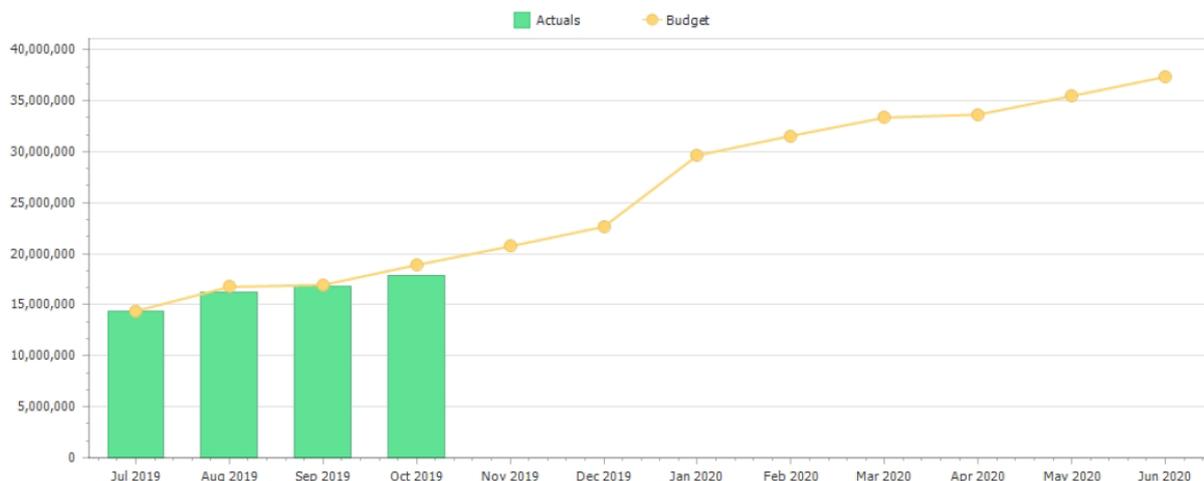
The bank balance is expected to remain positive throughout the 2019/20 financial year.

The **Capital Works Program** depicts \$4.3m of the annual capital works budget of \$11.754m has been expended or committed during July to October. Progress of project completion is detailed by percentage.

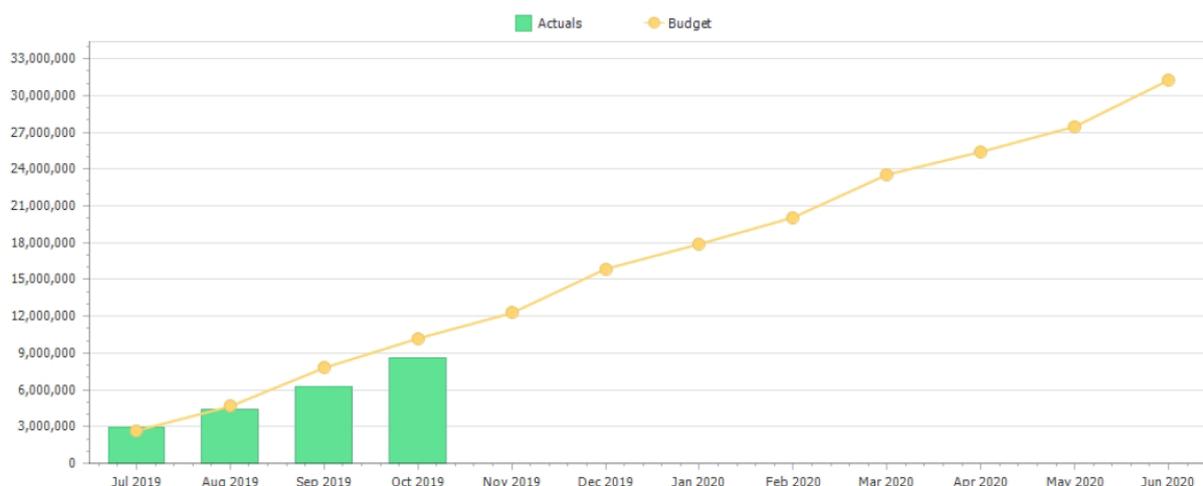
Financial Implications

The tables below provides an overview of Council's financial performance as at 31 October 2019

Accumulated Income to Budget — Buloke Shire Council



Accumulated Expenses to Budget — Buloke Shire Council



The following commentary is provided:

a. Total income - less than budget due to:

- Upfront payment of the FAG in June 2019 (down \$1.5m)
- Delay with December 2018 Flood event funding (down \$1.25m)
- Partly offset by capital contributions received for the Donald Community Precinct included in the 2018/19 budget (Up \$0.5m)

b. Total expenses - less than budget due to:

- Delay with December 2018 Flood event funding (down \$1.25m)

c. Operating Surplus - Lower than budget expenditure has partly offset the impact of lower than budget income reducing the **total operating surplus variance actual to budget to less than 5%**

2. Community Consultation

No consultation with the community was required for the production of this report.

3. Internal Consultation

The reports have been prepared in consultation with the budget managers directly responsible for Council budgets.

4. Legislative / Policy Implications

The report is consistent with the requirements of the *Local Government Act 1989*.

5. Environmental Sustainability

This report has no direct impact on environmental sustainability.

6. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest.

7. Conclusion

The year to date surplus is impacted by the timing of the FAG and the December Flood event funding/expenditure. This variance to budget is expected to be resolved in the half yearly reforecasting when project timing can be updated.

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORS

CR ELLEN WHITE

Delegate Meetings

Central Murray Regional Transport Forum

No meeting this month

Municipal Emergency Management Planning Committee

No meeting this month

Municipal Fire Management Planning Committee

No meeting this month

Mallee Local Transport Forum

No meeting this month

Lake Tyrrell Project Control Group

The project is progressing with Buloke Shire starting its work in preparation for the builders to start

Buloke Library Steering Committee

- Meeting held in Wycheproof on 19th November
- Steering group discussed the library review and the opportunities for greater community engagement

Highlights of the month

- I attended a pre briefing meeting to look at drainage issues in Charlton. It is important that water can drain easily from the town if there is a major rain episode. This will take careful budgeting and consideration
- Councillor Briefing Charlton
- I attended the Loddon Campaspe Councils Climate Risk and Financial Reporting Disclosure Seminar in Bendigo where we learned about the risks to Local Government that climate change poses
- The Buloke and Northern Grampians AGM was held on Wednesday 4th December. The coordinator, Kevin Spence, who has been with the organisation for 17 years was farewelled at the AGM. He was commended for the massive effort and his passion for Landcare during this time. His replacement, Andrew Borg, starts on January 2nd.
- Nullawil Progress Association meeting

CR BRONWYN SIMPSON

- 19 November 2019 Buloke Shire Council Library Advisory Committee Meeting
- Chaired the Wyche Alive AGM - The Wyche Alive Committee is trialling holding this meeting on the second Tuesday of each month so that I can regularly attend.
- Charlton Forum Meeting
- 3 December North Central Local Learning Employment Network Board Meeting
- 4 December Buloke Shire Council Independent Audit Committee Meeting
- 10 December Wyche Alive General Meeting
- 11 December A Guest at the Loddon Healthy Minds Network Meeting.

CR DARYL WARREN

- 15 November 2019 Loddon Mallee Waste & Resource Recovery Group Meeting - Melbourne
- 18 November Donald Skate Park Meeting
- 20 November Councillor Briefing - Charlton
- 21 November Department of Environment, Land, Water and Planning (DELWP)
Protection Board Member's Dinner - Melbourne
- 22 November DEWLP Board Members Integrity Training – Melbourne
- 25 November Loddon Campaspe Workshop Climate Matters – Bendigo
- Buloke Tourism Board Meeting – Watchem
- 27 November GWM Water Meeting – Horsham
- Donald Skate Park Meeting
- Donald 2000 Meeting
- 4 December Councillor Briefing – Wycheproof
- 5 December Rex Theatre Meeting – Charlton
- 11 December Council Meeting - Wycheproof

CR CAROLYN STEWART

- 13 November 2019 Citizenship Ceremony - Wycheproof
 Statutory Meeting - Wycheproof
 Ordinary Meeting of Council - Wycheproof
- 14 November Victorian Local Governance Association AGM via Zoom
- 15 November Charlton College Graduation Dinner - Charlton
- 16 November Streets of Our Town Photography Exhibition - Charlton
 Three Walls Aerosol Workshop
- 17 November Streets of Our Town Photography Exhibition - Charlton
- 18 November Donald Skate Park Fundraising Launch - Donald
- 19 November Meeting with CEO - Wycheproof
- 20 November Pre-briefing tour of Charlton Drainage
 Councillor Briefing - Charlton
- 25 November Loddon Campaspe Group of Councils - Climate Risk Financial Reporting
 and Disclosure- Bendigo

 East Wimmera Health Service AGM - St Arnaud
- 26 November Flow FM Pre-recorded Radio interview
- 27 November Meetings with Ali Cupper Member for Mildura, Sonia Kilkenny
 Parliamentary Secretary for Early Childhood Education and Adem
 Somyurek MP, Parliament House - Melbourne

 Plumpton Reserve Committee of Management AGM - Charlton
- 28 November LEAD Loddon Murray Leadership Graduation - Bendigo
- 29 November City Of Greater Bendigo UNESCO City of Gastronomy Launch,
 Peppercorn Farm - Bendigo
- 2 December Meeting with CEO - Charlton Office
- 3 December Rural North West MAV Regional Meeting - Warracknabeal
- 4 December Buloke Shire Audit Committee Meeting - Wycheproof
 Tour of Wycheproof Kindergarten
 Councillor Briefing - Wycheproof
- 6 December CNH Saloon d'Art - Charlton
- 9 December Meeting with CEO - Charlton
- 11 December Loddon Healthy Minds Network Meeting - Charlton

 Mid-year CEO KPI Check-in - Wycheproof

9. OTHER BUSINESS

9.1 NOTICES OF MOTION

9.1.1 NOTICE OF MOTION - ENVIRONMENT AND CLIMATE CHANGE

Author's Title: Councillor Ellen White

Department: Office of the CEO

File No: GO/09/01

Attachments: Nil

MOTION:

That Council:

1. Develop a Climate Change Mitigation and Adaptation Strategy and Plan in 2020;
2. Considers in its budget allocations from 2020 onwards, the implementation of the plan; and
3. Continues its relationship with CVGA and other similar councils to benchmark our climate change strategy and plans.

MOVED: CR ELLEN WHITE

SECONDED: CR DARYL WARREN

CARRIED.

(R698/19)

Discussion

At our October meeting, Council acknowledged that the climate is in a state of change, and that we will consider methods of greenhouse gas reduction when opportunities arise. Since then, Council staff and some councillors have attended a seminar on Climate Risk Through a Financial and Liability Lens, delivered by the Global Head of Climate Risk Governance of Minter Ellison, Sarah Barker.

This seminar raised issues in regard to future implications which could impact on Council in discharging its statutory and legal obligations.

The newly introduced Local Government Act also recognises that Councils will have a higher duty of care in dealing with the vagaries of Climate Change as they may present in the future: saying

“The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted”

In taking these matters into consideration it may well be prudent and timely for Council to consider the development of a Strategy and Plan to quantify its level of liability, but importantly to map out a way forward in dealing with these emerging changes.

Based on this, I ask that the Buloke Shire Council:

1. Develop a Climate Change Mitigation and Adaptation Strategy and Plan in 2020;
2. Considers in its budget allocations from 2020 onwards, the implementation of the plan;
and
3. Continues its relationship with CVGA and other similar councils to benchmark our climate change strategy and plans.

9.2 QUESTIONS FROM COUNCILLORS

Nil

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

Nil

9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC

MOTION:

That Council closes the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

- | | | |
|-------|--|-------------------------|
| 9.5.1 | C69 2019/20 LOCAL ROADS REHABILITATION PROGRAM | (d) contractual matters |
| 9.5.2 | C68 2019/20 LAKE TYRRELL TOURISM INFRASTRUCTURE CONSTRUCTION | (d) contractual matters |

MOVED: CR DARYL WARREN

SECONDED: CR DAVID POLLARD

**CARRIED.
(R699/19)**

MOTION:

That Council reopens the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 and brings resolutions from the closed session into open session.

MOVED: CR DARYL WARREN

SECONDED: CR ELLEN WHITE

**CARRIED.
(R702/19)**

RESOLUTIONS FOR ITEMS 9.5.1. AND 9.5.2 FROM CLOSED SESSION

9.5.1 C69 2019/20 LOCAL ROADS REHABILITATION PROGRAM

That Council:

1. Award Contract No. C69 2019/20 Local Roads Rehabilitation Program to **Harril Pty Ltd** for the works specified in Watchem-Warracknabeal Road from Ch: 4.998km to 6.048km, Culgoa-Ultima Road Ch: 5.815km to 6.995km, Culgoa-Ultima Road Ch: 7.160km to 9.620km, Culgoa-Ultima Road Ch: 10.320km to 11.410km; and Culgoa-Ultima Road Ch: 16.456km to 18.780km for the tendered lump sum price of **\$2,663,703.00 (excluding GST)**.
2. Delegate authority to the Chief Executive Officer to approve payments to the Contractor for undertaking the works associated with the Contract;
3. Delegate authority to the Chief Executive Officer to approve all variations under the Contract; and
4. Notes and declares the Confidential Attachment to this report for Contract No. C69 2019/20 Local Roads Rehabilitation Program of the Local Government Act 1989 on the grounds that it relates to contractual matters as described in s 89(2) of the Local Government Act 1989.

9.5.2 C68 2019/20 LAKE TYRRELL TOURISM INFRASTRUCTURE CONSTRUCTION

That Council:

1. Award Contract No. C68 2019/20 Lake Tyrrell Tourism Infrastructure Construction to **Gradian Projects Pty Ltd** for the lump sum price of \$1,739,828 (excluding GST), being tender Option 2 and affixes the common seal;
2. Delegate authority to the Chief Executive Officer to approve payments to the Contractor for undertaking the works associated with the Contract;
3. Delegate authority to the Chief Executive Officer to approve all variations under the Contract; and
4. Notes and declares the Confidential Attachment to this report for Contract No. C68 2019/20 Lake Tyrrell Tourism Infrastructure Construction of the Local Government Act 1989 on the grounds that it relates to contractual matters as described in s 89(2) of the Local Government Act 1989.

10. MEETING CLOSE

Meeting closed at 8.17pm.