



ORDINARY COUNCIL MEETING

AGENDA

Wednesday 8 April 2020

Commencing at 7.00pm

Wycheproof Supper Room

367 Broadway, Wycheproof

**Anthony Judd
Chief Executive Officer
Buloke Shire Council**

ORDER OF BUSINESS

1. COUNCIL WELCOME AND STATEMENT OF ACKNOWLEDGEMENT

WELCOME

The Mayor Cr Carolyn Stewart will welcome all in attendance.

STATEMENT OF ACKNOWLEDGEMENT

The Mayor Cr Carolyn Stewart will acknowledge the traditional owners of the land on which we are meeting and pay our respects to their Elders and to the Elders from other communities who maybe here today.

2. RECEIPT OF APOLOGIES

Cr David Vis Mallee Ward (approved leave of absence)

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION:

That Council adopt the Minutes of the Ordinary Meeting held on Wednesday, 11 March 2020.

4. REQUESTS FOR LEAVE OF ABSENCE

5. DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

In accordance with Sections 77A, 77B and 78 of the Local Government Act Councillors are required to disclose an "interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

6. QUESTIONS FROM THE PUBLIC

NIL

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	The Meeting may be closed to members of the public to consider confidential matters.	
9.5.1	CONTRACT NO C73 2019/2020 SUPPLY AND DELIVERY OF ONE(1) NEW TIPPING TRUCK 3 AXLE & DOG TRAILER 3 AXLE.	
9.5.2	CONTRACT C75 2019/2020 BIRCHIP SEA LAKE ROAD STREETSCAPE PROJECT (CUMMING AVENUE)	
	If the meeting has been closed it will be brought back into open session by resolution	

10. MEETING CLOSE

NEXT MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN WYCHEPROOF SUPPER ROOM, 367 BROADWAY, WYCHEPROOF ON WEDNESDAY, 13 MAY 2020 AT 7.00PM.

Anthony Judd
CHIEF EXECUTIVE OFFICER

6. QUESTIONS FROM THE PUBLIC

Nil

7. PROCEDURAL ITEMS

7.1 REPORT OF ASSEMBLY OF COUNCILLORS MEETINGS

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/05/04

Attachments: 1 [↓](#) Councillor Briefing Record - 4 March 2020
2 [↓](#) Councillor Briefing Record - 18 March 2020

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

RECOMMENDATION

That Council note the reports of the Assembly of Councillor Meeting held on 4 March and 18 March 2020.

1. Key Points/issues

The Local Government Act 1989 (the Act) provides that a record must be kept of any Meeting of Councillors and Staff deemed to be an Assembly of Councillors Meeting as defined in the Act.

An Assembly of Councillors Meeting is defined in the Act as a meeting of Councillors if the meeting considers matters that are likely to be the subject of a Council decision or the exercise of delegation and the meeting is:

A planned or scheduled meeting that includes at least half of the Councillors and a member of Council Staff; or

An Advisory Committee of the Council where one or more Councillors are present.

The Act also provides that the record of any Assembly of Councillors is to be reported to the next practicable Council Meeting and recorded in the Minutes.

A record of the Assembly of Councillors Meeting held on 4 March and 18 March 2020 is attached.

BULOKE SHIRE COUNCIL
RECORD
Councillor Briefing

Date and Time:	4 March 2020	Time: 5.00pm – 8.00pm
Location:	Sea Lake Senior Citizens Building	

ITEMS

NO.	TOPIC	PURPOSE
Councillor only time 5.00pm – 5.30pm		
1.	Welcome	
2.	Apologies	Cr Vis
3.	Attendees	Cr Pollard, Cr Simpson, Cr White, Cr Stewart, Cr Warren, Cr Milne, Anthony Judd, , Rose Harris, Wayne O’Toole, Hannah Yu, Travis Fitzgibbon
4.	Visitors	Advance Sea Lake Inc - Pat Amos, Abbey Walklate, Julie Pringle
5.	Declarations of Pecuniary Conflicts of Interest	Nil
6.	Confirmation of Councillor Briefing Notes	
7.	Presentations	
	7.1 Advance Sea Lake Inc)	
DINNER		
8.	Items for Discussion	
	8.1 Landfill Transfer Station times	
	8.2 Community Forum Summit	
9.	Councillor Matters	
10.	CEO Updates	

11. Next Briefing:

Date and Time:	18 March 2020	Time:	3.00pm – 6.00pm
Location:	Wycheproof Supper Room		

12. Briefing Close

BULOKE SHIRE COUNCIL
RECORD
Councillor Briefing

Date and Time:	18 March 2020	Time:	3.00pm – 6.00pm
Location:	remote conferencing		

ITEMS

NO.	TOPIC	PURPOSE
	Councillor / CEO only time	
1.	Welcome	
2.	Apologies	Cr Vis
3.	Attendees	Cr Stewart, Cr Warren, Cr Milne, Cr Pollard, Cr Simpson, Cr White, Anthony Judd, Wayne O'Toole, Hannah Yu, Travis Fitzgibbon
4.	Visitors	Ed Henty, Andy Sheehan - Cardno
5.	Declarations of Pecuniary Conflicts of Interest	Nil
6.	Confirmation of Councillor Briefing Notes	
7.	Presentations	
	7.1	Charlton Levee
8.	Items for Discussion	
	8.1	Industry, produces and services gap analysis/investment attraction plan
	8.2	Service Review – Economic Development and Tourism
	8.3	Capital budget 2020/21
9.	Councillor Matters	
10.	CEO Updates	

11. Next Briefing:

Date and Time:	1 April 2020	Time:	5.00pm – 8.00pm
Location:	remote conferencing		

12. Briefing Close

7.2 CORRESPONDENCE INITIATED BY COUNCIL

Author's Title: Executive Assistant

Department: Office of the CEO

File No: GO/06/06

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

RECOMMENDATION

That Council notes the record of correspondence sent and responses received.

Table of Correspondence

Council Initiative	Correspondence sent to	Date sent	Date of Response	Summary of Response

7.3 PLANNING APPLICATIONS RECEIVED - MONTHLY UPDATE

Author's Title: Planning Officer

Department: Works and Technical Services

File No: LP/09/01

Attachments: Nil

RECOMMENDATION

That the Council note information contained in the report on planning applications under consideration by staff and the status of each of these applications.

1. Executive Summary

This report provides information on planning applications under consideration by staff and the status of each of these applications.

2. List of Planning Applications

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA832/20	Charlton Community Theatre	30-34 High Street, Charlton	07/01/2020	Extension to the Rex Theatre for the provision of amenities and storage	Permit Issued
PPA835/20	Ronald White	7 Orr Street, Charlton	15/01/2020	Construction of a replacement dwelling in an Urban Floodway Zone	Permit Issued
PPA836/20	Ashley Sheahan	224 Yeungroon-Woosang Road, Yeungroon East	20/01/2020	Amendment to PPA892/19 for accommodation units and laundry facility associated with the Charlton Feedlot	Permit Issued

Application No	Applicant	Address	Date Rec	Summary of Proposal	Status
PPA837/20	Pavjo Pty Ltd	77 Wilsons Road, Buckrabanyule	29/01/2020	Two lot subdivision of land (boundary re-alignment)	Permit Issued
PPA840/20	JF Spain (Estate)	11 Peel Street, Charlton	17/02/2020	Removal of 2.1 metres of hedge in a heritage overlay	Awaiting report
PPA842/20	TL & JA Campbell	17 Camp Street, Donald	20/02/2020	Construction of domestic shed	Awaiting report
PPA843/20	CD & CJ Arnel	3256 Birchip-Wycheproof Road, Wycheproof	20/02/2020	Construction of a machinery shed within a setback and use and development of land for a boarding kennel	Referral
PPA844/20	Ashley Sheahan	224 Yeungroon-Woosang Road, Yeungroon East	21/02/2020	Construction of two hay sheds ancillary to Charlton Feedlot	Awaiting report
PPA845/20	Price Merrett Consulting	518 Ingrams Road, Springfield	02/03/2020	Creation of a carriageway easement	Notice of application Referral
PPA846/20	GW & BH McLoughlan	1914 Donald-Mutoa Road, Lawler	28/02/2020	Use and development of land for animal production (duck sheds, 65,000 birds)	Notice of application Referral
PPA847/20	Ricky Skinner	21 King Street, Birchip	04/03/2020	Use and development of land for a store (domestic storage shed on vacant land)	Notice of Application Referral
PPA848/20	RW & CM Parker	548 Gretgrix Road, Teddywaddy West	04/03/2020	Use and development of land for dog breeding	RFI
PPA849/20	Revd. Judi Bird	5 Armstrong Street, Charlton	11/03/2020	Construction of disabled access ramp	Referral

7.4 BUILDING PERMITS - MONTHLY UPDATE

Author's Title: Statutory Administration Support

Department: Works and Technical Services

File No: DB/14/01

Attachments: Nil

RECOMMENDATION

That the Council note information contained in the report on Building Permits approved by staff from 1 March to 31 March 2020.

1. Executive Summary

This report provides information on Building Permits approved by staff from 1 March to 31 March 2020.

2. List of Building Permits Approved by Council Surveyor

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20200014	7533331813423	224 Yeungroon-Woosang Road, Yeungroon (Charlton Feedlot)	Detached Dwelling & Deck (x4) & Amenities Building	12/03/20
20200015	5531938770238	18 Woods Street, Donald	Re-stump	27/02/20
20200019	2312083278473	2932 Boort-Wycheproof Road, Bunguluke	Hay Shed	05/03/20
20200021	9131791362292	337 McClellands Road, Willangie	New Dwelling with Attached Carport	05/03/20
20200022	6269060626529	Borong Highway, Gil Gil	PoPE - Esoteric Festival	05/03/20
20200023	9690212030019	Scrubbery Lane, Litchfield	Fire Services	12/03/20
20200024	6269060626529	Scrubbery Lane, Litchfield	Hay Shed	12/03/20
20200025	1332821524780	134-136 Woods Street, Donald (St Mary's Primary School)	Shade Shelter	12/03/20

Permit No.	BAMS Permit No.	Address	Project Description	Date Approved
20200026	6266618359726	45 Hammill Street, Donald (Jeffcott Cricket Club)	Shade Shelter (x3)	12/03/20
20200027	4304412356019	6 Mount Street, Wycheproof	Carport	12/03/20
20200028	5019868852293	2 Clifton Street, Charlton	Storage Shed	12/03/20
20200038	2608972726784	4814 Donald-Swan Hill Road, Dumosa	Machinery Shed	26/03/20
20200039	9683016471943	337 McClellands Road, Willangie	Machinery Shed	26/03/20

3. List of Building Permits Approved by Private Surveyor

Permit No.	Address	Project Description	Date Approved
20200017	29 Campbell Street, Birchip	Re-stump	20/02/20
20200018	4 Fanning Street, Charlton	Deck & Verandah	20/02/20
20200020	480 Donald-Laen Road, Laen	Pig Farm Shed	26/02/20
20200029	840 McLoughlans Road, Sutton	Demolition of Shed	10/03/20
20200030	1011 Warne Road, Warne	Farm Shed	11/03/20
20200031	24 Racecourse Road, Donald	Warehouse	12/03/20
20200032	853 Morton Plains Road, Warmur	Hay Shed	13/03/20
20200033	4126 Warracknabeal-Birchip Road, Warmur	Hay Shed	18/03/20
20200034	McKenzies Road, Straten	Hay Shed	18/03/20
20200035	397 Forresters Road, Kalpienung	Machinery Shed	18/03/20
20200036	371 Hogans Road, Jeffcott	Swimming Pool, Spa & Safety Barrier	19/03/20
20200037	230 Corack-Wycheproof Road, Thalia	Farm Shed	19/03/20
20200040	840 McLoughlans Road, Sutton	Shed	19/03/20

8. GENERAL BUSINESS

8.1 POLICY REPORTS

8.1.1 COVID-19 FINANCIAL HARDSHIP POLICY

Author's Title: Director Corporate Services

Department: Corporate Services

File No: FM|19|03

Attachments: 1 [↓ COVID-19 Financial Hardship Policy](#)

Relevance to Council Plan 2017 - 2021

Strategic Objective: Deliver our service in a financially viable way

RECOMMENDATION

That Council adopt the COVID-19 Financial Hardship policy

1. Executive Summary

In response to the uncertainty created by the novel Coronavirus (COVID-19) pandemic Council has developed the COVID-19 Financial Hardship Policy which aims to support residents and ratepayers who may be experiencing increased financial pressures during this pandemic.

2. Discussion

Council's current Rates and Charges Financial Hardship Policy adopted in 2017 is only available to a ratepayer's principal place of residence on properties rated as Residential or Retirement Village Properties. No option is available under this Policy to defer or waive rates and charges on properties rated as vacant, commercial, industrial, or farm land due to the restrictions imposed under the former *Local Government Act 1989*.

This Policy has been developed with a view of extending Council's support for those people experiencing unavoidable and undue financial hardship within commercial, industrial and farming properties.

3. Financial Implications

This Policy will result in the loss of interest income. This Policy does not contemplate the waiving of rates or of legal costs which have been incurred.

Council will work with individual applicants to ensure established payment arrangements are monitored and early intervention occurs where payment arrangements are not honoured.

4. Cost Shift Considerations

There are no cost shift considerations

5. Community Consultation

This Policy has not been subject to community consultation, however Council Officers have received requests for alternative arrangements from some ratepayers as a consequence of financial pressures associated with COVID-19.

6. Internal Consultation

Internal consultation was undertaken during the development of this Policy. Advice and information has been sought from external financial management groups.

7. Legislative / Policy Implications

This Policy has been developed in accord with the *Local Government Act 2020*. Importantly, it highlights applications relating to registration fees will be considered on a case by case basis to ensure partial payment of same does not impact on the validity of the registration.

8. Environmental Sustainability

There are no environmental sustainability considerations.

9. Conflict of Interest Considerations

No Officer involved in the preparation of this report has a conflict of interest.

Interests of Councillors and Officers who reside in the Buloke municipality do not exceed the interest generally held by Buloke Shire ratepayers.

10. Conclusion

Council seeks to ensure it is sensitive and responsive to issues within its municipality arising from the COVID-19 pandemic. The COVID-19 Financial Hardship Policy has been developed as one of the many steps Council is taking to supporting its community through this pandemic.



POLICY LOCATION	Corporate Services	POLICY TITLE	COVID-19 Financial Hardship Policy
POLICY NUMBER	FM6	DATE ADOPTED	
REVISION NUMBER	1	REVISION DATE	September 2020

Purpose

The purpose of this policy is to address temporary financial hardship due to impacts of COVID-19.

Scope

Buloke Shire Council's (Council) Financial Hardship policy only allows for financial hardship experienced by a ratepayer at their primary residence (exclusively residential). This policy will apply to all ratable properties in the Shire of Buloke from 16 March 2020 to the 30 September 2020 inclusive.

This policy applies to rates payments, interest on fees and charges, and registration fees.

This policy does not apply to any debt incurred prior to the State of Emergency declared in Victoria on 16 March 2020.

This policy does not apply to one off fees associated with venue hires; saleyards; standpipes; impounded domestic animals, livestock, vehicles and caravans or goods, administration fees, or cat traps; sundry debtors; landfill charges including tyres, animal carcasses; pool hire.

Definitions

Within this policy –

"Council" refers to the Buloke Shire Council

"Debt" refers to an amount of money owed, including an alleged debt

"Deferment" means the postponement of payment in whole or in part for a specified period

"Payment Arrangement" means spreading the outstanding amount owed to the Council over an agreed period, allowing for additional time to make the payment without any legal action being taken (e.g. regular repayments which will clear the amount owing)

Policy Statement

The Coronavirus disease (COVID-19) is a new virus that is making many people unwell and can cause severe respiratory illness in some. COVID-19 spreads through close contact with an infected person, mostly via face to face contact.

COVID-19 was declared a global pandemic on the 30 January 2020 and a State of Emergency was declared in Victoria on the 16 March 2020. The Buloke Shire Council is committed to helping



residents, ratepayers and businesses facing financial hardship as a result of the impact of the COVID-19 pandemic on the community.

Council's aim is to provide assistance to ratepayers through the COVID-19 event without creating additional financial stress when the pandemic has been resolved.

Instead of deferring all financial responsibilities due to this event (which could cause further hardship and financial stress when the event is over and bills are owed) Council is encouraging ratepayers experiencing hardship to set up a payment plan tailored specifically to their needs.

Guidelines

Payment Arrangements and Interest Hold

Council will encourage ratepayers that are facing financial hardship to set up a payment plan which will reduce the amount of debt owing after the pandemic.

Council will also hold interest on debt accumulated during the COVID-19 pandemic. The interest hold will begin from the declaration of the State of Emergency (16 March 2020) until the 30 September 2020, to allow time for the debt to be paid without interest. If any debt is still outstanding at 1 October 2020, Council's policies (including its Financial Hardship policy) will apply.

Rate Notices will continue to be issued while payment arrangements are in place.

Requests for payment arrangements associated with registration fees will be reviewed taking into account payment requirements under the relevant legislation to ensure partial payment does not invalidate the registration.

Requests for extension of expiry dates for septic, building and planning permits for 12 months (made prior to 30 September 2020) will attract no fee.

Debt Recovery

Council will make a reasonable attempt to contact a customer about their overdue account. This may include a reminder letter, account statement, email, text message or phone call.

During the COVID-19 pandemic, Council will hold off on legal action for the collection of rates and charges. This does not include legal action to recover the payment of fines incurred prior to the pandemic.

The debtor will be liable for all legal costs incurred by Council in the debt collection process.

Creditor Payments

Every reasonable effort will be made to ensure payment of invoiced amounts within 15 days on receipt of an accurate invoice.

References

This policy was developed in accordance with the:

- *Local Government Act 2020*
- Buloke Shire Council Financial Hardship policy

8.2 MANAGEMENT REPORTS

8.2.1 REVIEW OF DELEGATIONS

Author's Title: Chief Executive Officer

Department: Office of the CEO

File No: CS/03/02

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Support our councillors, staff, volunteers and the community to make informed and transparent decisions.

RECOMMENDATION

That Council makes the following alterations to delegations in the event that Council is unable to meet because of circumstances related to COVID-19 pandemic:

1. Increase the financial delegation of the Chief Executive Officer from \$250,000 to \$800,000 including GST for both works, goods and services to be used only in the event that Council is unable to meet because of circumstances related to Covid-19 pandemic subject to:
 - The expenditure is included in the budget or an adopted funded project;
 - Compliance with the Local Government Act and Procurement Policy; and
 - A report be tabled at the next available Council meeting about the use of the temporary delegations; and
2. Provide the Director Works and Technical Services with delegation to approve or refuse planning permit and excess animal permit applications with up to three objections in the event that Council is unable to meet monthly because of circumstances related to Covid-19.

1. Executive Summary

This report seeks to modify delegations, including that of Buloke Shire Council's (**Council**) Chief Executive Officer's (**CEO**) Instrument of Delegation so that the CEO may award contracts not exceeding \$800,000.00 (including GST), or for goods and services not exceeding \$800,000.00 (including GST).

2. Discussion

Due to the current situation arising from the spread of COVID-19 and the fact that Victoria has been declared to be in a state of emergency. Council is taking steps to ensure that usual business can continue in the event that Council meetings need to be postponed. This report seeks a Council Resolution to modify the CEO's Instrument of Delegation so that the CEO may award contracts not exceeding \$800,000.00 (including GST), or for goods and services not exceeding \$800,000.00 (including GST).

This will ensure that current open tenders and future tenders may be awarded once evaluated without undue delay.

It is proposed that these arrangements will be in place until after October, but it can be reviewed earlier if circumstances change.

Council's current delegation also outline that Planning Permits and Animal Permits that have any objections can only be considered by Council. If Council is unable to meet, these permit applications will remain without a decision and therefore, it is being recommended that Council provide delegation to the Director Works and Technical Services to approve or refuse applications where there are up to three objections.

3. Financial Implications

The CEO will be able to award contracts not exceeding the value of \$800,000.00 (including GST), or for goods and services not exceeding the value of \$800,000.00 (including GST).

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

There has been no community consultation in this report. Once adopted the delegation will be made available on Council's website

6. Internal Consultation

Staff from Council's Senior Leadership Team have discussed this report.

7. Legislative / Policy Implications

Section 98(1) of the Local Government Act provides that a Council may by instrument of delegation, delegate to a member of its staff, any power, duty or function of a Council under the Local Government Act or any other Act, subject to certain exclusions.

8. Environmental Sustainability

There are no environmental sustainability considerations in this report.

9. Conflict of Interest Considerations

The author does not have a conflict of interest.

10. Conclusion

It is recommended that Council makes the following alterations to delegations in the event that Council is unable to meet because of circumstances related to COVID-19 pandemic:

1. Increase the financial delegation of the Chief Executive Officer from \$250,000 to \$800,000 including GST for both works, goods and services to be used only in the event that Council is unable to meet because of circumstances related to Covid-19 pandemic subject to;
 - The expenditure is included in the budget or an adopted funded project;
 - Compliance with the Local Government Act and Procurement Policy; and
 - A report be tabled at the next available Council meeting about the use of the temporary delegations; and
2. Provide the Director Works and Technical Services with delegation to approve or refuse planning permit and excess animal permit applications with up to three objections in the event that Council is unable to meet monthly because of circumstances related to Covid-19.

8.2.2 COMMUNITY GRANTS AND SPONSORSHIP

Author's Title: Director Community Development

Department: Community Development

File No: GS/09/42

Attachments: Nil

Relevance to Council Plan 2017 - 2021

Strategic Objective: Build a healthy and active community

RECOMMENDATION

That Council allocates the following funding under the Community Grants and Sponsorship program:

1. \$1,100 Sustainability Grant – Donald 2000 Inc; and
2. \$10,000 Sustainability Grant – Birchip Community Leisure Centre.

1. Executive Summary

This report is presented to Council to consider the allocation of funds from the Community Grants and Sponsorship Program from the Sustainability Grants Stream.

2. Discussion

Project:	All the Rivers Run
Organisation:	Donald 2000 Inc
Amount Applied:	\$1100 Sustainability Grant
Funding Amount Recommended:	\$1100
Total project cost:	\$2200
Project Description:	To fund 100megs of water for the Richardson River in Donald.
Project Benefit:	<ul style="list-style-type: none"> - Control the water table. - Eradicate unpleasant odour inside the town boundary along the River. - Provide an attractive outlook for the town folk, be a pivotal location for tourists. - Assist in maintaining water fowl. - Ability to establish conditions to return aquatic life to the River <p>The Project is designed for the benefit of the local community. Visitors will benefit due to the pleasant surrounds with the introduction of a permanent water in the landscape. Business will also benefit due to increased people movement in and around the area.</p>
Project:	Birchip Oval Drought Tolerant Grass Resurfacing
Organisation:	Birchip Community Leisure Centre
Amount Applied:	\$10,000 Sustainability Grant
Funding Amount	\$10,000

Recommended:	
Total project cost:	\$32,000
Project Description:	The Birchip town oval is currently under redevelopment. Excavation of existing grass, top up of soil and laser levelling has been completed, as has been the installation of a new irrigation system. The sowing with a drought tolerant turf is now in process. This is a project in partnership with Buloke Council managing a Country Football Netball Program grant and Drought funding. It has now gone over-budget due to some variations to the project and a request to the Leisure Centre and Football Club has been made to provide \$32,000. The upgrade to oval irrigation system and turf has been a long term identified need by sporting clubs and the BCLC. It is a listed item in the BCLC 2010 Master Plan.
Project Benefit:	The B-W Football Club players and Birchip Cricket players and their Saturday opposition clubs will directly benefit from the improved surface. Indirectly the other clubs of the recreation reserve will benefit due to the decreased costs of power and water as an expense to the BCLC. The Birchip P-12 School students will appreciate the level and improved grass surface of the oval when competing at the House athletic sports and when competing against visiting schools in the interschool soccer and football competitions. The facility will be a top class surface and capable of attracting exhibition matches in football or cricket to the town. The decreased cost of power and water to the BCLC will allow more funds to be used to pay for other improvement and maintenance requirements of the building and reserve facilities.
To be noted:	The resurfacing of the grounds has already taken place.

3. Financial Implications

The allocation under the community grants scheme for the 2019 – 20 financial year is \$15,995.50 out of a total of \$20,000. This brings the sustainability fund contributions so far to \$21,100 out of \$50,000 available.

4. Cost Shift Considerations

There are no cost shift considerations in this report.

5. Community Consultation

Staff have sought clarification where necessary from community groups.

6. Internal Consultation

Council officers have consulted with the applicants and reviewed all documentation associated with the sponsorship applications.

7. Legislative / Policy Implications

The community grants and sponsorship program has been developed in response to the Local Government Investigations and Compliance Inspectorate guidelines.

8. Environmental Sustainability

Both of these grants have environmental sustainability advantages.

9. Conflict of Interest Considerations

No officer involved in the preparation of this report had a conflict of interest

10. Conclusion

That Council considers providing funding allocations as per the recommendations.

Sustainability Fund					
Charlton Bowling Club	Sustainability Grant	2/01/2020	\$10,000		\$10,000
Birchip Community Leisure Centre	Sustainability Grant		\$10,000		\$10,000
Donald 2000 Inc	Sustainability Grant		\$ 1,100.00	\$	1,100.00
Total					\$21,100

8.3 FINANCIAL REPORTS

Nil

8.4 ORGANISATIONAL REPORTS

Nil

8.5 REPORTS FROM COUNCILLORS

Nil

9. OTHER BUSINESS

9.1 NOTICES OF MOTION

Nil

9.2 QUESTIONS FROM COUNCILLORS

Nil

9.3 URGENT BUSINESS

Nil

9.4 ANY OTHER BUSINESS

Nil

9.5 MATTERS WHICH MAY EXCLUDE THE PUBLIC

RECOMMENDATION:

That Council closes the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

- 9.5.1 CONTRACT NO C73 2019/2020 SUPPLY AND DELIVERY OF ONE(1) NEW TIPPING TRUCK 3 AXLE & DOG TRAILER 3 AXLE. (d) contractual matters
- 9.5.2 CONTRACT C75 2019/2020 BIRCHIP SEA LAKE ROAD STREETScape PROJECT (CUMMING AVENUE) (d) contractual matters

RECOMMENDATION:

That Council reopens the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 and brings resolutions from the closed session into open session.

10. MEETING CLOSE